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AGENDA
DECEMBER 18, 2013
BOARD OF TRUSTEES
VILLAGE OF BRIARCLIFF MANOR, NEW YORK
REGULAR MEETING – 7:30 PM

Board of Trustees Announcements

Village Managers Report

Public Comments

1. Amended Capital Project List FY 13-14 Bond Resolutions
2. Appropriation of Full Supply Capital Project Reserve – Edith Macy Tank
3. Award of Bid – Edith Macy Water Tank Rehabilitation Project
4. Budget Transfers *(Quarterly)*
5. Acceptance of Portions of Roadways
6. Acceptance of Donation from the Scheir Family
7. Fire Department Membership – Flihan
8. Minutes
 - December 4, 2013 – Regular Meeting

NEXT REGULAR BOARD OF TRUSTEES MEETING – JANUARY 9, 2013

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
DECEMBER 18, 2013

1. **AMENDED CAPITAL PROJECT 2013-2014 BOND RESOLUTIONS A-B**

- A. **BOND RESOLUTION, DATED DECEMBER 18, 2013, AUTHORIZING THE ISSUANCE OF UP TO \$6,295,000 AGGREGATE PRINCIPAL AMOUNT SERIAL BONDS OF THE VILLAGE OF BRIARCLIFF MANOR, COUNTY OF WESTCHESTER, STATE OF NEW YORK, PURSUANT TO THE LOCAL FINANCE LAW, TO FINANCE THE COSTS OF (I) THE ACQUISITION AND CONSTRUCTION OF WATER IMPROVEMENTS AND (II) THE ACQUISITION AND CONSTRUCTION OF SEWER IMPROVEMENTS, IN AND FOR THE VILLAGE.**

WHEREAS, the Board of Trustees of the Village of Briarcliff Manor (the "Village"), located in the County of Westchester, in the State of New York (the "State"), hereby determines that it is in the public interest of the Village to authorize the financing of the costs of (i) the acquisition and construction of water improvements (\$4,615,000) and (ii) the acquisition and construction of sewer improvements (\$1,680,000), in and for the Village, including any applicable equipment, machinery, apparatus, land and rights-in-land necessary therefor and any preliminary and incidental costs related thereto, at a total cost not to exceed \$6,295,000, all in accordance with the Local Finance Law;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Briarcliff Manor, County of Westchester, State of New York, as follows:

Section 1. There is hereby authorized to be issued serial bonds of the Village in the aggregate principal amount of up to \$6,295,000, pursuant to the Local Finance Law, in order to finance costs of the specific objects or purposes hereinafter described.

Section 2. The specific objects or purposes, or class of objects or purposes, to be financed pursuant to this bond resolution (collectively, the "Project"), the respective estimated maximum cost of such specific object or purpose, or class of object or purpose, the principal amount of serial bonds authorized herein for such specific object or purpose, or class of object or purpose, and the period of

probable usefulness of such specific object or purpose, or class of object or purpose, thereof pursuant to the applicable subdivision of paragraph a of Section 11.00 of the Local Finance law, are as follows:

(a) The acquisition and construction of water improvements in and for the Village, including any applicable equipment, machinery, apparatus, land and rights-in-land necessary therefor and any preliminary and incidental costs related thereto, at an estimated maximum cost of \$4,615,000, for which \$4,615,000 principal amount of serial bonds, or bond anticipation notes issued in anticipation of such serial bonds, are authorized herein and appropriated therefore, having a period of probable usefulness of forty (40) years pursuant to subdivision 1 of paragraph a of Section 11.00 of the Local Finance Law. Such serial bonds shall have a maximum maturity of forty (40) years computed from the earlier of (a) the date of the first issue of such serial bonds or (b) the date of the first issue of bond anticipation notes issued in anticipation of the issuance of such serial bonds; and

(b) The acquisition and construction of sewer improvements in and for the Village, including any applicable equipment, machinery, apparatus, land and rights-in-land necessary therefor and any preliminary and incidental costs related thereto, at an estimated maximum cost of \$1,680,000, for which \$1,680,000 principal amount of serial bonds, or bond anticipation notes issued in anticipation of such serial bonds, are authorized herein and appropriated therefore, having a period of probable usefulness of forty (40) years pursuant to subdivision 4 of paragraph a of Section 11.00 of the Local Finance Law. Such serial bonds shall have a maximum maturity of forty (40) years computed from the earlier of (a) the date of the first issue of such serial bonds or (b) the date of the first issue of bond anticipation notes issued in anticipation of the issuance of such serial bonds.

Section 3. The Board of Trustees of the Village has ascertained and hereby states that (a) the estimated maximum cost of the Project is \$6,295,000; (b) no money has heretofore been authorized to be applied to the payment of the costs of the Project; (c) the Board of Trustees of the Village plans to finance the costs of the Project from the proceeds of the serial bonds authorized herein, or from the proceeds of

bond anticipation notes issued in anticipation of such serial bonds; (d) the maturity of the obligations authorized herein may be in excess of five (5) years; and (e) on or before the expenditure of moneys to pay for any costs of the Project for which proceeds of such obligations are to be applied to reimburse the Village, the Board of Trustees of the Village took "official action" for federal income tax purposes to authorize capital financing of such item.

Section 4. Subject to the terms and conditions of this bond resolution and the Local Finance Law, including the provisions of Sections 21.00, 30.00, 50.00 and 56.00 to 60.00, inclusive, the power to authorize the serial bonds authorized herein, and bond anticipation notes in anticipation of the issuance of such serial bonds, including renewals thereof, the power to prescribe the terms, form and contents of such serial bonds and such bond anticipation notes, and the power to issue, sell and deliver such serial bonds and such bond anticipation notes, are hereby delegated to the Village Treasurer, as the chief fiscal officer of the Village. The Village Treasurer is hereby authorized to execute, on behalf of the Village, all serial bonds authorized herein and all bond anticipation notes issued in anticipation of the issuance of such serial bonds, and the Village Clerk is hereby authorized to affix the seal of the Village (or attach a facsimile thereof) on all such serial bonds and bond anticipation notes and to attest such seal. Each interest coupon, if any, representing interest payable on such serial bonds shall be authenticated by the manual or facsimile signature of the Village Treasurer.

Section 5. Each of the serial bonds authorized by this bond resolution and any bond anticipation notes issued in anticipation of the issuance of such serial bonds shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law. The faith and credit of the Village is hereby and shall be irrevocably pledged for the punctual payment of the principal of and interest on all obligations authorized and issued pursuant to this bond resolution as the same shall become due.

Section 6. When this bond resolution takes effect, the Village Clerk shall cause the same, or a summary thereof, to be published together with a notice in substantially the form prescribed

by Section 81.00 of the Local Finance Law in The Gazette , a newspaper having a general circulation in the Village. The validity of the serial bonds authorized by this bond resolution, and of bond anticipation notes issued in anticipation of the issuance of such serial bonds, may be contested only if such obligations are authorized for an object or purpose, or class of object or purpose, for which the Village is not authorized to expend money, or the provisions of law which should be complied with as of the date of the publication of this bond resolution, or such summary thereof, are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or if such obligations are authorized in violation of the provisions of the Constitution of the State.

