



AGENDA
OCTOBER 21, 2015
BOARD OF TRUSTEES
VILLAGE OF BRIARCLIFF MANOR, NEW YORK
REGULAR MEETING – 8:00PM

Board of Trustees Announcements

Village Managers Report

Public Comments

1. Budget Transfers – Administrative Salary Increases
2. Budget Amendment – Library Construction Grant
3. Village Justice Court Annual Auditor's Report FY 14-15
4. Fire Department Membership
5. Minutes
 - September 16, 2015
 - September 29, 2015

**THE NEXT REGULAR BOARD OF TRUSTEES MEETING WILL BE
NOVEMBER 4, 2015 AT 8:00PM**

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
OCTOBER 21, 2015

1. BUDGET TRANSFERS--ADMINISTRATIVE SALARY INCREASES

BE IT RESOLVED that the Board of Trustees does hereby authorize the following budget transfers for FY 2015-2016:

PERSONNEL (GENERAL FUND)

From:	A1990.499	Contingency	\$16,624.70
To:	A1325.101	Personnel	\$2,041.34
	A1410.101	Personnel	\$1,145.95
	A3620.101	Personnel	\$1,032.61
	A1440.101	Personnel	\$1,032.61
	A3120.101	Personnel	\$2,165.89
	A1490.101	Personnel	\$3,330.24
	A7110.101	Personnel	\$4,400.95
	A1230.101	Personnel	\$236.25
	A1110.101	Personnel	\$1,182.53
	A1980.498	MTA Tax	\$56.33

PERSONNEL (WATER FUND)

From:	F1990.499	Contingency	\$5,348.57
To:	F8310.101	Personnel	\$5,330.45
	F1980.498	MTA Tax	\$18.12

PERSONNEL (GENERAL FUND)

From:	A1990.499	Contingency	\$1,267.46
To:	A1325.850	FICA	\$156.16
	A1410.850	FICA	\$87.67
	A1440.850	FICA	\$78.99
	A3620.850	FICA	\$78.99
	A1110.850	FICA	\$90.46
	A3120.850	FICA	\$165.69
	A1490.850	FICA	\$254.76

A7110.850	FICA	\$336.67
A1230.850	FICA	\$18.07

PERSONNEL (WATER FUND)

From:	F1990.499	Contingency	\$407.78
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To:	F8310.850	FICA	\$407.78
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**GENERAL FUND
BUDGET TRANSFER (FY 15-16) REQUEST FORM**

Amount from:	Muni Code	Budget Line
\$ 2,041.34	A1990.499	Contingency
\$ 1,145.95	A1990.499	Contingency
\$ 1,032.61	A1990.499	Contingency
\$ 1,032.61	A1990.499	Contingency
\$ 2,165.89	A1990.499	Contingency
\$ 3,330.24	A1990.499	Contingency
\$ 4,400.95	A1990.499	Contingency
\$ 236.25	A1990.499	Contingency
\$ 1,182.53	A1990.499	Contingency
\$ 56.33	A1990.499	Contingency
Total: \$16,624.70		
Amount to:	Muni Code	Budget Line
\$ 2,041.34	A1325.101	Salary
\$ 1,145.95	A1410.101	Salary
\$ 1,032.61	A3620.101	Salary
\$ 1,032.61	A1440.101	Salary
\$ 2,165.89	A3120.101	Salary
\$ 3,330.24	A1490.101	Salary
\$ 4,400.95	A7110.101	Salary
\$ 236.25	A1230.101	Salary
\$ 1,182.53	A1110.101	Salary
\$ 56.33	A1980.498	MTA Tax
Total: \$16,624.70		

Reason for Transfer Request: To cover Administrative increases

Signature of Requesting Department Head

R. Degen *MM*

Village Manager Approval

R. Lewis

Village Treasurer Approval

Date Signed

14 OCT 2015

Date Signed

10-14-15

Date Signed

If over \$10,000, Board of Trustees Approval Date:

