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# **MANOR MONTHLY**

**NOTES FROM THE VILLAGE BOARD OF TRUSTEES**

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*Village of Briarcliff Manor, New York*

[www.briarcliffmanor.org](http://www.briarcliffmanor.org)

November 2011

*No. 161*

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## **VILLAGE MANAGER'S REPORT**

**(914) 944-2782**

### **BUSINESS DISTRICT PARKING EXTENDED**

In the spirit of the holiday season, the 1 hour parking limitation for business district parking has been extended to 2 hours. This change commences Monday, November 14<sup>th</sup>, 2011, and will run until Monday, January 9<sup>th</sup>, 2012.

### **EXTENDED BUSINESS HOURS**

In addition to our regular hours, Village Hall will be open to process parking permit applications and collect taxes on Saturday, December 17<sup>th</sup> from 9am-12pm and the following Wednesday Evenings December 21<sup>st</sup> and 28<sup>th</sup> until 7pm.

### **VILLAGE FIELD USE**

In response to many questions, we would like to remind village residents of the following rules and obligations:

The use of VBM fields is for village residents only. Resident-based organizational use is by permit only: issued by the Briarcliff Manor Recreation Department. Non-resident use is prohibited and should be reported to the Police Department.

All of our fields are "Carry-in and Carry-out" facilities. What you bring in, you need to take out and bring home or otherwise be properly disposed.

The possession of and/or consumption of alcoholic beverages are strictly prohibited from all village facilities, parking lots and athletic fields. Village permits for special occasions at village locations are subject to formal application and separate approval.

VBM parks and fields are NOT dog runs. VBM's leash law prohibits dogs from free running at village facilities. Dogs must to be leashed and dog dirt is the responsibility of the owner. Pick up after your pet.

All fields close at dusk ... this for safety reasons.

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## **DEPARTMENT OF PUBLIC WORKS**

**(914) 941-9105**

### **FALL LEAF & YARD DEBRIS PICKUP**

Leaf pick up will continue through December (weather permitting). After that date, leaves must be placed in paper bags for pick up on Recycle Wednesday. Brown leaf bags are available for purchase at 10 Buckhout Road.

**Leaves should be placed at curbside.** Please do not rake or pile leaves in the street as this may cause a hazardous condition and violators will be ticketed and subject to fines.

**All leaf piles must be free of sticks and branches.** We have temporarily eased up on the size requirements of limbs and branches. All debris must be a manageable size and able to be picked up.

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## **VILLAGE TAX BILL INQUIRIES**

**(914) 944-2723**

### **PROPERTY TAX REMINDER**

Village Real Property Tax Bills for 2011 were mailed at the end of May 2011. The Second Installment is due by January 3, 2012. Penalties accrue on unpaid taxes each month that they remain unpaid. A penalty of 5% will be applied on all unpaid balances as of January 4, 2012. Additional penalties will accrue each month the taxes remained unpaid.

The payment coupon for the Second Installment is attached to the bills that were mailed in May – **no additional bills will be mailed.** **Online credit card or e-check payments are accepted.**

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## **POLICE DEPARTMENT**

**(914) 941-2130**

### **OVERNIGHT PARKING REMINDER**

From December 1<sup>st</sup> through March 31<sup>st</sup> overnight parking is prohibited from 2a.m. to 6a.m. on any Village street, road or Municipal Parking lot with the exception of the Scarborough Train Station Parking Lot where overnight parking is prohibited from 3a.m. to 6a.m. Violators will be fined.

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MANOR MONTHLY

**VILLAGE CLERK'S OFFICE  
(914) 941-4801**

**2012 Scarborough Station Parking Permit Application Information**

Please visit our website [www.briarcliffmanor.org](http://www.briarcliffmanor.org) to obtain the 2012 Scarborough Station Parking Permit Application (listed under "Forms & Applications" on the homepage).

Applications are currently being accepted by mail or in person and permits will be distributed the week of December 5<sup>th</sup>. The hours of operation are Monday through Friday, 8:30 a.m. to 4:30 p.m.

If applying by mail, please complete the application and return it with your payment, along with copies of your NYS vehicle registration, drivers license, and a self addressed stamped envelope to: Village Clerk's office, 1111 Pleasantville Road, Briarcliff Manor, NY 10510.

**NEW THIS YEAR! Visa, Mastercard and Discover Credit Cards will be accepted in person only after December 5th. A 2.5% fee will be the responsibility of the applicant and all fees are non-refundable.**

**RECREATION DEPARTMENT  
(914) 941-6560**

**17<sup>th</sup> ANNUAL COMMUNITY BONFIRE & HOLIDAY SING-A-LONG**

Sunday, December 4<sup>th</sup>, 5:00 pm, Law Memorial Park  
(Rain Date—Monday, December 5<sup>th</sup> at 6:00pm)

Enjoy the lighting of the park decorations, music, sing-a-long songs and the bonfire at this event co-sponsored by the Village and the Briarcliff Friends of the Performing Arts (BFPA)!

Warm beverages & cookies will be served - Attendees are also asked to bring a favorite holiday dessert to share their family traditions with their neighbors.

Volunteers are welcome! Please call the Recreation Department for further information.

**LIBRARY AND COMMUNITY CENTER  
(914) 941-7072**

**SAT PRACTICE TEST & REVIEW**

Teens, get ready for the college application process: SAT Practice Test & Review – Saturday, December 3 at 10:30AM - 2:30PM and Saturday, December 17 at 10:30AM – 11:30 AM. Presented by Gayle Marchica of Eduscape Associates, priority will be given to H.S. juniors and sophomores. Preregistration is required by email to: [info@eduscapeassociates.com](mailto:info@eduscapeassociates.com). Please include Parent name, Student name, School, Grade, Full Address and Phone (home and cell). A related program for parents will be held on Tuesday, December 13, 6:30PM – 7:30PM (Application Paperwork). Please see our website for full registration information: <http://www.briarcliffmanorlibrary.org/collegeplanningworkshop.html>

Hours: Monday & Wednesday 10-6, Tuesday & Thursday 10-8, Friday 10-5 & Saturday 10-4.

**Village Offices will be closed Thursday, November 24th  
and Friday, November 25th in observance of Thanksgiving.**

**Village of Briarcliff Manor  
1111 Pleasantville Road  
Briarcliff Manor, NY 10510**



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[www.briarcliffmanor.org](http://www.briarcliffmanor.org)

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