Section 7. Prior to the issuance of the obligations authorized herein, the Board of Trustees of the Village shall comply with all applicable provisions prescribed in Article 8 of the Environmental Conservation Law, all regulations promulgated thereunder by the New York State Department of Environmental Conservation, and all applicable Federal laws and regulations in connection with environmental quality review relating to the Project (collectively, the “environmental compliance proceedings”). In the event that any of the environmental compliance proceedings are not completed, or require amendment or modification subsequent to the date of adoption of this bond resolution, the Board of Trustees of the Village will re-adopt, amend or modify this bond resolution prior to the issuance of the obligations authorized herein upon the advice of bond counsel. It is hereby determined by the Board of Trustees of the Village that the Project will not have a significant effect on the environment.

Section 8. The Village hereby declares its intention to issue the obligations authorized herein to finance the costs of the Project. The proceeds of any obligations authorized herein may be applied to reimburse expenditures or commitments of the Village made with respect to the Project on

or after a date which is not more than sixty (60) days prior to the date of adoption of this bond resolution by the Village.

Section 9. For the benefit of the holders and beneficial owners from time to time of the obligations authorized herein, the Village agrees in accordance with and as an obligated person with respect to the obligations under Rule 15c2-12 promulgated by the Securities Exchange Commission pursuant to the Securities Exchange Act of 1934 (the "Rule"), to provide or cause to be provided such financial information and operating data, financial statements and notices, in such manner, as may be required for purposes of the Rule. In order to describe and specify certain terms of the Village's continuing disclosure agreement for that purpose, and thereby to implement that agreement, including provisions for enforcement, amendment and termination, the Village Treasurer is authorized and directed to sign and deliver, in the name and on behalf of the Village, the commitment authorized by subsection 6(c) of the Rule (the "Commitment") to be placed on file with the Village Clerk, which shall constitute the continuing disclosure agreement made by the Village for the benefit of holders and beneficial owners of the obligations authorized herein in accordance with the Rule, with any changes or amendments that are not inconsistent with this bond resolution and not substantially adverse to the Village and that are approved by the Village Treasurer on behalf of the Village, all of which shall be conclusively evidenced by the signing of the Commitment or amendments thereto. The agreement formed collectively by this paragraph and the Commitment, shall be the Village's continuing disclosure agreement for purposes of the Rule, and its performance shall be subject to the availability of funds and their annual appropriation to meet costs the Village would be required to incur to perform thereunder. The Village Treasurer is further authorized and directed to establish procedures in order to ensure compliance by the Village with its continuing disclosure agreement, including the timely provision of information and notices. Prior to making any filing in accordance with the agreement or providing notice of the occurrence of any material event, the Village Treasurer shall consult with, as appropriate,

the Village Attorney and bond counsel or other qualified independent special counsel to the Village and shall be entitled to rely upon any legal advice provided by the Village Attorney or such bond counsel or other qualified independent special counsel in determining whether a filing should be made.

Section 10. This bond resolution is subject to a permissive referendum and will take effect upon its adoption by the Board of Trustees of the Village and the expiration of the period prescribed in the Village Law during which petitions for a permissive referendum may be submitted and filed with the Village Clerk.

B. BOND RESOLUTION, DATED DECEMBER 18, 2013, AUTHORIZING THE ISSUANCE OF UP TO \$705,000 AGGREGATE PRINCIPAL AMOUNT SERIAL BONDS OF THE VILLAGE OF BRIARCLIFF MANOR, COUNTY OF WESTCHESTER, STATE OF NEW YORK, PURSUANT TO THE LOCAL FINANCE LAW, TO FINANCE THE COSTS OF THE ACQUISITION, CONSTRUCTION AND RECONSTRUCTION OF A COMFORT STATION FOR THE VILLAGE.

WHEREAS, the Board of Trustees of the Village of Briarcliff Manor (the "Village"), located in the County of Westchester, in the State of New York (the "State"), hereby determines that it is in the public interest of the Village to authorize the financing of the costs of the acquisition, construction and reconstruction of a comfort station, including any applicable equipment, machinery, apparatus, land or rights-in-land necessary therefor and any preliminary and incidental costs related thereto, at a total cost not to exceed \$705,000, all in accordance with the Local Finance Law;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Briarcliff Manor, County of Westchester, State of New York, as follows:

Section 1. There is hereby authorized to be issued serial bonds of the Village in the aggregate principal amount of up to \$705,000, pursuant to the Local Finance Law, in order to finance the acquisition, construction and reconstruction of a comfort station for the Village, including any applicable equipment, machinery, apparatus, land and rights-in-land necessary therefor and any preliminary and incidental costs related thereto (the "Project").

Section 2. It is hereby determined that the Project is a specific object or purpose, or of a class of object or purpose, described in subdivision 11(b) of paragraph a of Section 11.00 of the Local Finance Law and that the period of probable usefulness of the Project is twenty-five (25) years. The serial bonds authorized herein shall have a maximum maturity of twenty-five (25) years computed from the earlier of (a) the date of the first issue of such serial bonds or (b) the date of the first issue of bond anticipation notes issued in anticipation of the issuance of such serial bonds.

Section 3. The Board of Trustees of the Village has ascertained and hereby states that (a) the estimated maximum cost of the Project is \$705,000; (b) no money has heretofore been authorized to be applied to the payment of the costs of the Project; (c) the Board of Trustees of the Village plans to finance the costs of the Project from the proceeds of the serial bonds authorized herein, or from the proceeds of bond anticipation notes issued in anticipation of such serial bonds; (d) the maturity of the obligations authorized herein may be in excess of five (5) years; and (e) on or before the expenditure of moneys to pay for any costs of the Project for which proceeds of such obligations are to be applied to reimburse the Village, the Board of Trustees of the Village took "official action" for federal income tax purposes to authorize capital financing of such item.

Section 4. Subject to the terms and conditions of this bond resolution and the Local Finance Law, including the provisions of Sections 21.00, 30.00, 50.00 and 56.00 to 60.00, inclusive, the power to authorize the serial bonds authorized herein, and bond anticipation notes in anticipation of the issuance of such serial bonds, including renewals thereof, the power to prescribe the terms, form and contents of such serial bonds and such bond anticipation notes, and the power to issue, sell and deliver such serial bonds and such bond anticipation notes, are hereby delegated to the Village Treasurer, as the chief fiscal officer of the Village. The Village Treasurer is hereby authorized to execute, on behalf of the Village, all serial bonds authorized herein and all bond anticipation notes issued in anticipation of the issuance of such serial bonds, and the Village Clerk is hereby authorized to affix the

seal of the Village (or attach a facsimile thereof) on all such serial bonds and bond anticipation notes and to attest such seal. Each interest coupon, if any, representing interest payable on such serial bonds shall be authenticated by the manual or facsimile signature of the Village Treasurer.

Section 5. Each of the serial bonds authorized by this bond resolution and any bond anticipation notes issued in anticipation of the issuance of such serial bonds shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law. The faith and credit of the Village is hereby and shall be irrevocably pledged for the punctual payment of the principal of and interest on all obligations authorized and issued pursuant to this bond resolution as the same shall become due.