**WATER FUND
BUDGET TRANSFER (FY 15-16) REQUEST FORM**

Amount from:	Muni Code	Budget Line
\$ 5,330.45	F1990.499	Contingency
\$ 18.12	F1990.499	Contingency
Total: \$5,348.57		
Amount to:	Muni Code	Budget Line
\$ 5,330.45	F8310.101	Salary
\$ 18.12	F1980.498	MTA Tax
Total: \$5,348.57		
Amount from:	Muni Code	Budget Line
\$ 407.78	F1990.499	Contingency
Amount to:	Muni Code	Budget Line
\$ 407.78	F8310.850	FICA

Reason for Transfer Request: To cover Administrative increases

Signature of Requesting Department Head

Date Signed

Village Manager Approval

Date Signed



10/14/15

Village Treasurer Approval

Date Signed

If over \$10,000, Board of Trustees Approval Date:

**GENERAL FUND
BUDGET TRANSFER (FY 15-16) REQUEST FORM**

Amount from:	Muni Code	Budget Line
\$ 156.16	A1990.499	Contingency
\$ 87.67	A1990.499	Contingency
\$ 78.99	A1990.499	Contingency
\$ 78.99	A1990.499	Contingency
\$ 90.46	A1990.499	Contingency
\$ 165.69	A1990.499	Contingency
\$ 254.76	A1990.499	Contingency
\$ 336.67	A1990.499	Contingency
\$ 18.07	A1990.499	Contingency
Total: \$1,267.46		
Amount to:	Muni Code	Budget Line
\$ 156.16	A1325.850	FICA
\$ 87.67	A1410.850	FICA
\$ 78.99	A1440.850	FICA
\$ 78.99	A3620.850	FICA
\$ 90.46	A1110.850	FICA
\$ 165.69	A3120.850	FICA
\$ 254.76	A1490.850	FICA
\$ 336.67	A7110.850	FICA
\$ 18.07	A1230.850	FICA
Total: \$1,267.46		

Reason for Transfer Request: To cover Administrative increases

Signature of Requesting Department Head _____ Date Signed _____

P.R. Zeman, III _____ 14 OCT 2015
 Village Manager Approval _____ Date Signed _____

[Signature] _____ 10-14-15
 Village Treasurer Approval _____ Date Signed _____

If over \$10,000, Board of Trustees Approval Date: _____

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
OCTOBER 21, 2015

2. BUDGET AMENDMENT – LIBRARY CONSTRUCTION GRANT

BE IT RESOLVED that the Budget for fiscal year 2015-2016 is hereby amended as follows:

Increase Revenue – H.0101.3097 State Grant Revenue \$27,280

Increase Expense - H.1440.201.CCEle Community Center Electric \$27,280

PURCHASED SERVICES: Code 40

Include consultants (indicate per diem rate), rentals, tuition, and other contractual services. Copies of contracts may be requested by the State Education Department. Purchased Services from a BOCES, if other than applicant agency, should be budgeted under Purchased Services with BOCES, Code 49.

Description of Item	Provider of Services	Calculation of Cost	Proposed Expenditure
lighting fixtures, electrical conduit, wiring, boxes, power supply for computers, cat. 5 IT wiring	PRM Electric		\$12,678
media presentation equipment including LCD projectors, screens, speakers, other equipment	Chronos Communications		\$9,936
digital signboard - purchase, installation, and service contract	Video Marketing Systems		\$4,666
Subtotal - Code 40			\$27,280

SUPPLIES AND MATERIALS: Code 45

Include computer software, library books and equipment items under \$5,000 per unit.

