

VILLAGE OF  
BRIARCLIFF MANOR  
[www.briarcliffmanor.org](http://www.briarcliffmanor.org)



1111 PLEASANTVILLE ROAD  
BRIARCLIFF MANOR, N.Y. 10510  
TELEPHONE: (914) 941-4800  
FAX: (914) 941-4837

---

**INSPECTIONS ARE WEDNESDAY AND FRIDAY MORNINGS BETWEEN  
THE HOURS OF 9 A.M. AND 12 P.M.**

**The following inspections are mandatory :**

1. Foundation Inspection – To be made after footing trenches are excavated and the necessary forms erected. Upon completion of foundation walls, inspection of waterproofing and footing drains are also required prior to backfill.  
  
Please note that after foundation installation and **prior** to any framing a foundation as-built survey shall be submitted.
2. Frame and Masonry Inspection – To be made after all framing, masonry, walls, fire-stopping and bracing are in place.
3. Underground utility inspections – The Village of Briarcliff Manor Department Public Works should be directly contacted for these inspections. Inspections shall be scheduled prior to backfilling sewer and water services.
4. Mechanical Installation Inspection – To be made after all pipes and ducts are in place. Note that the water meter shall be purchased prior to this inspection. Entire drain/waste/vent system shall be filled with water for inspection.
5. Final Inspection – To be made after structure and site work are completed. D.P.W. shall be contacted directly for a final inspection of the water meter.

Please note that the strict application of the means and methods of “Erosion and Sediment Control” as recommended by the “Best Management Practices Manual by Westchester County” shall be adhered to at all times during construction.

**VILLAGE OF BRIARCLIFF MANOR  
BUILDING DEPARTMENT**