Section 6. When this bond resolution takes effect, the Village Clerk shall cause the same, or a summary thereof, to be published together with a notice in substantially the form prescribed by Section 81.00 of the Local Finance Law in The Gazette , a newspaper having a general circulation in the Village. The validity of the serial bonds authorized by this bond resolution, and of bond anticipation notes issued in anticipation of the issuance of such serial bonds, may be contested only if such obligations are authorized for an object or purpose, or class of object or purpose, for which the Village is not authorized to expend money, or the provisions of law which should be complied with as of the date of the publication of this bond resolution, or such summary thereof, are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or if such obligations are authorized in violation of the provisions of the Constitution of the State.

Section 7. Prior to the issuance of the obligations authorized herein, the Board of Trustees of the Village shall comply with all applicable provisions prescribed in Article 8 of the Environmental Conservation Law, all regulations promulgated thereunder by the New York State Department of Environmental Conservation, and all applicable Federal laws and regulations in connection with environmental quality review relating to the Project (collectively, the “environmental

compliance proceedings"). In the event that any of the environmental compliance proceedings are not completed, or require amendment or modification subsequent to the date of adoption of this bond resolution, the Board of Trustees of the Village will re-adopt, amend or modify this bond resolution prior to the issuance of the obligations authorized herein upon the advice of bond counsel. It is hereby determined by the Board of Trustees of the Village that the Project will not have a significant effect on the environment.

Section 8. The Village hereby declares its intention to issue the obligations authorized herein to finance the costs of the Project. The proceeds of any obligations authorized herein may be applied to reimburse expenditures or commitments of the Village made with respect to the Project on or after a date which is not more than sixty (60) days prior to the date of adoption of this bond resolution by the Village.

Section 9. For the benefit of the holders and beneficial owners from time to time of the obligations authorized herein, the Village agrees in accordance with and as an obligated person with respect to the obligations under Rule 15c2-12 promulgated by the Securities Exchange Commission pursuant to the Securities Exchange Act of 1934 (the "Rule"), to provide or cause to be provided such financial information and operating data, financial statements and notices, in such manner, as may be required for purposes of the Rule. In order to describe and specify certain terms of the Village's continuing disclosure agreement for that purpose, and thereby to implement that agreement, including provisions for enforcement, amendment and termination, the Village Treasurer is authorized and directed to sign and deliver, in the name and on behalf of the Village, the commitment authorized by subsection 6(c) of the Rule (the "Commitment") to be placed on file with the Village Clerk, which shall constitute the continuing disclosure agreement made by the Village for the benefit of holders and beneficial owners of the obligations authorized herein in accordance with the Rule, with any changes or amendments that are not inconsistent with this bond resolution and not substantially adverse to the

Village and that are approved by the Village Treasurer on behalf of the Village, all of which shall be conclusively evidenced by the signing of the Commitment or amendments thereto. The agreement formed collectively by this paragraph and the Commitment, shall be the Village's continuing disclosure agreement for purposes of the Rule, and its performance shall be subject to the availability of funds and their annual appropriation to meet costs the Village would be required to incur to perform thereunder. The Village Treasurer is further authorized and directed to establish procedures in order to ensure compliance by the Village with its continuing disclosure agreement, including the timely provision of information and notices. Prior to making any filing in accordance with the agreement or providing notice of the occurrence of any material event, the Village Treasurer shall consult with, as appropriate, the Village Attorney and bond counsel or other qualified independent special counsel to the Village and shall be entitled to rely upon any legal advice provided by the Village Attorney or such bond counsel or other qualified independent special counsel in determining whether a filing should be made.

Section 10. This bond resolution is subject to a permissive referendum and will take effect upon its adoption by the Board of Trustees of the Village and the expiration of the period prescribed in the Village Law during which petitions for a permissive referendum may be submitted and filed with the Village Clerk.

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
DECEMBER 18, 2013

2. APPROPRIATION OF A RESERVE-EDITH MACY WATER TANK

BE IT RESOLVED that the Board of Trustees does hereby authorize the appropriation of the Full Supply Capital Project Reserve as follows:

From: F0878 Full Supply Capital Project Reserve
To: F0909 Water Fund Fund Balance

Increase budgets in the following accounts:

F9901.912 Transfer Reserve to Capital Fund
H0102.5031 Interfund Transfer In
H8397.201.13570 Edith Macy Water Tank Maintenance Capital Project

Account Inquiry - Munis [VILLAGE OF BRIARCLIFF MANOR]

My File Edit Tools Help



- Detail
- Months
- Seg Find
- Totals

Account

Fund Water Fund Acct
 Org Water Bal Acct name
 Object CapRsrvBal Type Status [Budget Roll](#)
 Project [Account Not](#) MultiYr Fund

4 Year Comparison	Current Year	History	
Yr/Per 2014/06	Fiscal Year 2014	Fiscal Year 2013	Fiscal Year 2012
Original Budget	.00	.00	.00
Transfers In	.00	.00	.00
Transfers Out	.00	.00	.00
Revised Budget	.00	.00	.00
Actual (Memo)	-1,322,194.15	-1,322,194.15	-1,734,202.15
Encumbrances	.00	.00	.00
Requisitions	.00		
Available	.00	.00	.00
Percent used	.00	.00	.00

[1 of 2](#) [Attachments \(0\)](#)

Display detail information for current account.

balance 11/26/13

Full Supply Reserve

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
DECEMBER 18, 2013

**3. AWARD OF BID – EDITH MACY WATER STORAGE TANK
REHABILITATION**

WHEREAS the Village received 6 bids for the Edith Macy Water Storage Tank Project; and

WHEREAS the lowest bidder Benjamin Construction requested their bid be withdrawn; and

BE IT RESOLVED that the bid for the Edith Macy Water Storage Tank Project is hereby awarded to the lowest responsible bidder Alpine Painting & Sandblasting with their bid proposal of \$379,200 plus a contingency of \$18,960 for a total project cost of \$398,160 to be charged to H8397.201.13570.

THEREFORE, BE IT FURTHER RESOLVED that the Village Manager is hereby authorized and directed to execute a contract with Alpine Painting & Sandblasting for said project.



MEMORANDUM

December 4, 2013

To: Philip E. Zegarelli -- Village Manager
From: David J. Turiano, P.E. *DAVID*
Re: **Edith Macy Water Storage Tank Rehabilitation**

Bids were opened on Tuesday, November 5, 2013, at 11:00 a.m. for the above referenced project. Present at the bid opening were David J. Turiano, P.E., Village Engineer, and Sonja Goldstein-Suss.

The project includes the surface preparation and recoating of the interior and exterior of the Edith Macy Water Tank.

Six bids were received ranging from \$223,900 to \$699,000 as indicated in the Bid Tabulation and Reference Check memorandum of December 2, 2013 from Woodard & Curran Engineering P.A. P.C., see attached.