Description of Item	Quantity	Unit Cost	Proposed Expenditure
Subtotal - Code 45			\$0

BUDGET AMENDMENT REQUEST FORM

Increase Expense	Muni Code	Budget Line
\$ 27,280.00	H.1440.201.CCEle	Community Center Electric
Increase Revenue	Muni Code	Budget Line
\$ 27,280.00	H.0101.3097	State Grant Revenue

Reason for Amendment Request: Accept in a Construction Grant for the Library - NYS Library Grant Funds

Robin L. Linn 10-2-15
 Signature of Requesting Department Head Date Signed

R. Segura, VM 14 OCT 2015
 Village Manager Approval Date Signed

Robin L. Linn 10-2-15
 Village Treasurer Approval Date Signed

 If over \$10,000, Board of Trustees Approval Date:

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
OCTOBER 21, 2015

**3. VILLAGE JUSTICE COURT ANNUAL AUDITOR'S REPORT FOR FY
2014-2015**

BE IT RESOLVED that the Village Justice Court conducted an Independent Audit for Fiscal Year 2014-2015 in accordance with Section 2019-a of the Uniform Justice Court Act.

BE IT FURTHER RESOLVED that the Board of Trustees does hereby approve and accept into the record the Village Justice Court Independent Audit for Fiscal Year 2014-2015.

State of New York
Unified Court System



Lawrence K. Marks
Chief Administrative Judge

September 8, 2015

25 Beaver Street
New York, N.Y. 10004
(212) 428-2100

Mayor William Vescio
Village of Briarcliff Manor
1111 Pleasantville Road
Briarcliff Manor, NY 10510

Dear Mayor Vescio:

Section 2019-a of the Uniform Justice Court Act requires that town and village justices annually provide their court records and dockets to their respective town and village auditing boards, and that such records then be examined or audited and that fact be entered into the minutes of the board's proceedings.

The Unified Court System's *Action Plan for the Justice Courts* includes initiatives to improve accountability and controls over Justice Court finances and records. Among the initiatives is increased monitoring of town and village board compliance with section 2019-a.

Accordingly, I am requesting that you provide a copy of your most recent audit or examination (calendar year ending 2014 or fiscal year ending in 2015) of your local court's records and a copy of your board resolution acknowledging that the required examination or audit was conducted. Please email the report and the resolution to jcasazza@nycourts.gov or forward to Joan Casazza, Internal Control Liaison, NYS Office of Court Administration, 2500 Pond View, Suite LL01, Castleton-on-Hudson, NY 12033.

If you have any questions, please contact Joan Casazza at (518) 238-4303 or at the email listed above. Thank you for your cooperation.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Joan K. Casazza".

/smw

c: George Danyluk, CIA
Joan Casazza, CIA, CRMA

Village of Briarcliff Manor, New York

Village Justice Court

Statement of Cash Receipts,
Cash Disbursements and Cash Balances

Year Ended May 31, 2015

Independent Auditors' Report

**The Honorable Mayor and Board of Trustees
of the Village of Briarcliff Manor, New York**

Report on the Financial Statements

We have audited the accompanying statement of cash receipts, cash disbursements and cash balances of the Village Justice Court of the Village of Briarcliff Manor, New York, as of and for the year ended May 31, 2015, and the related note to the financial statement.

Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the basis of accounting described in Note 1; this includes determining that the basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on this financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

O'CONNOR DAVIES, LLP

500 Mamaroneck Avenue, Suite 301, Harrison, NY 10528 | Tel: 914.381.8900 | Fax: 914.381.8910 | www.odpkf.com

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Village of Briarcliff Manor, New YorkVillage Justice Court
Statement of Cash Receipts, Cash Disbursements and
Cash Balances
Year Ended May 31, 2015

	Fines		Joint Bail
	Justice Code	Justice Sullivan	
CASH RECEIPTS			
Bail	\$ -	\$ -	\$ 8,065
Fines, fees and other	154,882	50,081	-
Total Cash Receipts	154,882	50,081	8,065
CASH DISBURSEMENTS			
Remittances to Village	157,511	48,143	-
Bail refunds and bail applied to fines and forfeitures	-	-	10,415
Total Cash Disbursements	157,511	48,143	10,415
Excess (Deficiency) of Cash Receipts Over Cash Disbursements	(2,629)	1,938	(2,350)
Cash Balances - June 1, 2014	18,164	2,897	6,600
Cash Balances - May 31, 2015	<u>\$ 15,535</u>	<u>\$ 4,835</u>	<u>\$ 4,250</u>
CASH BALANCES REPRESENTED BY			
Amounts due to Village	\$ 15,535	\$ 4,835	\$ -
Undisposed cases	-	-	4,250
Cash Balances - May 31, 2015	<u>\$ 15,535</u>	<u>\$ 4,835</u>	<u>\$ 4,250</u>

The accompanying notes are an integral part of this schedule.

