



AGENDA
MAY 7, 2014
BOARD OF TRUSTEES
VILLAGE OF BRIARCLIFF MANOR, NEW YORK
REGULAR MEETING – 7:30 PM

P2

1. Continued Public Hearing to Amend Section 220-2 of the Zoning Ordinance of the Village of Briarcliff Manor, New York relative to the definition of a Continuing Care Retirement Community.

Public Comments

2. Stormwater Management Presentation by David Turiano, Village Engineer
3. Budget Transfers
4. Award of Bid
 - a) Phase 2 SCADA Upgrades – Electrical Installation
 - b) Phase 2 SCADA Upgrades – Panel Procurement
 - c) Installation of Standby Generator and Gas Main at DPW Garage
 - d) Installation of Gas Boiler – DPW Garage

NEXT REGULAR BOARD OF TRUSTEES MEETING – MAY 21, 2014

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
MAY 7, 2014

3. BUDGET TRANSFERS– MISCELLANEOUS

BE IT RESOLVED that the Board of Trustees does hereby authorize the following budget transfers for FY 2013-2014 totaling \$159,917.56:

POLICE OVERTIME

From: A3120.101	Police Salary	\$25,000.00
A3120.110	Retirement Payout	\$2,375.90
A3120.205	Vehicle-Leased	\$8,800.00
A3120.106	Longevity	\$669.22
To: A3120.102	Police Overtime	\$36,845.00

FIRE VEHICLE REPAIRS

From: A1990.499	Contingency	\$4,018.22
A3410.439	Building Improvements	\$2,000.00
A3410.204	Office Furniture	\$1,000.00
A3410.102	Inspection	\$1,025.00
A3410.241	Air Packs	\$8,100.00
To: A3410.226	Vehicle Repair	\$16,143.22

PARKS

From: A1990.499	Contingency	\$19,350.00
To: A7110.460	Contractual	\$19,350.00

HIGHWAY MATERIALS AND SUPPLIES

From: A8090.435	Disposal	\$9,999.00
A1620.418	Diesel	\$8,000.00
A1620.419	Gasoline	\$5,000.00
To: A5110.420	Supplies	\$22,999.00

PASNY JANUARY SURCHARGE

From: A1990.499	Contingency	\$19,350.00
To: A1640.440	PASNY	\$19,350.00

SNOW OVERTIME

From: A7110.116	On Call Stipend	\$895.00
A1640.221	Vehicle Repair	\$5,000.00
A5110.102	Personnel Overtime	\$20,888.04
To: A5142.102	Snow Removal	\$26,783.00

DEBT PRINCIPAL

From: A9901.911	Transfer to Capital	\$24,249.95
To: A1990.499	Contingency	\$24,249.95

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
MAY 7, 2014

**4A. AWARD OF BID – PHASE 2 SCADA UPGRADES – ELECTRICAL
INSTALLATION PROJECT**

WHEREAS the Village received 3 bids for the Phase 2 SCADA Upgrades –
Electrical Installation Project (VM-1314-12); and

BE IT RESOLVED that the bid for the Phase 2 SCADA Upgrades – Electrical
Installation Project (VM-1314-12) is hereby awarded to F.A. Burchetta Co. Inc.
with their bid proposal of \$48,500 and will be charged to Budget Code
H.8397.201.14581.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Village Manager is
hereby authorized and directed to execute a contract with F.A. Burchetta Co. Inc.
for said project.



MEMORANDUM

April 10, 2014

To: Philip E. Zegarelli – Village Manager
From: David J. Turiano, P.E. 
Re: **Phase 2 SCADA Upgrades – Electrical Installation
VM-1314-12**

Bids were opened on Thursday, March 27, 2014 at 11:00 a.m. for the above referenced project. Present at the bid opening was David J. Turiano, P.E., Philip E. Zegarelli, Village Manager, and Sonja Goldstein-Suss. Three bids were received as shown in the bid tabulation below.

The scope of work includes all electrical work associated with the Briarcliff Manor SCADA System Upgrade, Phase 2, located at five (5) sites throughout the Village.

Bidder	Bid Amount
F. A. Burchetta Co., Inc.	\$48,550.00
Talt Electric	53,000.00
PRM Electrical	53,000.00

The bids were reviewed by the consulting engineers, Woodard & Curran Engineering, PA PC, in their April 4, 2014 Memorandum attached. The low bidder is F. A. Burchetta Co., Inc. with a bid cost of \$48,550.00. The Towns of Mount Pleasant and Cortlandt both highly recommended F. A. Burchetta Co. and stated that his firm performed exceptional work. We also received a reference from the Village of Buchanan with no negative responses.

Previously approved capital funding is available under Code H.8397.201.14581 in the amount of \$153,000.00.

