



OK
P2

AGENDA
DECEMBER 5, 2012
BOARD OF TRUSTEES
VILLAGE OF BRIARCLIFF MANOR, NEW YORK
REGULAR MEETING – 7:30 PM

Board of Trustees Announcements

Village Managers Report

Public Comments

1. Close Inactive Capital Projects to Debt Service
2. Adoption of Capital Budget for FY 2012-2013
3. Budget Amendment – Non Budgeted Line Item – Insurance Recovery
4. Minutes
 - November 14, 2012 – Regular Meeting

NEXT REGULAR BOARD OF TRUSTEES MEETING – DECEMBER 19, 2012

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
DECEMBER 5, 2012

1. CLOSE INACTIVE CAPITAL PROJECTS TO DEBT SERVICE

BE IT RESOLVED that the Board of Trustees does hereby authorize the transfer of outstanding and unused funds from various Capital projects to Debt Service.

BE IT FURTHER RESOLVED that the amount to be transferred from the Capital Projects General Fund totals \$5,412.06 and is reflected on a budget transfer sheet to be authorized by the Village Manager per the direction of the Board of Trustees;

BE IT FURTHER RESOLVED that the projects with zero balance as per the budget transfer sheet are hereby closed.

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
DECEMBER 5, 2012

2. APPROVAL OF CAPITAL BUDGET FOR FY 2012-2013

BE IT RESOLVED, that the Board of Trustees does hereby adopt the Capital Budget for Fiscal Year 2012-2013 as attached.

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
DECEMBER 5, 2012

3. BUDGET AMENDMENT, NON-BUDGETED LINE ITEMS

BE IT RESOLVED that the budget for Fiscal Year 2012-2013 is hereby amended as follows:

Increase Expenses – Insurance Recovery – Hydrant Damage
(AF989.425) by \$8,850

Increase Revenue – Insurance Recovery – Hydrant Damage
(F0101.2680) by \$8,850



- Detail
- Journal
- Approvals

Org Object Project Acct
Acct name

Posted	YR/Per	Eff Dt	△	Src	Ref1	PO/Ref2	Ref4	Amount	Check #
Y	2013/04	09/28/12		API	002974		W 09282012	8,850.00	

Total Amount

Village Board of Trustees
Regular Meeting
November 14, 2012
7:30 p.m.

The Regular Meeting of the Board of Trustees of the Village of Briarcliff Manor, New York was held in the Village of Briarcliff Manor Village Hall, at 1111 Pleasantville Road, Briarcliff Manor, New York on the 14th of November, 2012 commencing at 7:30 p.m.

Present

William J. Vescio, Mayor
David Venditti, Deputy Mayor
Robert Murray, Trustee
Mark Pohar, Trustee
Lori A. Sullivan, Trustee

Also Present

Philip Zegarelli, Village Manager
Christine Dennett, Village Clerk
Clinton Smith, Village Counsel

Board of Trustees Report by Mayor Vescio

Mayor Vescio thanked the Village Staff, Utility Workers, the Governor, the County Executive and the Village Manager for all their time and efforts during and after Hurricane Sandy and Nor'easter Athena. He stated the Board was dissatisfied with Con Edison's response and the Village worked tirelessly to bring attention to the Village's needs. He further stated he could not emphasize enough that people should not touch downed wires, drive over them or remove or go around barricades. He stated the County was setting up a committee to review Con Edison's response to the storm and the Village volunteered to participate.

Village Managers Report by Village Manager Zegarelli

Village Manager Zegarelli gave a report on the storm and its impacts to the Village. He asked Village residents to bring their storm debris to the curb by November 25th and to make sure sticks are separated from leaves.

Village Manager Zegarelli gave a presentation on the state of first 4 months of the FY 12-13 Budget. He stated the budget was tracking well and right on target.

Public Comments

There were no public comments.

Election Resolution for Annual Village Election 2013

Upon motion by Trustee Murray, seconded by Trustee Sullivan, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the annual Village Election will be held in the Village of Briarcliff Manor on Tuesday, March 19, 2013 between the hours of 6:00am and 9:00pm during which the polls will be open.

BE IT FURTHER RESOLVED that the following Village Offices are to be elected at the annual Village Election of March 19, 2013 for the terms as set forth herein:

<u>Office</u>	<u>Term</u>
Mayor	2 Years
Trustee (2)	2 Years
Village Justice	4 Years

Village Justice Court Annual Auditor's Report

Village Manager Zegarelli gave a brief presentation on the Village Justice Court Annual Audit.

Mr. Chris Kopf stated a final version of the audit was submitted to the Board.

Upon motion by Trustee Sullivan, seconded by Deputy Mayor Venditti, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the Village Justice Court conducted an Independent Audit for Fiscal Year 2011-2012 in accordance with Section 2019-a of the Uniform Justice Court Act.

BE IT FURTHER RESOLVED that the Board of Trustees does hereby approve and accept into the record the Village Justice Court Independent Audit for Fiscal Year 2011-2012.

Award of Bid – Garage Doors

Upon motion by Deputy Mayor Venditti, seconded by Trustee Pohar, the Board voted unanimously to approve the following resolution:

WHEREAS the Village received 4 bids for the VM-1213-3 DPW Garage Door Replacement Project; and

WHEREAS, a total of \$64,170 is designated from the Village of Briarcliff Manor Capital Fund \$39,589.79 from H.1440.201.11263 (DPW Roof Replacement) and \$24,580.21 from H.1440.201.11262 (VH Roof Replacement); and

NOW THEREFORE BE IT RESOLVED that the bid for the VM-1213-3 DPW Garage Door Replacement Project is hereby awarded to All Door and Garage Inc. as per their bid of \$64,170.

BE IT FURTHER RESOLVED that the Village Manager is hereby authorized and directed to execute a contract with All Door and Garage Inc. for said project.

Fire Department Memberships

The Board thanked the new members for volunteering.

Upon motion by Trustee Pohar, seconded by Trustee Murray, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the membership of **John Cipollina** to the Scarborough Engine Company.

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the membership of **Paul Torres** to the Briarcliff Manor Hook and Ladder Company.

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the membership of **Chris Gaur** to the Briarcliff Manor Hook and Ladder Company.

Village Annual Auditor's Report

Mr. Chris Kopf and Mr. Jeff Shaver gave a presentation on the Annual Village Audit conducted by their firm. They stated they did not encounter any difficulties or issues and the Village received an unqualified opinion. They stated the Board and the Village Staff did a very good job with the Village's finances in a poor economy.

The Board thanked them for their presentation and thanked Village Staff for a great job.

Minutes

Upon motion by Trustee Murray, seconded by Trustee Sullivan, with one abstention by Deputy Mayor Venditti, the Board voted to approve the minutes of October 17, 2012 as amended.

Adjournment

A Work Session is scheduled for Monday, November 26th at 6:45pm to discuss the Capital Budget for FY 12-13 and the Community Room.

Upon motion by Trustee Sullivan, seconded by Deputy Mayor Venditti, the Board voted unanimously to adjourn the meeting at 8:40pm.

Respectfully Submitted By,

Christine Dennett
Village Clerk