Village of Briarcliff Manor, New York

Village Justice Court
Note to Financial Statement
May 31, 2015

Note 1 - Summary of Significant Accounting Policies

A. Basis of Accounting

This financial statement was prepared on the basis of cash receipts and cash disbursements in conformity with the accounting principles prescribed in the New York State Handbook for Town and Village Justices, which is a comprehensive basis of accounting other than generally accepted accounting principles. Under this basis of accounting, revenues are recognized when cash is received and expenditures are recognized when cash is disbursed.

B. Deposits and Risk Disclosures

Cash and Equivalents – Cash and equivalents consist of funds deposited in demand deposit accounts, time deposit accounts and certificates of deposit with original maturities of less than three months.

The Village Justice Court's deposits and investment policies follow the Village of Briarcliff Manor, New York's policies. The Village's investment policies are governed by state statutes. The Village has adopted its own written investment policy which provides for the deposit of funds in FDIC insured commercial banks or trust companies located within the state. The Village is authorized to use demand deposit accounts, time deposit accounts and certificates of deposit. Permissible investments include obligations of the U.S. Treasury, U.S. Agencies and obligations of New York State or its political divisions, and accordingly, the Village's policy provides for no credit risk on investments.

Collateral is required for demand deposit accounts, time deposit accounts and certificates of deposit at 100% of all deposits not covered by Federal deposit insurance. The Village has entered into custodial agreements with the various banks which hold their deposits. These agreements authorize the obligations that may be pledged as collateral. Such obligations include, among other instruments, obligations of the United States and its agencies and obligations of the State and its municipal and school district subdivisions.

Custodial credit risk is the risk that in the event of a bank failure, the Village's deposits may not be returned to it. GASB Statement No. 40 directs that deposits be disclosed as exposed to custodial credit risk if they are not covered by depository insurance and the deposits are either uncollateralized, collateralized by securities held by the pledging financial institution or collateralized by securities held by the pledging financial institution's trust department but not in the Village's name. The Village's aggregate bank balances that were not covered by depository insurance were not exposed to custodial credit risk at May 31, 2015.

The Village was invested only in the above mentioned obligations and, accordingly, was not exposed to any interest rate or credit risk.

Opinion

In our opinion, the financial statement referred to in the first paragraph presents fairly, in all material respects, the cash receipts, cash disbursements and the cash balances of the Village Justice Court of the Village of Briarcliff Manor, New York as of May 31, 2015 and for the year then ended, in accordance with the basis of accounting as described in Note 1.

Basis of Accounting

We draw attention to Note 1 of the financial statement, which describes the basis of accounting. The financial statement was prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.

Restriction on Use

This report is intended solely for the information and use of the Board of Trustees, the Office of Court Administration and management and is not intended to be and should not be used by anyone other than these specified parties.

O'Connor Davies, LLP

O'Connor Davies, LLP

Harrison, New York

September 2, 2015

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
OCTOBER 21, 2015

4. FIRE DEPARTMENT MEMBERSHIP

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the under 18 membership of **Jason Levitt** to the Briarcliff Manor Hook and Ladder Company.