As stated in the Woodard & Curran memorandum, the lowest bidder, Benjamin Construction, was contacted to discuss the bid and the project. It was determined that the contractor's bid was deficient in that they did not account for the specified level of exterior surface preparation. Subsequently, Benjamin Construction has requested that their bid be withdrawn. The next low bidder, Alpine Painting & Sandblasting, was contacted by Woodard & Curran and confirmation has been made that they can perform the contract work.

The following is a summary of what my department believes is a conservative project budget, given the scope of work proposed:

Remaining Project Cost	Project Bid
Construction Cost	\$379,200.00
5% Contingency	\$ 18,960.00
Total Project Cost	\$398,160.00

The line in the budget for the Edith Macy Water Tank Painting project is \$250,000 and the full supply water reserve will be the second source of funding in the amount of \$148,160.00 to cover the difference should the Board agree. This will leave \$1,174,034.00 in the reserve.

Based on the Woodard & Curran Engineering memorandum, it is my recommendation that the Village of Briarcliff Manor award the contract to Alpine Painting & Sandblasting at a cost of \$379,200 plus the \$18,960 contingency for a total of \$398,160.

Please feel free to contact me if you have any questions relating to the above.

Attachment

MEMORANDUM



TO: David Turiano, P.E., Village of Briarcliff Manor
FROM: Steven Robbins, P.E. LEED AP
DATE: December 2, 2013
RE: Bid Tabulation and Reference Check
 Edith Macy Water Tank Recoating

Woodard & Curran prepared bid documents, including drawings and specifications for the recoating of the Edith Macy Water Tank. The bid period was from October 22, 2013 through November 5, 2013. An optional pre-bid site visit was held on October 22, 2013 with two contractors attending. Six bids were received, and upon review, Benjamin Construction was the lowest bidder and had a complete bid package. A tabulation of all six bids is presented in the table below.

	Bidder	Benjamin Construction	Alpine Painting & Sandblasting	Amstar of Western NY	Nuco Painting Corp.	Superior Industrial Maintenance Company	JPI Painting, Inc.
Item	Description						
1	Mobilization and Demobilization	\$7,000.00	\$26,900.00	\$12,000.00	\$19,000.00	\$20,000.00	\$19,000.00
2	Exterior Surface Preparation	\$39,000.00	\$95,000.00	\$144,400.00	\$100,000.00	\$128,254.00	\$260,000.00
3	Exterior Tank Recoating, incl. Primer, Intermediate, and Finish Coats	\$49,600.00	\$87,300.00	\$60,800.00	\$125,000.00	\$86,000.00	\$100,000.00
4	Interior Surface Preparation	\$50,000.00	\$80,000.00	\$100,00.00	\$150,000.00	\$151,464.00	\$200,000.00
5	Interior Tank Recoating, incl. Primer, Intermediate, and Finish Coats	\$68,300.00	\$80,000.00	\$74,800.00	\$90,000.00	\$101,357.00	\$110,000.00
6	Miscellaneous Additional Work at Direction of Owner	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
BID TOTAL		\$223,900.00	\$379,200.00	\$402,000.00	\$494,000.00	\$497,075.00	\$699,000.00
Bid Documents & Requirements (Yes/No)							
Bid Signed		YES	YES	NO	YES	YES	YES
Furnished Bid Bond or Check		YES	YES	YES	YES	YES	YES
Furnished References		YES	YES	NO	YES	YES	YES
Amendment #1 Signed		YES	YES	NO	YES	YES	YES
Amendment #2 Signed		YES	YES	NO	YES	YES	YES



Woodard & Curran contacted Benjamin Construction to confirm a thorough understanding of the bid documents and the work required on the project. Based on our conversations with Cheryl Macri, Owner of Benjamin Construction, we found the following deficiencies in their bid:

1. They have not completed any water tank rehabilitation work in approximately 7 years (last completion in 2006).
2. There is a discrepancy between Benjamin Construction's proposed exterior surface preparation method and the Contract Documents. The Contract Documents specify "Exterior Surface Preparation: achieve SPCC-SP6 Commercial Blast Surface Preparation." Benjamin Construction's stated approach was to achieve that level of preparation only on exterior rust spots, and provide a power wash for the remainder of the surface. Ms. Macri stated that they could not complete the full commercial blast surface preparation for their bid price.

The exterior surface preparation is a critical step to the successful completion of the project. Benjamin Construction's bid item for exterior surface preparation was less than a third of the average of the other bids for that item. Based on this information, we do not recommend award to Benjamin Construction. In an email dated December 2, 2013, Benjamin Construction has requested that their bid be withdrawn in exchange for the Village not pursuing their Bid Bond.

Woodard & Curran contacted the second lowest bidder, Alpine Painting and Sandblasting, and has confirmed that their proposed sequence of work conforms with the Contract Documents. Alpine Painting and Sandblasting has completed over 20 tank rehabilitation projects in the past year, with several requiring exterior blasting for surface preparation. Woodard & Curran was the Engineer on a recent project with Alpine Painting and Sandblasting and was pleased with their work.

Woodard & Curran recommends that the Village consider Alpine Painting and Sandblasting as the lowest responsive bidder.

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
DECEMBER 18 2013

4. BUDGET TRANSFERS

BE IT RESOLVED that the Board of Trustees does hereby authorize the following transfers for FY 2013-2014:

From: A1990.499	General Fund Contingency	\$17,335.00
To: A8090.402	Equipment Rental	\$17,335.00
From: A7989.460	Community Room Contractual	\$10,000.00
To: A1990.499	General Fund Contingency	\$10,000.00
TOTAL General Fund		\$27,335.00
From: F1990.499	Water Fund Contingency	\$12,621.96
To: F1980.498	MTA Tax	\$42.16
To: F8310.101	Salary	\$4,650.00
To: F8310.850	Social Security	\$179.80
To: F8310.107	Comp/Vacation Buyout	\$7,750.00
TOTAL Water Fund		\$12,621.96

**BUDGET TRANSFER REQUEST FORM
FISCAL YEAR 2013-14**

	Amount From	Budget Code	Budget Code	Amt to
A	\$ 10,000.00	A7989.460	A1990.499	\$ 10,000.00
B	\$ 17,335.00	A1990.499	A8090.402	\$ 17,335.00
C	\$ 4,650.00	F1990.499	F1980.498	\$ 42.16
	\$ 7,971.96	F1990.499	F8310.101	\$ 4,650.00
			F8310.850	\$ 179.80
			F8310.107	\$ 7,750.00
	\$39,956.96			\$ 39,956.96
Reason for Transfer Request: A Community Room to Contingency; B Earth Berm per NYSDEC;				
C Manager Contract Water Fund Portion				
				12/12/2013
	Signature of Requesting Department Head			Date:
	Village Manager Approval			Date:
	Village Treasurer Approval			Date: 12/12/13
If over \$10,000, Board of Trustees Approval Date:				

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
DECEMBER 18, 2013

**5. ACCEPTANCE OF PORTIONS OF ROADWAYS INTO THE VILLAGE'S
HIGHWAY INVENTORY**

BE IT RESOLVED that the Board of Trustees does hereby accept portions designated as being within the Village Boundary of Morningside Drive, Chappaqua Road, Tappan Terrace and No Name Road into the Village's Highway Inventory to receive CHIPS monies

<input type="checkbox"/> COUNTY ROAD or <input type="checkbox"/> LOCAL ROAD (check one)		NYS DOT Local Highway Inventory New and Extended Road Template		USE FOR NEW ROADS OR EXTENDED ROADS, ONLY All other edits should be done on existing road listings.	
County		Municipality Name & Type (city, town, village)		Geocode [4digits - see upper right on Road Listings]	

1 M O R N I N G S I D E D R I V E DOT ID # NEW
 Road or Street Name [max. 20 characters] Insert no. from listing if extending an existing road, otherwise insert NEW.

