



**AMENDED 9/19/12**

**AGENDA**

**SEPTEMBER 19, 2012**

**BOARD OF TRUSTEES**

**VILLAGE OF BRIARCLIFF MANOR, NEW YORK**

**REGULAR MEETING – 7:30 PM**

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**Board of Trustees Announcements**

**Village Managers Report**

**Public Comments**

1. Authorize Village Manager to Execute a Lease Agreement – United States Postal Service
2. **Tax Abatements**
3. Minutes
  - September 5, 2012 – Regular Meeting

**NEXT REGULAR BOARD OF TRUSTEES MEETING – OCTOBER 3, 2012**



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**SEPTEMBER 19, 2012**  
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VILLAGE OF BRIARCLIFF MANOR, NEW YORK  
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**Board of Trustees Announcements**

**Village Managers Report**

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1. Authorize Village Manager to Execute a Lease Agreement – United States Postal Service
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**NEXT REGULAR BOARD OF TRUSTEES MEETING – OCTOBER 3, 2012**

as of 17 Sept.  
@ 2:00 PM

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VILLAGE OF BRIARCLIFF MANOR  
BOARD OF TRUSTEES AGENDA  
SEPTEMBER 19, 2012

**1. AUTHORIZE VILLAGE MANAGER TO EXECUTE A LEASE AGREEMENT FOR VILLAGE OWNED PROPERTY – UNITED STATES POSTAL SERVICE**

BE IT RESOLVED that the Village Manager is hereby authorized and directed to execute on behalf of the Village a five year lease agreement with United States Postal Service for the lease of Village Owned Property located at 200 Scarborough Road for the annual rental of \$21,503 payable in equal monthly installments effective December 1, 2012 through November 30, 2017.

VILLAGE OF BRIARCLIFF MANOR  
BOARD OF TRUSTEES AGENDA  
SEPTEMBER 19, 2012

**2. TAX ABATEMENTS**

**8 ASH ROAD**

WHEREAS, a Small Claims Assessment Review was filed on behalf of the property owner for 8 Ash Road; and

WHEREAS, a Stipulation of Settlement and Order in the Small Claim Assessment Review has been issued for the property at 8 Ash Road for the 2011 Town assessment year, Fiscal Year 2012-2013 Village assessment roll; and

WHEREAS, the Stipulation of Settlement and Order was received after the finalization of the Fiscal Year 2012-2013 assessment roll and the approval of the budget for Fiscal Year 2012-2013;

WHEREAS, the Stipulation of Settlement and Order reduced the tax assessment for the subject property for the Fiscal Year 2012-2013 assessment roll by \$1,825 from \$7,300 to \$5,475; and

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees does hereby authorize the refund of the tax bill for Fiscal Year 2012-2013 in the amount of \$315.12 and the abatement of the tax bill for Fiscal Year 2012-2013 in the amount of \$315.12 based upon the reduced assessment values in the Stipulation of Settlement and Order.

**25 JACKSON ROAD**

WHEREAS, a Small Claims Assessment Review was filed on behalf of the property owner for 25 Jackson Road; and

WHEREAS, a Stipulation of Settlement and Order in the Small Claim Assessment Review has been issued for the property at 25 Jackson Road for the 2011 Town assessment year, Fiscal Year 2012-2013 Village assessment roll; and

WHEREAS, the Stipulation of Settlement and Order was received after the finalization of the Fiscal Year 2012-2013 assessment roll and the approval of the budget for Fiscal Year 2012-2013;

WHEREAS, the Stipulation of Settlement and Order reduced the tax assessment for the subject property for the Fiscal Year 2012-2013 assessment roll by \$2,200 from \$8,950 to \$6,750; and

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees does hereby authorize the refund of the tax bill for Fiscal Year 2012-2013 in the amount of \$379.88 and the abatement of the tax bill for Fiscal Year 2012-2013 in the amount of \$379.87 based upon the reduced assessment values in the Stipulation of Settlement and Order.