Briarcliff Manor Fire Department

1111 Pleasantville Road
Briarcliff Manor, NY 10510

Office of the Chief



DENNIS L. REILLY, CHIEF
ROBERT M. GARCIA, 1st Asst. Chief
PETER J. FULFREE, 2nd Asst. Chief

Emergency 911
Chief's Office (914) 941-0879
Fax (914) 944-2758
E-mail: fdchief@briarcliffmanor.org

DATE: September 28, 2015
TO: Christine Dennett, Village Clerk
Briarcliff Manor Board of Trustee's
FROM: Chief Dennis Reilly - Briarcliff Manor Fire Department
SUBJECT: NEW MEMBER - Request for Village Approval

Honorable Mayor and Trustees;

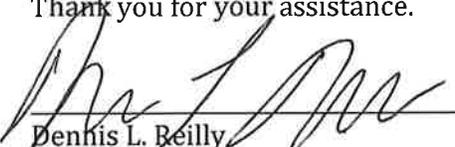
Jason Levitt, born June 8, 1999 and residing at 54 Whitson Road, Briarcliff Manor, NY has applied for membership in the Briarcliff Manor Fire Department.

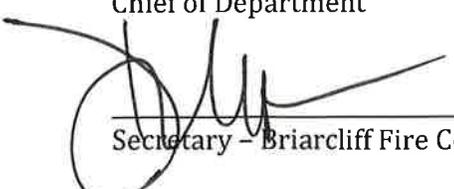
The applicant listed above, has been vetted by the Briarcliff Hook & Ladder Company Membership Committee and determined to meet the criteria set forth by the Briarcliff Manor Fire Department.

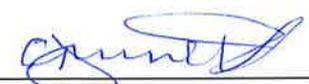
FURTHERMORE, the Chief of Department has performed an Arson Background Check on said member who has been found to have NO record of Arson Conviction.

FURTHERMORE, the Chief of Department has met with the Parent(s) of the applicant, who has signed and certified the Consent and Release Form for the Applicant. The Chief of Department Requests that the Village of Briarcliff Board of Trustee's approve the application set before you and send such confirmation to **Chief's Office** at your earliest convenience.

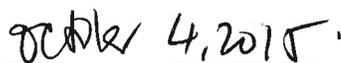
Thank you for your assistance.


Dennis L. Reilly
Chief of Department


Secretary - Briarcliff Fire Company



Dated: September 28, 2015


Dated


10-7-15



BRIARCLIFF MANOR FIRE DEPARTMENT

1111 Pleasantville Rd, Briarcliff Manor, NY 10510

UNDER 18 NEW APPLICANT

PARENTAL CONSENT AND RELEASE FORM

FOR OFFICE USE

MEMBER ID # 2107

We, the parents or legal guardians of Jason Levitt (hereinafter known as the "applicant") are aware that the applicant wishes to join the Briarcliff Manor Fire Department (hereinafter known as the "Department"). We understand that this signed consent by the parents or legal guardians and the applicant is required as a prerequisite of the applicant's acceptance into membership in the Department because the applicant has not yet attained 18 years of age.

We understand that membership in the Department is an inherently hazardous undertaking.

We understand that the applicant will be required to attend such training courses as are required by the Chief of the Department, and will become familiar with, and adhere to, the bylaws of the department.

We understand that the applicant will be subject to the orders of the Departmental Chiefs and Officers of the company to which the applicant is assigned, both in the firehouse and at all alarms.

We have been provided with and have read and fully understand the Rules and Regulations governing activities permitted for members of the Department that are under 18 years of age.

By signing a copy of this consent and release form, we hereby acknowledge that, pursuant to section 19 of the volunteer firefighters benefit law, the benefits provided by the volunteer firefighters benefit law shall be the exclusive remedy of the applicant, or his or her spouse, parents, dependents, next of kin, executor or administrator, or anyone otherwise entitled to recover damages, at common law or otherwise, for or on account of an injury to the applicant in the line of duty or death resulting from an injury to the applicant in the line of duty, as against the Village of Briarcliff Manor, its employees or agents, and any person or agency acting under governmental or statutory authority in furtherance of the duties or activities in relation to which any such injury resulted.

This consent and release form must be signed by the applicant and parents or guardians of the applicant and all signatures must be notarized.

