



SPECIAL MEETING AGENDA
APRIL 29, 2015
BOARD OF TRUSTEES
VILLAGE OF BRIARCLIFF MANOR, NEW YORK
REGULAR MEETING – 7:30 PM

Board of Trustees Announcements

Village Managers Report

Public Comments

1. Adoption of Fiscal Year 2015-2016 Budget
2. 2015-2016 Tax Levy Warrant
3. Award of Bid – Library and Community Center Generator

**THE NEXT REGULAR BOARD OF TRUSTEES MEETING WILL BE MAY 6,
2015 AT 8:00PM**

VILLAGE OF BRIARCLIFF MANOR
 BOARD OF TRUSTEES AGENDA
 APRIL 29, 2015

1. ADOPTION OF FISCAL YEAR 2015-2016 BUDGET

A RESOLUTION ADOPTING A BUDGET FOR THE FISCAL YEAR COMMENCING JUNE 1, 2015 AND ENDING MAY 31, 2016

WHEREAS, the Board of Trustees has met at the time and place specified in the notice of public hearing on the tentative budget and heard all persons desiring to be heard thereon; now, therefore be it

RESOLVED, that the tentative budget as amended and revised and as hereinafter set forth is hereby adopted and that there be and is hereby appropriated for the objects and purposes specified, including the amounts set forth required for the payment of principal and interest on indebtedness, the following amounts:

	<u>General Fund</u>	<u>Water Fund</u>	<u>Debt Service Fund</u>	<u>Library Fund</u>
Appropriations	\$16,090,141	\$5,651,547	\$5,011,333	\$613,297
Estimated Revenues	\$16,090,141	\$5,651,547	\$4,961,333	\$613,297
Retirement Reserve	\$0	\$0	\$0	\$0
Appropriated Fund Balance	\$0	\$0	\$50,000	\$0
General Fund Budgetary Appropriation to be raised by Real Estate Tax Levy			\$10,644,773	
		<u>Town of Ossining</u>	<u>Town of Mt. Pleasant</u>	
Taxable Assessed Value		\$97,936,850	\$2,538,857	
Tax Rate per \$1,000		\$99.188	\$366.563	

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2. 2015-2016 TAX LEVY WARRANT

WHEREAS, the budget for the fiscal year commencing June 1, 2015, has been duly adopted and filed with the Village Clerk; and

WHEREAS, it has been thereby determined that the sum of \$16,090,141 will be necessary to meet the obligations of the Village; and

WHEREAS, there has been duly credited as against said sum estimated revenues and appropriated fund balance aggregating \$5,445,368 leaving \$10,644,773 to be raised by the levying of taxes; and

WHEREAS, it appears from the Assessment Roll of the year 2015 for taxes for the fiscal year June 1, 2015 that the total assessed valuation of real property in the Village is \$1,803,690,460 with \$1,645,997,479 in the Town of Ossining portion of the Village and \$157,692,981 in the Town of Mt. Pleasant portion of the Village and said Assessment Rolls having been duly confirmed;

WHEREAS, the total transfers into the Library Fund from the General Fund is \$589,835

NOW THEREFORE BE IT RESOLVED, that the tax rate for the Village of Briarcliff Manor for the fiscal year commencing June 1, 2015 be and the same hereby is fixed at the rate of \$99.188 on each \$1,000 of assessed valuation for properties in the Village of Briarcliff Manor located in the Town of Ossining and \$366.563 on each \$1,000 of assessed valuation for properties in the Village of Briarcliff Manor located in the Town of Mt. Pleasant.

FURTHER RESOLVED, that the sum of \$10,644,773, the same being taxes for the fiscal year commencing June 1, 2015 be, and the same hereby is, levied upon the taxable property in the Village of Briarcliff Manor and that the Treasurer be and she hereby is authorized and directed to extend and carry out upon the roll the amount to be collected from each of the persons named thereon, and the respective amounts of said tax roll against each such parcel of taxable property set forth thereon be and the same hereby are levied upon each parcel of taxable property respectively which said levy includes items shown on the budget for the fiscal year commencing June 1, 2015 heretofore adopted.