### **27 OAK ROAD**

WHEREAS, a Small Claims Assessment Review was filed on behalf of the property owner for 27 Oak Road; and

WHEREAS, a Stipulation of Settlement and Order in the Small Claim Assessment Review has been issued for the property at 27 Oak Road for the 2011 Town assessment year, Fiscal Year 2012-2013 Village assessment roll; and

WHEREAS, the Stipulation of Settlement and Order was received after the finalization of the Fiscal Year 2012-2013 assessment roll and the approval of the budget for Fiscal Year 2012-2013;

WHEREAS, the Stipulation of Settlement and Order reduced the tax assessment for the subject property for the Fiscal Year 2012-2013 assessment roll by \$950 from \$9,350 to \$8,400; and

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees does hereby authorize the refund of the tax bill for Fiscal Year 2012-2013 in the amount of \$164.03 and the abatement of the tax bill for Fiscal Year 2012-2013 in the amount of \$164.03 based upon the reduced assessment values in the Stipulation of Settlement and Order.

### **801 PLEASANTVILLE ROAD**

WHEREAS, a Small Claims Assessment Review was filed on behalf of the property owner for 801 Pleasantville Road; and

WHEREAS, a Stipulation of Settlement and Order in the Small Claim Assessment Review has been issued for the property at 801 Pleasantville Road for the 2011 Town assessment year, Fiscal Year 2012-2013 Village assessment roll; and

WHEREAS, the Stipulation of Settlement and Order was received after the finalization of the Fiscal Year 2012-2013 assessment roll and the approval of the budget for Fiscal Year 2012-2013;

WHEREAS, the Stipulation of Settlement and Order reduced the tax assessment for the subject property for the Fiscal Year 2012-2013 assessment roll by \$400 from \$10,350 to \$9,950; and

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees does hereby authorize the refund of the tax bill for Fiscal Year 2012-2013 in the amount of \$69.07 and the abatement of the tax bill for Fiscal Year 2012-2013 in the amount of \$69.06 based upon the reduced assessment values in the Stipulation of Settlement and Order.

### **99 WASHBURN ROAD**

WHEREAS, a Small Claims Assessment Review was filed on behalf of the property owner for 99 Washburn Road; and

WHEREAS, a Stipulation of Settlement and Order in the Small Claim Assessment Review has been issued for the property at 99 Washburn Road for the 2011 Town assessment year, Fiscal Year 2012-2013 Village assessment roll; and

WHEREAS, the Stipulation of Settlement and Order was received after the finalization of the Fiscal Year 2012-2013 assessment roll and the approval of the budget for Fiscal Year 2012-2013;

WHEREAS, the Stipulation of Settlement and Order reduced the tax assessment for the subject property for the Fiscal Year 2012-2013 assessment roll by \$2,750 from \$11,000 to \$8,250; and

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees does hereby authorize the refund of the tax bill for Fiscal Year 2012-2013 in the amount of \$474.85 and the abatement of the tax bill for Fiscal Year 2012-2013 in the amount of \$474.84 based upon the reduced assessment values in the Stipulation of Settlement and Order.

### **51 JACKSON ROAD**

WHEREAS, a Small Claims Assessment Review was filed on behalf of the property owner for 51 Jackson Road; and

WHEREAS, a Stipulation of Settlement and Order in the Small Claim Assessment Review has been issued for the property at 51 Jackson Road for the 2011 Town assessment year, Fiscal Year 2012-2013 Village assessment roll; and

WHEREAS, the Stipulation of Settlement and Order was received after the finalization of the Fiscal Year 2012-2013 assessment roll and the approval of the budget for Fiscal Year 2012-2013;

WHEREAS, the Stipulation of Settlement and Order reduced the tax assessment for the subject property for the Fiscal Year 2012-2013 assessment roll by \$850 from \$9,250 to \$8,400; and

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees does hereby authorize the refund of the tax bill for Fiscal Year 2012-2013 in the amount of \$146.77 and the abatement of the tax bill for Fiscal Year 2012-2013 in the amount of \$146.76 based upon the reduced assessment values in the Stipulation of Settlement and Order.