SIGNATURES MUST BE WITNESSED BY A NOTARY PUBLIC

Parent/Guardian 1 - PRINT NAME

Carol Levitt

Parent/Guardian 1 - SIGN NAME

Carol's Levitt

7, 25/20 15

Parent/Guardian 2 - PRINT NAME

Marc Levitt

Parent/Guardian 2 - SIGN NAME

Marc

7, 25/20 15

Applicant - PRINT NAME

Jason Levitt

Applicant - SIGN NAME

Jason Levitt

7, 25/20 15

The Regular Meeting of the Board of Trustees of the Village of Briarcliff Manor, New York was held in the Village of Briarcliff Manor Village Hall, at 1111 Pleasantville Road, Briarcliff Manor, New York on the 16th of September, 2015 commencing at 8:00 p.m.

Present

Lori A. Sullivan, Mayor
Mark Pohar, Deputy Mayor
Cesare DeRose, Jr. Trustee
Mark L. Wilson, Trustee
Bryan Zirman, Trustee

Also Present

Philip Zegarelli, Village Manager
Christine Dennett, Village Clerk
Clinton Smith, Village Counsel

Board of Trustees Announcements by Trustee Zirman

- The Library's Fall Brochure is online. Many programs are available.
- The Community Center construction is underway.
- School is in session. Please stop for school buses and pedestrians.
- The Fall Brochure is available on the website.
- The Back with a Splash Pool Party was a big success and had 135 attendees.
- Community Day is scheduled for September 19th.
- Fall Registration begins on September 17th.

Village Managers Report by Village Manager Zegarelli

- The ambulance should be delivered in mid-October.
- The audit for FY 14-15 is this week.
- Village Hall hours are back to Monday – Friday, 8:30am-4:30pm.
- A meeting will be held with the Westchester County DOT regarding funding and the coordination of the intersection project of Route 9A and North State Road.
- The first half of Village Tax is at a 99% collection rate.
- The Department of Public Works is prepping for paving.

Public Comments

There were no public comments.

Authorize Village Manager to Enter into a Cooperative Purchase Agreement with the Town of Mount Pleasant

Upon motion by Trustee DeRose, seconded by Trustee Wilson, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that the Board of Trustees does hereby authorize the Village Manager to enter into a Cooperative Purchasing Agreement for FY 2015-2016 with the Town of Mount Pleasant for the purpose of purchasing highway construction materials.

Authorize Village Manager to Execute an Agreement with Bilotta Construction

The Board requested the budgeted amount be listed in future memorandums.

Upon motion by Deputy Mayor Pohar, seconded by Trustee Zirman, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the Village Manager is hereby authorized and directed to execute on behalf of the Village an agreement with Bilotta Construction for bituminous road materials as per their proposal of \$91 per ton not to exceed a total project cost of \$400,000 with funding to be as follows:

Paving 12-13 Bond 2014	\$22,500	H.5110.201.13490
Paving 13-14 & 14-15 Bond 2014	\$165,500	H.5110.201.14490
CHIPS	\$212,000	A.5112.465

Village of Briarcliff Manor V. Scanga et al – Authorize Settlement of Litigation

Upon motion by Trustee Zirman, seconded by Trustee Wilson, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that the Village Manager and Village Counsel are authorized to execute all documents necessary to settle pending litigation known as *Village of Briarcliff Manor v. Scanga et al*, Index No. 50117/12, upon the terms presented by and discussed with Village Counsel in Executive Session.

Minutes

Upon motion by Trustee Wilson, seconded by Trustee DeRose, the Board voted unanimously to approve the minutes of September 2, 2015 as amended.

Adjournment

The Work Session scheduled for September 23rd was moved to September 24th at 7:00pm and the October 7th regular meeting was rescheduled September 29th at 6:30pm.

Upon motion by Trustee Wilson, seconded by Deputy Mayor Pohar, the Board voted unanimously to adjourn the regular meeting at 8:30pm.