C H A P P A Q U A R O A D V I L L A G E B O U N D A R Y
 From [Start of section at western or southern end; max. 15 characters] To [End of section at eastern or northern end, max. 15 characters]

<u>0.00</u>	<u>0.05</u>	<u>0.05</u>	<u>2</u>	<u>N</u>	<u>H</u>	<u>A</u>	<u>None</u>	<u>18</u>	<u>-</u>	<u>-</u>	<u>North</u>	<u>Bound</u>	<u>or</u>	<u>Bound</u>	<u>East</u>
Start mile point	End mile point	Section Length	Number of Lanes	One Way (Y/N)	Divided Hwy (Y/N)	Pavement Type	Median Type	Pmnt Shldr	Median	Width in Feet	Primary direction of the road (circle one)				

2 T A P P A N T E R R A C E DOT ID # NEW
 Road or Street Name [max. 20 characters] Insert no. from listing if extending an existing road, otherwise insert NEW.

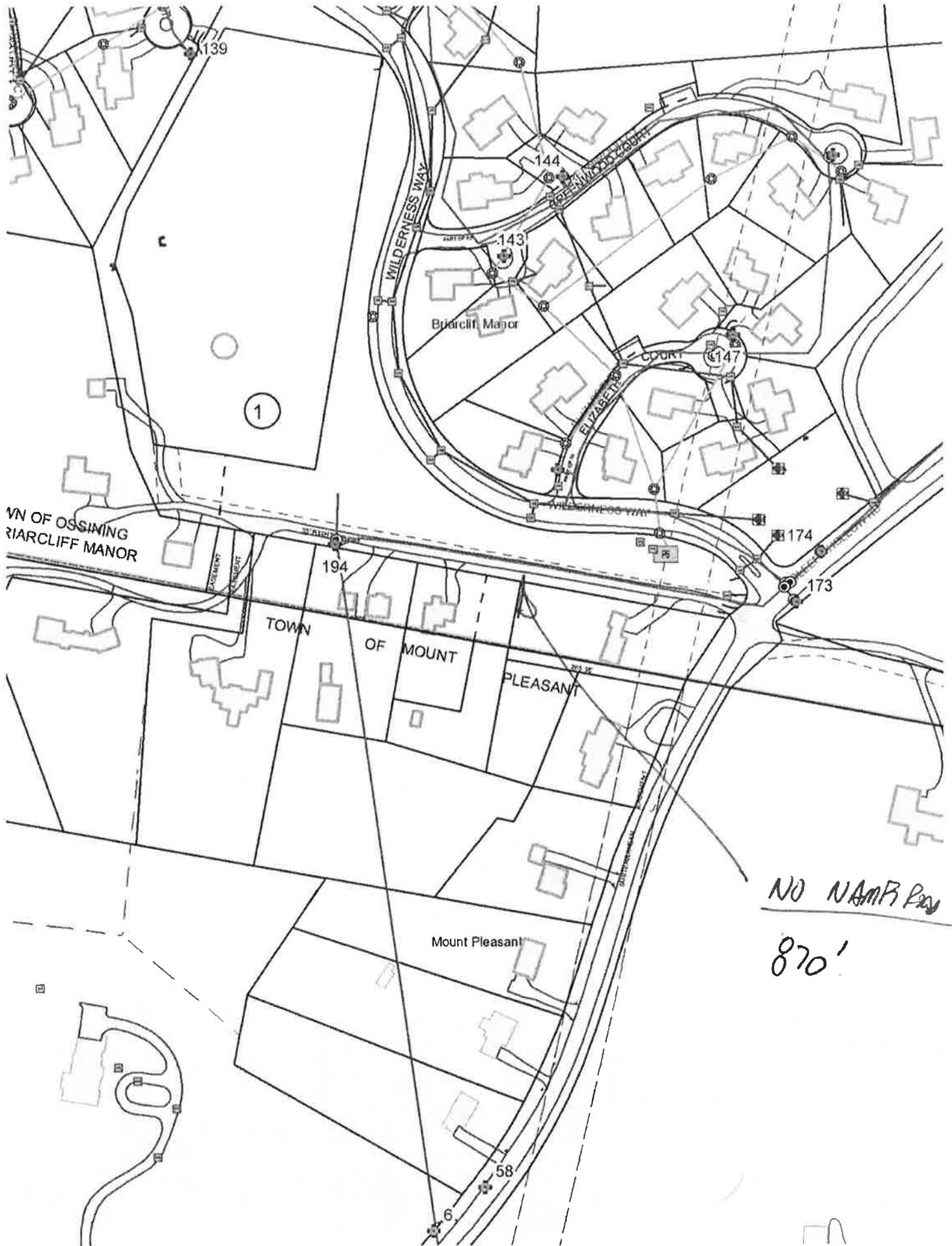
C H A P P A Q U A R O A D V I L L A G E B O U N D A R Y
 From [Start of section at western or southern end; max. 15 characters] To [End of section at eastern or northern end, max. 15 characters]

<u>0.00</u>	<u>0.05</u>	<u>0.05</u>	<u>2</u>	<u>N</u>	<u>H</u>	<u>A</u>	<u>-</u>	<u>24</u>	<u>-</u>	<u>-</u>	<u>North</u>	<u>Bound</u>	<u>or</u>	<u>Bound</u>	<u>East</u>
Start mile point	End mile point	Section Length	Number of Lanes	One Way (Y/N)	Divided Hwy (Y/N)	Pavement Type	Median Type	Pmnt Shldr	Median	Width in Feet	Primary direction of the road (circle one)				

3 N O N A M E R O A D DOT ID # NEW
 Road or Street Name [max. 20 characters] Insert no. from listing if extending an existing road, otherwise insert NEW.

