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**AGENDA**  
**APRIL 30, 2013**  
**BOARD OF TRUSTEES**  
VILLAGE OF BRIARCLIFF MANOR, NEW YORK  
SPECIAL BUDGET MEETING – 7:30 PM

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1. Amend Master Fee Schedule
2. Adoption of Budget for FY 2013-2014
3. Adoption of Capital Budget for FY 2013-2014

**NEXT REGULAR BOARD OF TRUSTEES MEETING – MAY 1, 2013**

Special Meeting  
Board of Trustees  
April 30, 2013  
7:30 p.m.

A Special Meeting of the Board of Trustees of the Village of Briarcliff Manor, New York was held in the Village of Briarcliff Manor Village Hall, 1111 Pleasantville Road, Briarcliff Manor, New York on the 30<sup>th</sup> day of April, 2013 commencing at 7:30 p.m.

**Present**

William J. Vescio, Mayor  
Lori A. Sullivan, Deputy Mayor  
Robert Murray, Trustee  
Mark Pohar, Trustee  
Mark L. Wilson, Trustee

**Also Present**

Philip Zegarelli, Village Manager  
Robin Rizzo, Village Treasurer

Upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the Board voted unanimously to open the Special Meeting.

**Amend Master Fee Schedule**

Upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the Master Fee Schedule is hereby amended and adopted as follows:

**Budget FY 2013-2014 Resolution**

A RESOLUTION ADOPTING A BUDGET FOR THE FISCAL YEAR COMMENCING JUNE 1, 2013 AND ENDING MAY 31, 2014

Upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the Board voted unanimously to approve the following resolution:

WHEREAS, the Board of Trustees has met at the time and place specified in the notice of public hearing on the tentative budget and heard all persons desiring to be heard thereon; now, therefore be it

RESOLVED, that the tentative budget as amended and revised and as hereinafter set forth is hereby adopted and that there be and is hereby appropriated for the objects and purposes specified, including the amounts set forth required for the payment of principal and interest on indebtedness, the following amounts:

|                           | <u>General Fund</u> | <u>Water Fund</u> | <u>Debt Service Fund</u> | <u>Library Fund</u> |
|---------------------------|---------------------|-------------------|--------------------------|---------------------|
| Appropriations            | \$15,051,473.85     | \$5,302,310.35    | \$ 3,707,112.51          | \$599,501           |
| Estimated Revenues        | \$15,051,473.85     | \$5,302,310.35    | \$ 3,466,774.87          | \$599,501           |
| Retirement Reserve        | \$0                 | \$0               | \$0                      | \$0                 |
| Appropriated Fund Balance | \$0                 | \$0               | \$240,337.64             | \$0                 |

General Fund Budgetary Appropriation to be raised by Real Estate Tax Levy

\$10,175,688.26

|                        | <u>Town of Ossining</u> | <u>Town of Mt. Pleasant</u> |
|------------------------|-------------------------|-----------------------------|
| Taxable Assessed Value | \$98,224,259            | \$2,518,625                 |
| Tax Rate per \$1,000   | \$93.99                 | \$374.72                    |

### **2013-2014 TAX LEVY AND WARRANT**

In accordance with Section 1420 of the Real Property Tax Law, upon completion of the budget, but not later than May 15<sup>th</sup>, the Board of Trustees shall determine and levy the tax for the ensuing fiscal year.

Based on the adopted budget and the provision of the Annual Assessment Roll from the Town of Ossining and the Town of Mt. Pleasant, the following resolutions are presented for approval to levy the Village Real Property Tax.

Upon motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board voted unanimously to approve the following resolution:

WHEREAS, the budget for the fiscal year commencing June 1, 2013, has been duly adopted and filed with the Village Clerk; and

WHEREAS, it has been thereby determined that the sum of \$15,051,473.85 will be necessary to meet the obligations of the Village; and

WHEREAS, there has been duly credited as against said sum estimated revenues and appropriated fund balance aggregating \$4,875,785.59 leaving \$10,175,688.26 to be raised by the levying of taxes; and

WHEREAS, it appears from the Assessment Roll of the year 2013 for taxes for the fiscal year June 1, 2013 that the total assessed valuation of real property in the Village is \$1,774,849,767 with \$1,610,223,754 in the Town of Ossining portion of the Village and \$164,616,013 in the Town of Mt. Pleasant portion of the Village and said Assessment Rolls having been duly confirmed;

WHEREAS, the total transfers into the Library Fund from the General Fund is \$578,735;

NOW THEREFORE BE IT RESOLVED, that the tax rate for the Village of Briarcliff Manor for the fiscal year commencing June 1, 2013 be and the same hereby is fixed at the rate of \$93.99 on each \$1,000 of assessed valuation for properties in the Village of Briarcliff Manor located in the Town of Ossining and \$374.72 on each \$1,000 of assessed valuation for properties in the Village of Briarcliff Manor located in the Town of Mt. Pleasant.