#### **7 SATINWOOD LANE**

WHEREAS, a Small Claims Assessment Review was filed on behalf of the property owner for 7 Satinwood Lane; and

WHEREAS, a Stipulation of Settlement and Order in the Small Claim Assessment Review has been issued for the property at 7 Satinwood Lane for the 2011 Town assessment year, Fiscal Year 2012-2013 Village assessment roll; and

WHEREAS, the Stipulation of Settlement and Order was received after the finalization of the Fiscal Year 2012-2013 assessment roll and the approval of the budget for Fiscal Year 2012-2013;

WHEREAS, the Stipulation of Settlement and Order reduced the tax assessment for the subject property for the Fiscal Year 2012-2013 assessment roll by \$2,400 from \$13,550 to \$11,150; and

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees does hereby authorize the refund of the tax bill for Fiscal Year 2012-2013 in the amount of \$414.41 and the abatement of the tax bill for Fiscal Year 2012-2013 in the amount of \$414.40 based upon the reduced assessment values in the Stipulation of Settlement and Order.

#### **177 LARCH ROAD**

WHEREAS, a Small Claims Assessment Review was filed on behalf of the property owner for 177 Larch Road; and

WHEREAS, a Stipulation of Settlement and Order in the Small Claim Assessment Review has been issued for the property at 177 Larch Road for the 2011 Town assessment year, Fiscal Year 2012-2013 Village assessment roll; and

WHEREAS, the Stipulation of Settlement and Order was received after the finalization of the Fiscal Year 2012-2013 assessment roll and the approval of the budget for Fiscal Year 2012-2013;

WHEREAS, the Stipulation of Settlement and Order reduced the tax assessment for the subject property for the Fiscal Year 2012-2013 assessment roll by \$950 from \$8,750 to \$7,800; and

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees does hereby authorize the refund of the tax bill for Fiscal Year 2012-2013 in the amount of \$164.03 and the abatement of the tax bill for Fiscal Year 2012-2013 in the amount of \$164.03 based upon the reduced assessment values in the Stipulation of Settlement and Order.

#### **78 LARCH ROAD**

WHEREAS, a Small Claims Assessment Review was filed on behalf of the property owner for 78 Larch Road; and

WHEREAS, a Stipulation of Settlement and Order in the Small Claim Assessment Review has been issued for the property at 78 Larch Road for the 2011 Town assessment year, Fiscal Year 2012-2013 Village assessment roll; and

WHEREAS, the Stipulation of Settlement and Order was received after the finalization of the Fiscal Year 2012-2013 assessment roll and the approval of the budget for Fiscal Year 2012-2013;

WHEREAS, the Stipulation of Settlement and Order reduced the tax assessment for the subject property for the Fiscal Year 2012-2013 assessment roll by \$350 from \$7,550 to \$7,200; and

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees does hereby authorize the refund of the tax bill for Fiscal Year 2012-2013 in the amount of \$60.43 and the abatement of the tax bill for Fiscal Year 2012-2013 in the amount of \$60.43 based upon the reduced assessment values in the Stipulation of Settlement and Order.

#### **4 JACKSON ROAD**

WHEREAS, a Small Claims Assessment Review was filed on behalf of the property owner for 4 Jackson Road; and

WHEREAS, a Stipulation of Settlement and Order in the Small Claim Assessment Review has been issued for the property at 4 Jackson Road for the 2011 Town assessment year, Fiscal Year 2012-2013 Village assessment roll; and

WHEREAS, the Stipulation of Settlement and Order was received after the finalization of the Fiscal Year 2012-2013 assessment roll and the approval of the budget for Fiscal Year 2012-2013;

WHEREAS, the Stipulation of Settlement and Order reduced the tax assessment for the subject property for the Fiscal Year 2012-2013 assessment roll by \$2,300 from \$9,250 to \$6,950; and

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees does hereby authorize the refund of the tax bill for Fiscal Year 2012-2013 in the amount of \$397.14 and the abatement of the tax bill for Fiscal Year 2012-2013 in the amount of \$397.13 based upon the reduced assessment values in the Stipulation of Settlement and Order.