Based on the above, I recommend that the Village award the contract to F. A. Burchetta Co., Inc. in the amount of \$48,550.00.

Please feel free to contact me if you have any questions with the above.

Attachment

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BOARD OF TRUSTEES AGENDA
MAY 7, 2014

**4B. AWARD OF BID – PHASE 2 SCADA UPGRADES – PANEL
PROCUREMENT PROJECT**

WHEREAS the Village received 1 bid for the Phase 2 SCADA Upgrades – Panel Procurement Project (VM-1314-13); and

BE IT RESOLVED that the bid for the Phase 2 SCADA Upgrades – Panel Procurement Project (VM-1314-13) is hereby awarded to Elm Electrical Inc. with their bid proposal of \$46,475 and will be charged to Budget Code H.8397.201.14581.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Village Manager is hereby authorized and directed to execute a contract with Elm Electrical Inc. for said project.



MEMORANDUM

April 10, 2014

To: Philip E. Zegarelli – Village Manager
From: David J. Turiano, P.E. *(D.J.T.)*
Re: **Phase 2 SCADA Upgrades – Panel Procurement
VM-1314-13**

Bids were opened on Thursday, March 27, 2014, at 11:00 a.m. for the above referenced project. Present at the bid opening was David J. Turiano, P.E., Philip E. Zegarelli, Village Manager, and Sonja Goldstein-Suss. One bid was received.

The scope of work includes the provision of all equipment, materials and labor needed to fabricate new SCADA control panels for the Briarcliff Manor SCADA System Upgrade, Phase 2, located at five (5) sites throughout the Village.

The bid were reviewed by the consulting engineers, Woodard & Curran Engineering, PA PC, in their April 4, 2014 Memorandum attached. Elm Electrical was the low bidder on the Phase 1 SCADA Upgrades and there were no problems. In addition, Elm supplied some miscellaneous panels to the Village, all problem free.

Previously approved capital funding is available under Code H.8397.201.14581 in the amount of \$104,450.00 (net of previous award).

Based on the above, I recommend that the Village award the contract to Elm Electrical, Inc. in the amount of \$46,475.00.

Please feel free to contact me if you have any questions with the above.

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MAY 7, 2014

**4C. AWARD OF BID – INSTALLATION OF A STANDBY GENERATOR AND
GAS MAIN AT THE DPW GARAGE PROJECT**

WHEREAS the Village received 6 bids for the Installation of a Standby Generator and Gas Main at the DPW Garage Project (VM-1314-6); and

BE IT RESOLVED that the bid for the Installation of a Standby Generator and Gas Main at the DPW Garage Project (VM-1314-6) is hereby awarded to F.A. Burchetta Co. Inc. with their bid proposal of \$139,000 and will be charged to Budget Code H.8397.201.14220.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Village Manager is hereby authorized and directed to execute a contract with F.A. Burchetta Co. Inc. for said project.



MEMORANDUM

April 10, 2014

To: Philip E. Zegarelli – Village Manager
From: David J. Turiano, P.E. 
Re: Installation of Standby Generator and Gas Main at DPW Garage
VM-1314-6

Bids were opened on Thursday, March 27, 2014 at 11:00 a.m. for the above referenced project. Present at the bid opening was David J. Turiano, P.E., Philip E. Zegarelli, Village Manager, and Sonja Goldstein-Suss. Six (6) bids were received as shown in the bid tabulation below.

The scope of work includes the installation of 100kW outdoor, natural, gas fired, standby generator, 400 A automatic transfer switch, natural gas service, and all other appurtenances as shown on specifications and drawings.

Bidder	Bid Amount
F. A. Burchetta Co., Inc.	\$139,000.00
Talt Electric	177,500.00
PRM Electrical	161,000.00
Northeast Generator Co.	172,400.00
Black Electric Inc.	179,300.00
RLJ Electric Corporation	202,200.00

The bids were reviewed by the consulting engineers, Lynstaar Engineering, P.C., in their April 8, 2014 Memorandum attached. The low bidder is F. A. Burchetta Co., Inc. with a bid cost of \$139,000.00. The Towns of Mount Pleasant and Cortlandt both highly recommended F. A. Burchetta Co. and stated that his firm performed exceptional work. We also received a reference from the Village of Buchanan with no negative responses.

Previously approved capital funding is available under Code H.8397.201.14220 in the amount of \$153,000.00.

Based on the above, I recommend that the Village award the contract to F. A. Burchetta Co., Inc. in the amount of \$139,000.00.

Please feel free to contact me if you have any questions with the above.