FURTHER RESOLVED, that the sum of \$10,175,688.26, the same being taxes for the fiscal year commencing June 1, 2013 be, and the same hereby is, levied upon the taxable property in the Village of Briarcliff Manor and that the Treasurer be and she hereby is authorized and directed to extend and carry out upon the roll the amount to be collected from each of the persons named thereon, and the respective amounts of said tax roll against each such parcel of taxable property set forth thereon be and the same hereby are levied upon each parcel of taxable property respectively which said levy includes items shown on the budget for the fiscal year commencing June 1, 2013 heretofore adopted.

BE IT FURTHER RESOLVED, that the Board of Trustees does hereby authorize and direct the Village Treasurer to place the delinquent water arrears on the tax roll for fiscal year 2013-2014.

**Capital Budget 2013-2014**

Upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that the Board of Trustees does hereby adopt the Capital Budget for Fiscal Year 2013-2014 in the amount of \$3,652,620 as follows:

## Village of Briarcliff Manor 2013-14 Capital Projects

| BOT approved _____          | Departmental<br>Budget<br>Requested | Funding<br>w/<br>2%<br>Costs |
|-----------------------------|-------------------------------------|------------------------------|
| <b>PROJECT</b>              |                                     |                              |
| <b>Police Department:</b>   |                                     |                              |
| Chief Vehicle               | \$ 35,000                           | \$ 35,700                    |
| Total Requirements:         | \$ 35,000                           | \$ 35,700                    |
| <br><b>Fire Department:</b> |                                     |                              |
| Ambulance                   | \$ 170,000                          | \$ 173,400                   |
| S.C.B.A.                    | \$ 150,000                          | \$ 153,000                   |
| Total Requirements:         | \$ 320,000                          | \$ 326,400                   |

**Department of Public Works: (general)**

|   |                   |                   |
|---|-------------------|-------------------|
| Annual Paving                             | \$ 100,000        | \$ 102,000        |
| Annual Sidewalk                           | \$ 60,000         | \$ 61,200         |
| Village Wide Drainage                     | \$ 100,000        | \$ 102,000        |
| Epoxy Paint Traffic Lines                 | \$ 50,000         | \$ 51,000         |
| Annual Street Light Replacement -1st year | \$ 40,000         | \$ 40,800         |
| Total Requirements:                       | <u>\$ 350,000</u> | <u>\$ 357,000</u> |

**Department of Public Works: (water)**

|  |                     |                    |
|--|---------------------|--------------------|
| Cleaning & Cement Lining Round Hill Road | \$ 1,500,000        | \$1,530,000        |
| SCADA -Water Systems Priority 2          | \$ 150,000          | \$ 153,000         |
| Total Requirements:                      | <u>\$ 1,650,000</u> | <u>\$1,683,000</u> |

**Department of Public Works: (vehicles)**

|                     |                   |                   |
|---------------------|-------------------|-------------------|
| Backhoe             | \$ 100,000        | \$ 102,000        |
| Walk Behind Mower   | \$ 6,000          | \$ 6,120          |
| Total Requirements: | <u>\$ 106,000</u> | <u>\$ 108,120</u> |

**Department of Public Works: (Water Vehicles)**

|                     |                   |                   |
|---------------------|-------------------|-------------------|
| Front End Loader    | \$ 185,000        | \$ 188,700        |
| Total Requirements: | <u>\$ 185,000</u> | <u>\$ 188,700</u> |