### **3 DOGWOOD LANE**

WHEREAS, a Small Claims Assessment Review was filed on behalf of the property owner for 3 Dogwood Lane; and

WHEREAS, a Stipulation of Settlement and Order in the Small Claim Assessment Review has been issued for the property at 3 Dogwood Lane for the 2011 Town assessment year, Fiscal Year 2012-2013 Village assessment roll; and

WHEREAS, the Stipulation of Settlement and Order was received after the finalization of the Fiscal Year 2012-2013 assessment roll and the approval of the budget for Fiscal Year 2012-2013;

WHEREAS, the Stipulation of Settlement and Order reduced the tax assessment for the subject property for the Fiscal Year 2012-2013 assessment roll by \$2,050 from \$18,250 to \$16,700; and

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees does hereby authorize the refund of the tax bill for Fiscal Year 2012-2013 in the amount of \$707.95 based upon the reduced assessment values in the Stipulation of Settlement and Order.

### **171 LARCH ROAD**

WHEREAS, a Small Claims Assessment Review was filed on behalf of the property owner for 171 Larch Road; and

WHEREAS, a Stipulation of Settlement and Order in the Small Claim Assessment Review has been issued for the property at 171 Larch Road for the 2011 Town assessment year, Fiscal Year 2012-2013 Village assessment roll; and

WHEREAS, the Stipulation of Settlement and Order was received after the finalization of the Fiscal Year 2012-2013 assessment roll and the approval of the budget for Fiscal Year 2012-2013;

WHEREAS, the Stipulation of Settlement and Order reduced the tax assessment for the subject property for the Fiscal Year 2012-2013 assessment roll by \$1,100 from \$8,900 to \$7,800; and

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees does hereby authorize the refund of the tax bill for Fiscal Year 2012-2013 in the amount of \$189.93 and the abatement of the tax bill for Fiscal Year 2012-2013 in the amount of \$189.93 based upon the reduced assessment values in the Stipulation of Settlement and Order.

Assessment Year	Address	Original Assessed Value	New Assessed Value	Assessment Reduction	Original Tax Amount	Reduced Tax Amount	Total Revenue Reduction	Refund	Abatement
2011	8 Ash	\$7,300	\$5,475	\$1,825	\$2,520.98	\$ 1,890.74	\$ 630.24	\$ 315.12	\$ 315.12
2011	25 Jackson	\$8,950	\$6,750	\$2,200	\$3,090.79	\$ 2,331.05	\$ 759.75	\$ 379.88	\$ 379.87
2011	27 Oak	\$9,350	\$8,400	\$950	\$3,228.92	\$ 2,900.86	\$ 328.06	\$ 164.03	\$ 164.03
2011	801 Pleasantville	\$10,350	\$ 9,950	\$400	\$3,574.26	\$ 3,436.13	\$ 138.13	\$ 69.07	\$ 69.06
2011	99 Washburn	\$11,000	\$8,250	\$2,750	\$3,798.74	\$ 2,849.06	\$ 949.69	\$ 474.85	\$ 474.84
2011	51 Jackson	\$9,250	\$8,400	\$850	\$3,194.39	\$ 2,900.86	\$ 293.53	\$ 146.77	\$ 146.76
2011	7 Satinwood	\$13,550	\$11,150	\$2,400	\$4,679.35	\$ 3,850.54	\$ 828.81	\$ 414.41	\$ 414.40
2011	177 Larch	\$8,750	\$7,800	\$950	\$3,021.72	\$ 2,693.65	\$ 328.06	\$ 164.03	\$ 164.03
2011	78 Larch	\$7,550	\$7,200	\$350	\$2,607.31	\$ 2,486.45	\$ 120.86	\$ 60.43	\$ 60.43
2011	4 Jackson	\$9,250	\$6,950	\$2,300	\$3,194.39	\$ 2,400.11	\$ 794.27	\$ 397.14	\$ 397.13
2011	3 Dogwood	\$18,750	\$16,700	\$2,050	\$6,475.12	\$ 5,767.18	\$ 707.95	\$ 707.95	
2011	171 Larch	\$8,900	\$7,800	\$1,100	\$3,073.52	\$ 2,693.65	\$ 379.86	\$ 189.93	\$ 189.93
2011	172 Larch	\$8,300	\$8,300	\$0	\$2,866.32	\$ 2,866.32	\$0	\$0	\$0
2011	25 Satinwood	\$12,000	\$12,000	\$0	\$4,144.08	\$ 4,144.08	\$0	\$0	\$0
				<b>\$18,125</b>			<b>\$ 6,259.21</b>	<b>\$ 3,483.58</b>	<b>\$ 2,775.63</b>
				<b>TOTAL AV REDUCTION</b>			<b>TOTAL REVENUE REDUCTION</b>	<b>TOTAL REFUND</b>	<b>TOTAL ABATEMENT</b>