S L E E P Y H O U C L O W R P C U L D E S A C
 From [Start of section at western or southern end; max. 15 characters] To [End of section at eastern or northern end, max. 15 characters]

<u>0.00</u>	<u>0.16</u>	<u>0.16</u>	<u>2</u>	<u>N</u>	<u>H</u>	<u>A</u>	<u>-</u>	<u>24</u>	<u>-</u>	<u>-</u>	<u>North</u>	<u>Bound</u>	<u>or</u>	<u>Bound</u>	<u>East</u>
Start mile point	End mile point	Section Length	Number of Lanes	One Way (Y/N)	Divided Hwy (Y/N)	Pavement Type	Median Type	Pmnt Shldr	Median	Width in Feet	Primary direction of the road (circle one)				



VN OF OSSIMING
RIARCLIFF MANOR

WILDERNESS WAY

GREENWOOD COURT

ELIZABETH COURT

Briarcliff Manor

TOWN

OF MOUNT

PLEASANT

Mount Pleasant

NO NAME Pkwy

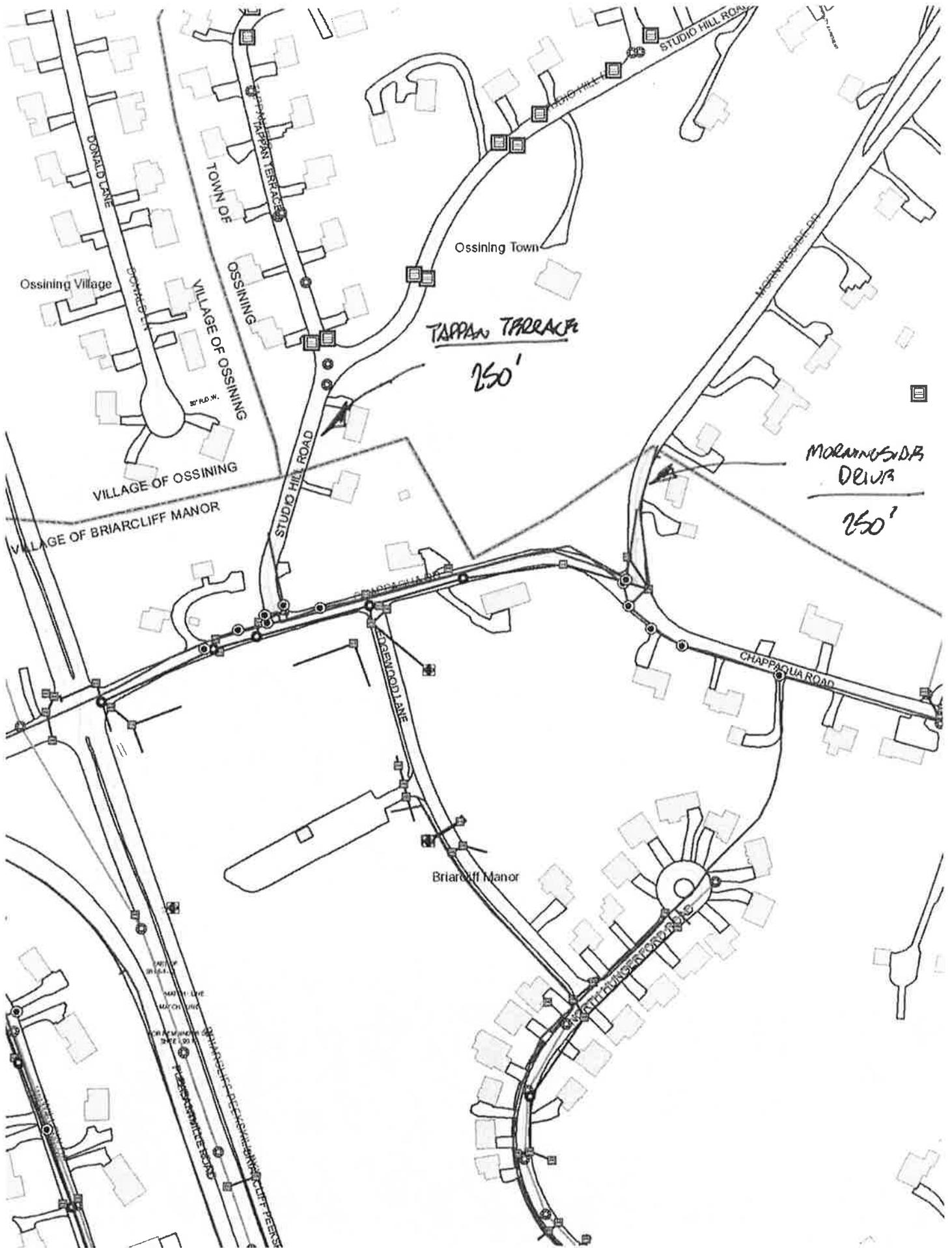
870'

1

58

6

FD



DONALD STANE

Ossining Village

VILLAGE OF OSSINING

VILLAGE OF OSSINING

VILLAGE OF OSSINING

VILLAGE OF BRIARCLIFF MANOR

Ossining Town

TAPPAN TERRACE

250'

MORNING SIDE DRIVE

250'

CHAPPAQUA ROAD

Briarcliff Manor

WATKINS ROAD

STUDIO HILL ROAD

WOODMOUNT LANE

WATKINS ROAD

WATKINS ROAD

WATKINS ROAD

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
DECEMBER 18, 2013

6. ACCEPTANCE OF DONATIONS FROM THE SCHEIR FAMILY

BE IT RESOLVED, that the Board of Trustees hereby accepts a donation in the amount of \$8,600 from the Scheir Family for the purposes of planting trees at the Club Field.

Increase Revenue – Gifts
(A0101.2705) by \$8,600

Increase Expenses – Parks Contractual
(A7110.460) by \$8,600

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
DECEMBER 18, 2013

7. FIRE DEPARTMENT MEMBERSHIP

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the under 18 membership of **Joseph Flihan** to the Briarcliff Manor Hook and Ladder Company.

Briarcliff Manor Fire Department

1111 PLEASANTVILLE ROAD
BRIARCLIFF MANOR, NY 10510

Office of the Chief



ROBERT O'HANLON, JR., Chief
DENNIS L. REILLY, 1st Ass't Chief
ROBERT M. GARCIA, 2nd Ass't Chief

EMAIL: fdchief@briarcliffmanor.org

EMERGENCY 911
CHIEF'S OFFICE (914) 941-0879
FAX (914) 944-2758

DATE: November 18, 2013
TO: Christine Dennett, Village Clerk
Briarcliff Manor Board of Trustee's
FROM: Chief Robert O'Hanlon, Jr. - Briarcliff Manor Fire Department
SUBJECT: NEW MEMBER - Request for Village Approval

Honorable Mayor and Trustee's;

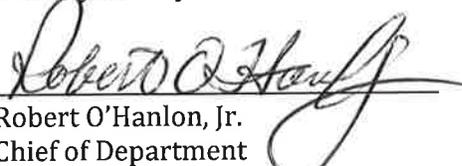
Joseph Flihan, DOB 10-30-1996 and residing at 14 Schrade Rd, Briarcliff Manor, New York, has applied for membership in the Briarcliff Manor Fire Department

The applicant listed above, has been vetted by the Briarcliff Manor Hook & Ladder Company Membership Committee and determined to meet the criteria set forth by the Briarcliff Manor Fire Department.

FURTHERMORE, the Chief of Department has performed an Arson Background Check on said member who has been found to have NO record of Arson Conviction.

FURTHERMORE, the Chief of Department has met with the Parent(s) of the applicant, who has signed and certified the Consent and Release Form for the Applicant. The Chief of Department Requests that the Village of Briarcliff Board of Trustee's approve the application set before you and send such confirmation to the **Chiefs Office** at your earliest convenience.