BE IT FURTHER RESOLVED, that the Board of Trustees does hereby authorize and direct the Village Treasurer to place the delinquent water arrears on the tax roll for fiscal year 2015-2016.

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3. AWARD OF BID – LIBRARY AND COMMUNITY CENTER GENERATOR

WHEREAS the Village received 4 bids for the Library and Community Center Generator Project (VM-1415-12); and

WHEREAS two bids were disqualified for nonconformance with the bid specifications; and

NOW, THEREFORE, BE IT RESOLVED that the bid for the Library and Community Center Generator Project (VM-1415-12) is hereby awarded to the lowest qualified bidder Cummins Power Systems, LLC with their bid proposal of \$127,500 which will be charged to budget code H.1440.201.15840.

BE IT FURTHER RESOLVED that the Village Manager is hereby authorized and directed to execute a contract with Cummins Power Systems, LLC for said project.



MEMORANDUM

REVISED @ 24 April 2015 -

April 2, 2015

To: Philip E. Zegarelli – Village Manager PZ

From: David J. Turiano, P.E. DT

Re: **Library and Community Center Construction:**
VM-1415-12 Supply and Delivery of a
200 kW Generator and Transfer Switch

This project is to provide for a gas fired standby electrical generator to serve the entire Library/Community Center rehabilitation work. Recall that the Village of Briarcliff received a grant from NYS Assemblywoman Galef for an initial \$50,000.00 which would not have provided sufficient power for the entire facility. This project add-on is to upgrade the generator to fully service Library, Community Center and emergency relocation center.

Bids were opened on March 10, 2015, at 11:00 a.m. for the above referenced project. Present at the bid opening were Gerald Quartucio, Assistant Building Inspector, and Sonja Goldstein-Suss.

A total of four bids were received ranging from \$108,904.00 to \$129,966.00 as noted below. The bids themselves were outlined as a “lump sum” project with a total bid for all required work with several options.

Supplier	Total Adjusted Bid
H.O. Penn Machinery Company	\$ 108,904.00*
Peak Power Systems	\$ 115,000.00*
Academy Electrical	\$ 129,966.00**
Cummins Power Systems, LLC	\$ 127,500.00**

The bids were reviewed by the Village’s Consulting Engineer, TSF Engineering, P.C. As part of their review, a comparison was performed as each of the vendors quoted the generators with different options. These qualifying bids are noted with a double asterisk as these bidders conformed to the manufacturer so noted in the Bid Specifications.

In addition, the vendors noted with a single asterisk, H.O. Penn Machinery Company Inc. and Peak Power Systems were disqualified as their equipment did not conform to the specifications.

Typical options include type and sound ratings of generator enclosures, type of shop and field testing and others.

Over the past several years and as part of the Village's infrastructure upgrades of Village facilities, the Village has sourced all of its electric generators from two manufacturers: Cummins and Caterpillar. This was specifically done in an effort to solidify maintenance; operational procedures; and, to focus on maintenance of commercial grade, serviceable equipment. All bids were competitive, as can be seen by the two qualifying bidders proposed Cummins equipment.

We have targeted available funding as follows:

Fund	Amount
H.1440.201.15840 (CCAP Grant)	\$ 50,000.00
Friends of Library Gift	\$ 77,500.00
Total	\$127,500.00

Based on the above, it is my recommendation that the Village of Briarcliff Manor award the contract to Cummins Power Systems, LLC at a cost of \$127,500.00. The VBM has purchased several generators in the past from Cummins Power Systems, LLC without any issues. It is anticipated that delivery of the generator will take approximately 12 weeks that will coincide with the construction schedule of the community center build-out that is currently underway.

Please feel free to contact me if you have any questions relating to the above.

Attachments

NB: I met with the Friends this week, I outlined the sharing of costs that they are/were to fund. They have agreed to the full \$77.5K as a partial payment for this project item. There are other components they have committed to: all without recourse that will total > \$500K.

PZ