The Regular Meeting of the Board of Trustees of the Village of Briarcliff Manor, New York was held in the Village of Briarcliff Manor Village Hall, at 1111 Pleasantville Road, Briarcliff Manor, New York on the 5<sup>th</sup> of September, 2012 commencing at 7:30 p.m.

**Present**

William J. Vescio, Mayor  
David Venditti, Deputy Mayor  
Robert Murray, Trustee  
Mark Pohar, Trustee  
Lori A. Sullivan, Trustee

**Also Present**

Philip Zegarelli, Village Manager  
Christine Dennett, Village Clerk  
Clinton Smith, Village Counsel

**Board of Trustees Announcements by Trustee Pohar**

- Please visit the Library's website for information on their upcoming programs.
- There will be a Book Sale at the Library and Community Center September 7<sup>th</sup> through September 9<sup>th</sup>.
- Mark your calendars for Community Day on September 8<sup>th</sup>.
- There will be a ½ Triathlon on September 9<sup>th</sup>. Route 9A will be closed southbound between Croton on Hudson and Briarcliff Manor.
- The Fall Brochure is on the Recreation Page of the website. Online registration is available.
- The Youth Center "Back with a Splash" Pool Party will be on September 6<sup>th</sup> at the Law Park Pool.

**Village Managers Report by Village Manager Zegarelli**

- The Blue Star Monument dedication will be on September 8<sup>th</sup> at 11am at the Pocket Park on Pleasantville Road.
- The walk through inspection for the FWSP went well.
- The Club Field has recovered well and is now open for the Fall season.
- Regular business hours have resumed at Village Hall.
- The yearend audit for Fiscal Year 2011-2012 is underway.
- DPW is prepping for their annual paving program.

**Public Comments**

There were no public comments.

## **Schedule Public Hearings**

### **Renewal of a Special Use Permit, The Clearview School**

Upon motion by Trustee Murray, seconded by Trustee Sullivan, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that a Public Hearing is hereby scheduled for October 3, 2012 at 7:30pm or soon thereafter in Village Hall located at 1111 Pleasantville Road, Briarcliff Manor, NY to hear and consider an application for the renewal of a Special Use Permit issued to the Clearview School.

### **Amendment of a Special Use Permit, Faith Lutheran Brethren Church**

Upon motion by Trustee Sullivan, seconded by Deputy Mayor Venditti, the Board voted unanimously to approve the following resolution:

Referral to the Planning Board

BE IT RESOLVED that the request for the amendment of a Special Use Permit issued to the Faith Lutheran Brethren Church located at 480 Pleasantville Road is hereby directed to the Planning Board for review and recommendation.