**Facilities:**

|                           |                   |                   |
|---------------------------|-------------------|-------------------|
| Community Center Phase II | \$ 300,000        | \$ 306,000        |
| DPW Generator             | \$ 150,000        | \$ 153,000        |
| DPW Boiler -Gas Line      | \$ 100,000        | \$ 102,000        |
| Macy Road Demolition      | \$ 135,000        | \$ 137,700        |
| Macy Road Comfort Station | \$ 250,000        | \$ 255,000        |
|                           | <u>\$ 935,000</u> | <u>\$ 953,700</u> |

|                    |                     |                    |
|--------------------|---------------------|--------------------|
| Total-General Fund | <u>\$ 1,746,000</u> | <u>\$1,780,920</u> |
|--------------------|---------------------|--------------------|

Total-Water Fund

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\$ 1,835,000      \$1,871,700

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**Total - All Projects**

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\$ 3,581,000      \$3,652,620

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Upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the Board  
voted unanimously to close the Special Meeting at \_\_\_\_\_pm.

Respectfully submitted,

Philip Zegarelli, Village Manager/Deputy Village Clerk

# Village of Briarcliff Manor

## 2013-14 Capital Projects

| BOT approved _____                                  | Departmental<br>Budget<br>Requested | Funding w/<br>2%<br>Costs | PPU (Yrs.) |
|---|-------------------------------------|---------------------------|------------|
| <b>PROJECT</b>                                      |                                     |                           |            |
| <b>Police Department:</b>                           |                                     |                           |            |
| Chief Vehicle                                       | \$ 35,000                           | \$ 35,700                 | 5          |
| Total Requirements:                                 | \$ 35,000                           | \$ 35,700                 |            |
| <b>Fire Department:</b>                             |                                     |                           |            |
| Ambulance   | \$ 170,000                          | \$ 173,400                | 10         |
| S.C.B.A.  | \$ 150,000                          | \$ 153,000                | 20         |
| Total Requirements:                                 | \$ 320,000                          | \$ 326,400                |            |
| <b>Department of Public Works: (general)</b>        |                                     |                           |            |
| Annual Paving                                       | \$ 100,000                          | \$ 102,000                | 15         |
| Annual Sidewalk                                     | \$ 60,000                           | \$ 61,200                 | 10         |
| Village Wide Drainage                               | \$ 100,000                          | \$ 102,000                | 40         |
| Epoxy Paint Traffic Lines                           | \$ 50,000                           | \$ 51,000                 | 15         |
| Annual Street Light Replacement -1st year           | \$ 40,000                           | \$ 40,800                 | 20         |
| Total Requirements:                                 | \$ 350,000                          | \$ 357,000                |            |
| <b>Department of Public Works: (water)</b>          |                                     |                           |            |
| Cleaning & Cement Lining Round Hill Road            | \$ 1,500,000                        | \$ 1,530,000              | 40         |
| SCADA -Water Systems Priority 2                     | \$ 150,000                          | \$ 153,000                | 40         |
| Total Requirements:                                 | \$ 1,650,000                        | \$ 1,683,000              |            |
| <b>Department of Public Works: (vehicles)</b>       |                                     |                           |            |
| Backhoe   | \$ 100,000                          | \$ 102,000                | 15         |
| Walk Behind Mower                                   | \$ 6,000                            | \$ 6,120                  | 15         |
| Total Requirements:                                 | \$ 106,000                          | \$ 108,120                |            |
| <b>Department of Public Works: (Water Vehicles)</b> |                                     |                           |            |
| Front End Loader                                    | \$ 185,000                          | \$ 188,700                | 15         |
| Total Requirements:                                 | \$ 185,000                          | \$ 188,700                |            |
| <b>Facilities:</b>                                  |                                     |                           |            |
| Community Center Phase II                           | \$ 300,000                          | \$ 306,000                | 25         |
| DPW Generator                                       | \$ 150,000                          | \$ 153,000                | 10         |
| DPW Boiler -Gas Line                                | \$ 100,000                          | \$ 102,000                | 10         |
| Macy Road Demolition                                | \$ 135,000                          | \$ 137,700                | 10         |
| Macy Road Comfort Station                           | \$ 250,000                          | \$ 255,000                | 25         |
|   | \$ 935,000                          | \$ 953,700                |            |
| Total-General Fund                                  | \$ 1,746,000                        | \$ 1,780,920              |            |
| Total-Water Fund                                    | \$ 1,835,000                        | \$ 1,871,700              |            |
| <b>Total - All Projects</b>                         | <b>\$ 3,581,000</b>                 | <b>\$ 3,652,620</b>       |            |