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**4D. AWARD OF BID – INSTALLATION OF A GAS BOILER AT THE DPW
GARAGE PROJECT**

WHEREAS the Village received 4 bids for the Installation of a Gas Boiler at the DPW Garage Project (VM-1314-7); and

BE IT RESOLVED that the bid for the Installation of a Gas Boiler at the DPW Garage Project (VM-1314-7) is hereby awarded to Sun-Dance Energy Contractors with their bid proposal of \$108,566 and will be charged to Budget Code H.8397.201.10460.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Village Manager is hereby authorized and directed to execute a contract with Sun-Dance Energy Contractors for said project.



MEMORANDUM

April 25, 2014

To: Philip E. Zegarelli – Village Manager
From: David J. Turiano, P.E. 
Re: **Installation of Gas Boiler – DPW Garage
VM-1314-7**

Bids were opened on Tuesday, April 22, 2014, at 11:00 a.m. for the above referenced project. Present at the bid opening was David J. Turiano, P.E., Philip E. Zegarelli, Village Manager, and Sonja Goldstein-Suss. Four bids were received as shown in the bid tabulation below.

The scope of work includes the removal of an existing oil-fired boiler and its replacement with a new, natural gas-fired boiler including new gas distribution piping and the removal and replacement of six unit heaters at the DPW garage building.

Bidder	Bid Amount
Sun-Dance Energy Contractors d/b/a Markley Mechanical	\$108,566.00
Southeast Mechanical Corp.	\$164,700.00
Northstar Mechanical Corp.	\$192,000.00
VFR Contracting	\$197,000.00

The bids were reviewed by the consulting engineers, Lynstaar Engineering in their letter dated April 25, 2014. The low bidder is Sun-Dance Energy Contractors d/b/a Markley Mechanical with a bid of \$108,566.00.

As there was a disparity between the low bidder at \$108,566.00 and the next higher bidder at \$164,700.00, my Department met with both the principal of Sun-Dance Energy Contractors, Glen Markley, and Brendan Smith from Lynstaar Engineering. The purpose of this meeting was to review the scope of work in detail. The outcome of this meeting was that the contractor was fully aware of the contract scope with the exception of one minor item (chimney liner) that he indicated was not significant in cost and that he was fully comfortable with his bid price and moving forward on the project.

My office contacted several references who gave positive responses for this contractor. Bedford Central Schools was one of these references who indicated that this firm performed many projects for the school district, two of which were in the several hundred dollar range. In all instances, the school district was very satisfied with the contractor and highly recommended him. Westchester

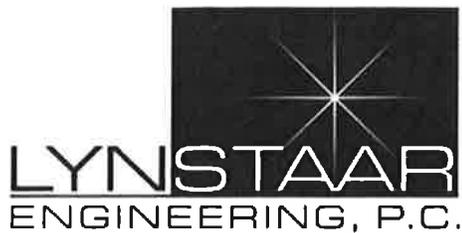
County was contacted whereby the contractor performed a \$400,000.00 boiler replacement project at the Playland Ice Casino. The representative from Westchester County indicated that the contractor was very easy to work with and performed the work without any problems.

Previously approved capital funding is available under Code H.8397.201.14221 (\$102,000.00) and Code H.8397.201.10460 (\$100,000.00).

Based on the above, I recommend that the Village award the contract to Sun-Dance Energy Contractors d/b/a Markley Mechanical in the amount of \$108,566.00.

Please feel free to contact me if you have any questions with the above.

Attachment



April 25, 2014

David J. Turiano, P.E.
Building/Engineering Department
Village of Briarcliff Manor
1111 Pleasantville Road
Briarcliff Manor, NY 10510

Re: VM-1314-7
Installation of Gas Boiler at DPW Garage
Contract Recommendation of Award

Dear Sir:

There were four (4) bids favorably received on April 22, 2014 for the above referenced project. In review of these bids, the present low bid is \$108,566.00 for the base bid lump sum. Bids range from the low of \$108,566 to \$197,000. Please see the bid summary attached.

We have contacted the apparent low bidder, Sun-Dance Energy Contractors, Inc. d/b/a Markley Mechanical and they have taken no exceptions to the plans and specifications in submitting their bid. LSE met with Glenn Markley, President of Markley Mechanical, at the site to review the construction scope and all through all aspects of the construction process. He has indicated to us he intends to supply the specified equipment and associated labor and materials for their lump sum bid of \$108,566.00. LynStaar Engineering has successfully completed several other municipal bid projects with Markley Mechanical, and has knowledge of previous boiler replacement projects. Based on this, we recommend Markley Mechanical be awarded the contract for the Installation of Gas Boiler at DPW Garage in the amount of \$108,566.00.



Should you have any questions or concerns, please do not hesitate to contact us.

Sincerely,

LynStaar Engineering, P.C.

A handwritten signature in black ink that reads "Brendan Smith". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Brendan Smith
Mechanical Engineer
Enclosure

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