Thank you for your assistance.


Robert O'Hanlon, Jr.
Chief of Department

~~11/18/13~~ 11/18/13
Dated


Secretary - Hook & Ladder Company

12/2/13
Dated


Village Clerk - Christine Dennett

12-12-13
Dated

CONSENT AND RELEASE FORM

We, the parents or legal guardians of JOSEPH P. FLIHAN, (hereinafter known as the "Applicant") are aware that the Applicant wishes to join the Briarcliff Manor Fire Department (hereinafter known as the "Department"). We understand that this signed consent by the parents or legal guardians and the Applicant is required as a prerequisite of the Applicant's acceptance into membership in the Department because the Applicant has not yet attained 18 years of age.

We understand that membership in the Department is an inherently hazardous undertaking.

We understand that the Applicant will be required to attend such training courses as are required by the Chief of the Department, and will become familiar with, and adhere to, the by-laws of the Department.

We understand that the Applicant will be subject to the orders of the Departmental Chiefs and the officers of the company to which the Applicant is assigned, both in firehouse and at all alarms.

We have been provided with and have read and fully understand the Rules and Regulations governing activities permitted for members of the Briarcliff Manor Fire Department that are under 18 years of age.

By signing a copy of this Consent and Release Form, we hereby acknowledge that, pursuant to section 19 of the Volunteer Firefighters' Benefit Law, the benefits provided by the Volunteer Firefighters' Benefit Law shall be the exclusive remedy of Applicant, or his or her spouse, parents, dependents, next of kin, executor or administrator, or anyone otherwise entitled to recover damages, at common law or otherwise, for or on account of an injury to Applicant in the line of duty or death resulting from an injury to Applicant in the line of duty, as against the Village of Briarcliff Manor, its employees or agents, and any person or agency acting under governmental or statutory authority in furtherance of the duties or activities in relation to which any such injury resulted.

This Consent and Release Form must be signed by the applicant and all parents or guardians of the minor and all signatures must be notarized.

10/22/13

Dated:

PETER A. FLIHAN, III

Parent/Legal Guardian, Print name:

[Signature]

Signature of Parent/Legal Guardian from above

10/22/13

Dated:

Dina Flihan

Parent/Legal Guardian, Print name:

[Signature]

Signature of Parent/Legal Guardian from above

10/22/13

Dated:

JOSEPH P FLIHAN

Applicant, Print name:

[Signature]

Signature of Applicant

AK [Signature]

STATE OF NEW YORK)
COUNTY OF WESTCHESTER) ss.:

On the 22 day of October in the year of 2013, before me the undersigned, personally appeared Peter A. Pihan, III personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person on behalf of which the individual(s) acted, executed the instrument.

Susan L. Strawgate

Notary Public

SUSAN L. STRAWGATE
Notary Public, State of New York
No. 4704889
Qualified in Westchester County
Commission Expires April 1, 2015

STATE OF NEW YORK)
COUNTY OF WESTCHESTER) ss.:

On the 22 day of October in the year of 2013, before me the undersigned, personally appeared Dina Pihan personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person on behalf of which the individual(s) acted, executed the instrument.

Susan L. Strawgate

Notary Public

SUSAN L. STRAWGATE
Notary Public, State of New York
No. 4704889
Qualified in Westchester County
Commission Expires April 1, 2015

STATE OF NEW YORK)
COUNTY OF WESTCHESTER) ss.:

On the 22 day of October in the year of 2013, before me the undersigned, personally appeared Joseph Pihan personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person on behalf of which the individual(s) acted, executed the instrument.

Susan L. Strawgate

Notary Public

SUSAN L. STRAWGATE
Notary Public, State of New York
No. 4704889
Qualified in Westchester County
Commission Expires April 1, 2015

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
DECEMBER 18, 2013

8. MINUTES

- December 4, 2013 – Regular Meeting

The Regular Meeting of the Board of Trustees of the Village of Briarcliff Manor, New York was held in the Village of Briarcliff Manor Village Hall, at 1111 Pleasantville Road, Briarcliff Manor, New York on the 4th of December, 2013 commencing at 7:30 p.m.

Present

William J. Vescio, Mayor
Lori A. Sullivan, Deputy Mayor
Mark Pohar, Trustee
Mark L. Wilson, Trustee

Also Present

Philip Zegarelli, Village Manager
Christine Dennett, Village Clerk
Clinton Smith, Village Counsel

Absent

Robert Murray, Trustee

Board of Trustees Announcements by Trustee Pohar

- The Library has had great attendance at their programs.
- The platform tennis courts are open and permits are required.
- 2013 Letters to Santa are being accepted through December 16th. There is a special mailbox in the post office.
- Registration for a number of Winter Recreation Programs is underway.
- The Winter Recreation Brochure will be available online before Thanksgiving.
- The Community Bonfire and Sing-A-Long will be on December 8th.
- Registration is open for the Ski/Snowboard program.

Village Managers Report by Village Manager Zegarelli

- The Joint Hearing with the Town of Ossining regarding the Annexation will be on December 12th at 7pm at the Anne M. Dorner School.
- The Community Center design is 95% complete.
- The Youth Center field project is progressing well.
- The drainage work on Juniper Place has been completed.
- The water leak on South State Road was repaired.
- The holiday lights and decorations are up throughout the Village.

Public Comments

There were no public comments.

Schedule Public Hearing to Amend a Special Use Permit – Sleepy Hollow Country Club

Mayor Vescio explained the s order of events and steps that would be taken by the various Boards regarding the application.

Village Attorney Smith stated the Board would have to make a SEQRA determination and requested the matter be referred to the Westchester County Planning Board as well.

Upon motion by Trustee Pohar, seconded by Deputy Mayor Sullivan, the Board voted unanimously to approve the following resolution:

Referral to the Planning Board

BE IT RESOLVED that the request for the amendment of a Special Use Permit issued to the Sleepy Hollow Country Club located at 777 Albany Post Road is hereby directed to the Village Planning Board and Westchester County Planning Board for review and recommendation.

Schedule Public Hearing

BE IT RESOLVED that a Public Hearing is hereby scheduled for January 9, 2013 at 7:30pm or soon thereafter in Village Hall located at 1111 Pleasantville Road, Briarcliff Manor, NY to hear and consider an application to amend a Special Use Permit issued to the Sleepy Hollow Country Club.

Safe Routes to School Grant Resolutions

The Board requested amendments to the resolution.

Upon motion by Deputy Mayor Sullivan, seconded by Trustee Wilson, the Board voted unanimously to approve the following resolution as amended:

- A. Authorizing the implementation, and funding in the first instance 100% of the federal-aid [[[and State "Marchiselli" Program-aid]]] eligible costs, of a transportation federal-aid project, and appropriating funds therefore.**

WHEREAS, a Project for **Pedestrian Improvements in the School District within the Village of Briarcliff Manor, Westchester County, PIN 8761.12** (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 0% Federal funds and 100% non-federal funds; and

WHEREAS, the Village of Briarcliff Manor desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of preliminary engineering.