Schedule Public Hearing

BE IT RESOLVED that a Public Hearing is hereby scheduled for October 3, 2012 at 7:30pm or soon thereafter in Village Hall located at 1111 Pleasantville Road, Briarcliff Manor, NY to hear and consider an application to amend a Special Use Permit issued to the Faith Lutheran Brethren Church.

### **Tax Abatement – 45 Oak Road**

The Board had general discussion regarding the Village becoming its own Assessing Unit again and the next steps to be taken. They requested Village Counsel and the Village Manager outline the steps.

Upon motion by Deputy Mayor Venditti, seconded by Trustee Pohar, the Board voted unanimously to approve the following resolution:

WHEREAS, a Small Claims Assessment Review was filed on behalf of the property owner for 45 Oak Road; and

WHEREAS, a Stipulation of Settlement and Order in the Small Claim Assessment Review has been issued for the property at 45 Oak Road for the 2011 Town assessment year, Fiscal Year 2012-2013 Village assessment roll; and

WHEREAS, the Stipulation of Settlement and Order was received after the finalization of the Fiscal Year 2012-2013 assessment roll and the approval of the budget for Fiscal Year 2012-2013;

WHEREAS, the Stipulation of Settlement and Order reduced the tax assessment for the subject property for the Fiscal Year 2012-2013 assessment roll by \$1,050 from \$9,550 to \$8,500; and

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees does hereby authorize the refund of the tax bill for Fiscal Year 2012-2013 in the amount of \$181.30 and the abatement of the tax bill for Fiscal Year 2012-2013 in the amount of \$181.30 based upon the reduced assessment values in the Stipulation of Settlement and Order.

Year	Address	Assessed Value	New Assessed Value	Assessment Reduction	Original Tax Amount	Reduced Tax Amount	Refund	Abatement
2012	45 Oak Road	\$9,550	\$8,500	\$1,050	\$3,297.99	\$2,935.39	\$181.30	\$181.30
				\$1,050			\$181.30	\$181.30
				TOTAL AV REDUCTION			TOTAL REVENUE REDUCTION	TOTAL ABATEMENT

**Budget Transfers/Amendments**

Upon motion by Trustee Pohar, seconded by Trustee Murray, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the Board of Trustees does hereby authorize the following budget transfers for FY 2011-2012:

<b>From:</b>	A1990.499	GF Contingency	\$45,483.74
<b>To:</b>	A3120.101	Full Time	\$45,483.74
<b>From:</b>	A1990.499	GF Contingency	\$3,479.51
<b>To:</b>	A3120.850	FICA/Medicare	\$3,479.51
<b>From:</b>	A1990.499	GF Contingency	\$154.64
<b>To:</b>	A1980.498	MTA	\$154.64
<b>From:</b>	A1990.499	GF Contingency	\$44,155.11
<b>To:</b>	A3120.101	Full Time	\$44,155.11

<b>From:</b> A1990.499	GF Contingency	\$3,377.87
<b>To:</b> A3120.850	FICA/Medicare	\$3,377.87
<b>From:</b> A1990.499	GF Contingency	\$150.13
<b>To:</b> A1980.498	MTA	\$150.13
<b>From:</b> A1990.499	GF Contingency	\$42,865.02
<b>To:</b> A3120.101	Full Time	\$42,865.02
<b>From:</b> A1990.499	GF Contingency	\$3,279.17
<b>To:</b> A3120.850	FICA/Medicare	\$3,279.17
<b>From:</b> A1990.499	GF Contingency	\$145.74
<b>To:</b> A1980.498	MTA	\$145.74
<b>From:</b> A1990.499	GF Contingency	\$37,485.08
<b>To:</b> A3120.850	FICA/Medicare	\$37,485.08