Respectfully Submitted By,

Christine Dennett
Village Clerk

The Regular Meeting of the Board of Trustees of the Village of Briarcliff Manor, New York was held in the Village of Briarcliff Manor Village Hall, at 1111 Pleasantville Road, Briarcliff Manor, New York on the 29th of September, 2015 commencing at 6:30 p.m.

Present

Lori A. Sullivan, Mayor
Mark Pohar, Deputy Mayor
Cesare DeRose, Jr. Trustee
Mark L. Wilson, Trustee
Bryan Zirman, Trustee

Also Present

Philip Zegarelli, Village Manager
Christine Dennett, Village Clerk
Dan Pozin, Village Counsel

Public Comments

There were no public comments.

Budget Transfers

Upon motion by Trustee DeRose, seconded by Trustee Wilson, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the Board of Trustees does hereby authorize the following budget transfers for FY 2015-2016 in the General Fund:

ENVIRONMENTAL/RECYCLING - PERSONNEL

From:	A8090.101	Personnel	\$28,710.62
	A8090.106	Longevity	\$1,566.00
	A8090.250	Uniforms	\$550.00
		TOTAL	\$30,826.62
To:	A1990.499	Contingency	\$30,826.62

GENERAL FOREMAN VEHICLE

From:	A8090.101	Personnel	\$18,306.52
To:	A9901.910	Transfer to Capital	\$18,306.52
From:	A9901.910	Transfer to Capital	\$18,306.52
To:	H.0102.5031	Interfund Transfer In	\$18,306.52
From:	H.0102.5031	Interfund Transfer In	\$18,306.52
	H.8160.201.15400	25 Yard Packer	\$11,712.00
	H.8160.201.15401	Satellite Truck	\$3,160.46
	H.8397.201.13524	Water Utility Truck	\$835.02
		TOTAL	\$34,014.00
To:	H.5110.201.16400	Capital DPW Admin Truck	\$34,014.00

Authorize the Purchase of a New General Foreman Vehicle

Upon motion by Trustee Wilson, seconded by Deputy Mayor Pohar, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the purchase of the General Foreman Vehicle is hereby awarded to Vance Country Ford pursuant to their Westchester County bid proposal (#RFB-WC-15142) of \$34,010; and

BE IT FURTHER RESOLVED that the Village Manager is hereby authorized and directed to execute a contract with Vance Country Ford of Mamaroneck, NY for said vehicle.

Authorize the Village Manager to Make Salary Adjustments for Non Union Staff

Upon motion by Deputy Mayor Pohar, seconded by Trustee DeRose, with one abstention from Trustee Zirman, the Board voted to approve the following resolution:

BE IT RESOLVED that the Board of Trustees hereby authorizes and directs the Village Treasurer to implement a 1.5% salary increase for active non-union administrative staff with the exception of the Village Manager and Library Staff in accordance with the approved Fiscal Year 2015-2016 Budget retroactive to June 1, 2015.

- Trustee Wilson – Aye
- Trustee DeRose – Aye
- Deputy Mayor Pohar - Aye
- Mayor Sullivan – Aye
- Trustee Zirman – Abstained

Award of Bid – Youth Center Basketball Court Rehabilitation

Upon motion by Trustee DeRose, seconded by Trustee Zirman, the Board voted unanimously to approve the following resolution contingent upon that the project was time sensitive, that the project could be completed successfully before the winter and that the cost of the court was comparable in cost to other communities:

BE IT RESOLVED that the bid for the Youth Center Basketball Court Rehabilitation Project (VM-1516-3) is hereby awarded to Sport-Tech Construction Corp. of Brewster, New York as per their bid of \$60,375 and charged to account H.7110.201.15771; and

BE IT FURTHER RESOLVED that the Village Manager is hereby authorized and directed to execute a contract with Sport-Tech Construction Corp. for the Youth Center Basketball Court Rehabilitation Project.

Adjournment

Upon motion by Trustee DeRose, seconded by Trustee Zirman, the Board voted unanimously to adjourn the regular meeting at 7:00pm.

Respectfully Submitted By,

Christine Dennett
Village Clerk