NOW, THEREFORE, the Village of Briarcliff Manor, duly convened does hereby

RESOLVE, that the Briarcliff Manor Village Trustees hereby approve the above-subject project; and it is hereby further

RESOLVED, that the Briarcliff Manor Village Trustees hereby authorizes the Village of Briarcliff Manor to pay in the first instance 100% of the federal and non-federal share of the cost of preliminary engineering work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$59,000 is hereby appropriated from A0909 General Fund Fund Balance and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Briarcliff Manor Village Trustees shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Village Manager, thereof, and it is further

RESOLVED, that the Village Manager be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or applicable Marchiselli Aid on behalf of the Village of Briarcliff Manor with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that in addition to the Village Manager, the following municipal titles: Mayor, Village Engineer, Village Treasurer are also hereby authorized to execute any necessary Agreements or certifications on behalf of the Municipality/Sponsor, with NYSDOT in connection with the advancement or approval of the project identified in the State/Local Agreement;

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

B. Authorizing the implementation, and funding in the first instance 100% of the federal-aid [[[and State "Marchiselli" Program-aid]]]

eligible costs, of a transportation federal-aid project, and appropriating funds therefore.

WHEREAS, a Project for **Pedestrian Improvements in the School District within the Village of Briarcliff Manor, Westchester County, PIN 8761.12** (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 100% Federal funds and 0% non-federal funds; and

WHEREAS, the Village of Briarcliff Manor desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of the non-infrastructure construction work.

NOW, THEREFORE, the Village of Briarcliff Manor, duly convened does hereby

RESOLVE, that the Briarcliff Manor Village Trustees hereby approve the above-subject project; and it is hereby further

RESOLVED, that the Briarcliff Manor Village Trustees hereby authorizes the Village of Briarcliff Manor to pay in the first instance 100% of the federal and non-federal share of the cost of the non-infrastructure work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$10,000 is hereby appropriated from A0909 General Fund Fund Balance and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Briarcliff Manor Village Trustees shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Village Manager, thereof, and it is further

RESOLVED, that the Village Manager of the Village of Briarcliff Manor be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or applicable Marchiselli Aid on behalf of the Village of Briarcliff Manor with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that in addition to the Village Manager, the following municipal titles: Mayor, Village Engineer, Village Treasurer are also hereby authorized to execute any necessary Agreements or certifications on behalf of the Municipality/Sponsor, with NYSDOT in connection with the advancement or approval of the project identified in the State/Local Agreement;

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

Reschedule January 1, 2014 Meeting

Upon motion by Trustee Wilson, seconded by Trustee Pohar, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that the Regular Meeting of the Board of Trustees originally scheduled for Wednesday, January 1, 2014 at 7:30pm is hereby rescheduled to Thursday, January 9, 2014 at 7:30pm.

Amendment to Capital Budget for FY 2013-2014 (to address Public Purpose)

Upon motion by Trustee Pohar, seconded by Deputy Mayor Sullivan, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that the Board of Trustees does hereby amend the Capital Budget for Fiscal Year 2013-2014 in the amount of \$10,453,720 as follows and authorizes the future borrowing for the added projects:

Village of Briarcliff Manor

2013-14 Capital Projects

BOT approved July 10, 2013	Departmental Budget Requested	Funding w/ 2% Costs	PPU (Years)
PROJECT			
Police Department:			
Chief Vehicle	\$ 35,000	\$ 35,700	5
Total Requirements:	<u>\$ 35,000</u>	<u>\$ 35,700</u>	
 Fire Department:			
S.C.B.A.	\$ 150,000	\$ 153,000	20
Total Requirements:	<u>\$ 150,000</u>	<u>\$ 153,000</u>	

Department of Public Works: (general)

Annual Paving	\$ 100,000	\$ 102,000	15
Annual Sidewalk	\$ 60,000	\$ 61,200	10
Epoxy Paint Traffic Lines	\$ 50,000	\$ 51,000	15
Annual Street Light Replacement -1st year	\$ 40,000	\$ 40,800	20
Total Requirements:	\$ 250,000	\$ 255,000	

Department of Public Works: (water)

Cleaning &Cement Lining Round Hill Road	\$ 1,500,000	\$ 1,530,000	40
SCADA -Water Systems Priority 2	\$ 150,000	\$ 153,000	40
Village Wide Drainage	\$ 200,000	\$ 204,000	40
Infrastructure 25 Scarborough Rd – Water & Sewer Improvements	\$6,295,000	\$6,295,000	40
Total Requirements:	\$ 1,850,000	\$ 1,887,000	

Department of Public Works: (vehicles)

Walk Behind Mower	\$ 6,000	\$ 6,120	15
Total Requirements:	\$ 6,000	\$ 6,120	

Department of Public Works: (Water Vehicles)

Backhoe	\$ 100,000	\$ 102,000	15
Excavating Attachments	\$ 60,000	\$ 61,200	
	\$ 160,000	\$ 163,200	

Facilities:

Community Center Phase II	\$ 300,000	\$ 306,000	25
DPW Generator	\$ 150,000	\$ 153,000	10
DPW Boiler -Gas Line	\$ 100,000	\$ 102,000	10
Macy Road Demolition	\$ 135,000	\$ 137,700	10
Macy Road Comfort Station	\$ 250,000	\$ 255,000	25
Comfort Station – 25 Scarborough Rd	\$ 705,000	\$ 705,000	25
	\$ 935,000	\$ 953,700	

Total-General Fund	\$ 1,376,000	\$ 1,403,520	
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Total-Water Fund	\$ 2,010,000	\$ 2,050,200	
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Total - All Projects	\$10,386,000	\$ 10,453,720	
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Authorize Mayor to Execute an Agreement with the Village Manager

Upon motion by Deputy Mayor Sullivan, seconded by Trustee Wilson, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the Mayor is authorized to execute an agreement with Philip Zegarelli for his service from April 1, 2013 through April 1, 2015 Village year as Village Manager, Deputy Village Clerk and Deputy Registrar.

Fire Department Membership

The Board thanked Mr. Sassano for volunteering.

Upon motion by Trustee Wilson, seconded by Trustee Pohar, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the membership of **Kenneth Sassano** to the Scarborough Engine Company.

Minutes

Upon motion by Trustee Wilson, seconded by Deputy Mayor Sullivan, with one abstention from Trustee Pohar, the Board voted to approve the minutes of November 20, 2013.

Adjournment

Upon motion by Trustee Wilson, seconded by Deputy Mayor Sullivan, the Board voted unanimously to adjourn the regular meeting at 8:05pm.

Board of Police Commissioners

Upon motion by Trustee Pohar, seconded by Trustee Wilson, the Board voted unanimously to reconvene as the Board of Police Commissioners.

Upon motion by Trustee Wilson, seconded by Trustee Pohar, the Board voted unanimously to adjourn the hearing to a future date uncertain.

Upon motion by Deputy Mayor Sullivan, seconded by Trustee Wilson, the Board voted unanimously to adjourn the Board of Police Commissioners meeting at 8:07pm.

Respectfully Submitted By,
Christine Dennett
Village Clerk