BE IT RESOLVED that the Board of Trustees does hereby authorize the appropriation of fund balance for FY 2011-2012:

<b>From:</b> V0909	Debt Service Fund Balance	\$41,803.49
<b>To:</b> V9901.950	Transfer to General Fund (Bond Payment – Premium)	\$41,803.49

Increase Revenue – A0102.5031 by \$41,803.49

Increase Expense – A9730.720 by \$41,803.49

BE IT RESOLVED that the General, Water and Capital budgets for fiscal year 2011-2012 are hereby amended to accept SEMO and FEMA monies for funding from Hurricane Irene as follows:

**Increase Revenues by \$486,664.02**

Increase Revenue – A0101.4560 (FEMA) by \$108,508.06

Increase Revenue – A0101.3560 (SEMO) by \$36,169.35

**TOTAL \$144,677.41**

Increase Revenue – H0101.4560 (FEMA) by \$232,315.70

Increase Revenue – H0101.3560 (SEMO) by \$77,438.57

Increase Appropriation - H5110.201.08484 by (North State/Pleasantville Rd) \$309,754.26

**TOTAL \$309,754.26**

Increase Revenue – F0101.4560 (FEMA) by \$24,174.26

Increase Revenue – F0101.3560 (SEMO) by \$8,058.09

**TOTAL \$32,232.35**

**Authorize Village Manager to Execute Agreements**

**Community Room Architectural Services**

The Board thanked the other bidders for their proposals.

Upon motion by Trustee Murray, seconded by Trustee Sullivan, the Board voted unanimously to approve the following resolution as amended:

BE IT RESOLVED that the Village Manager is hereby authorized and directed to execute on behalf of the Village an agreement with Peter F. Gaito for Architectural Services for the Community Center as per their proposal of \$49,200.

**BFJ Planning – Consulting Services**

Mayor Vescio stated the Board was updating the Village Code in accordance with the Master Plan recommendations and further stated there would be public hearings and the Board looked forward to the public's input.

Upon motion by Trustee Sullivan, seconded by Deputy Mayor Venditti, the Board voted unanimously to approve the following resolution:

**APPROPRIATION OF FUND BALANCE**

BE IT RESOLVED that the Board of Trustees does hereby authorize the following appropriation for fiscal year 2012-2013:

From: A0909	General Fund Fund Balance	\$28, 500
To: A1010.460	Professional Services	\$28, 500

**AUTHORIZE VILLAGE MANAGER TO EXECUTE AN AGREEMENT FOR CONSULTING SERVICES**

BE IT RESOLVED that the Village Manager is hereby authorized and directed to execute on behalf of the Village an agreement with Buckhurst, Fish and Jacquemart for Consulting Services to draft legislation as per their proposal of \$28,500.

**Land Swap Agreement – 1245 Pleasantville, LLC**

Upon motion by Deputy Mayor Venditti, seconded by Trustee Pohar, the Board voted unanimously to approve the following resolution:

**BE IT RESOLVED** that the Village Manager is hereby authorized and directed to execute on behalf of the Village a land-swap agreement and all documents necessary to effectuate such land-swap with 1245 Pleasantville LLC, in accordance with memorandum of Village Counsel dated August 30, 2012; and be it further

**RESOLVED** that the Village Manager is further authorized to make or accept any change to the land-swap agreement and related documents so long as the change is not material and adverse to the Village’s interests and is acceptable to Village Counsel in form and substance.

**Minutes**

Upon motion by Trustee Pohar, seconded by Trustee Murray, the Board voted unanimously to approve the minutes of August 15, 2012.

**Adjournment**

The Board reminded everyone that Community Day is September 8<sup>th</sup> and for everyone to drive safely with school back in session.

Upon motion by Trustee Sullivan, seconded by Deputy Mayor Venditti, the Board voted unanimously to adjourn the meeting at 8:00pm.

Respectfully Submitted By,

Christine Dennett  
Village Clerk