



P2

AGENDA
JULY 20, 2016
BOARD OF TRUSTEES
VILLAGE OF BRIARCLIFF MANOR, NEW YORK
REGULAR MEETING – 8:00 PM

Board of Trustees Announcements

Village Managers Report

Public Comments

1. Declare Intent to be Lead Agency – SEQRA Route 9A & North State Road Intersection Improvements
2. Budget Amendment – Non Budgeted Line Items
3. Budget Amendment – Close out Capital BAN
4. Budget Transfers – End of Year Misc.
5. Fire Department Memberships
6. Minutes
 - June 15, 2016 – Regular Meeting

NEXT REGULAR BOARD OF TRUSTEES MEETING – AUGUST 3, 2016

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
JULY 20, 2016

1. **DECLARE INTENT TO BE LEAD AGENCY – SEQRA ROUTE
9A/NORTH STATE ROAD INTERSECTION IMPROVEMENTS**

**RESOLUTION
VILLAGE OF BRIARCLIFF MANOR BOARD OF TRUSTEES
State Environmental Quality Review Act
Intent to be Lead Agency**

WHEREAS, the Board of Trustees (“Board of Trustees”) of the Village of Briarcliff Manor, New York (“Village”) is undertaking roadway improvements to the intersection of Route 9A and North State Road (“Proposed Action”) and accordingly prepared an accompanying Short Environmental Assessment Form Part 1, prepared by Sarah K. Yackel of BFJ Planning dated May 9, 2016 (“EAF”); and

WHEREAS, the Board of Trustees has determined that the Proposed Action is subject to the State Environmental Quality Review Act (“SEQR”), that it does not involve any federal agency, and that it will involve other agencies; and

WHEREAS, the Proposed Action has primarily local impacts, and the Board of Trustees is the local agency involved in the Proposed Action which has the broadest governmental powers for the investigation into the impacts of the Proposed Action and the greatest capability for providing the most thorough environmental assessment of the Proposed Action;

NOW THEREFORE, BE IT

RESOLVED, that this resolution is to notice the Board of Trustees intent to be lead agency under SEQA Section 617.6, for the Proposed Action; and further

RESOLVED, that intent to be lead agency is solely for the purpose of notifying other involved agencies of the Board of Trustees’ intent to undertake the Proposed Action; and further

RESOLVED, that said involved agencies have 30 days to agree/not agree with the establishment of the Board of Trustees as lead agency.



ENVIRONMENTAL ASSESSMENT FORM - PART 1

ROUTE 9A & NORTH STATE ROAD INTERSECTION IMPROVEMENTS

VILLAGE OF BRIARCLIFF MANOR, NEW YORK

Prepared by:
BFJ Planning

Prepared on behalf of:
Village of Briarcliff Manor Board of Trustees

May 9, 2016

ROUTE 9A AND NORTH STATE ROAD AND INTERSECTION IMPROVEMENTS
Village of Briarcliff Manor, New York

SHORT ENVIRONMENTAL ASSESSMENT FORM PART 1

Lead Agency

Village of Briarcliff Manor Board of Trustees
Village of Briarcliff Manor
1111 Pleasantville Road
Briarcliff Manor, NY 10510
Contact: Mayor William Vescio
(914) 944-2777

Prepared by

BFJ Planning
115 Fifth Avenue
New York, NY 10003
Contact: Sarah K. Yackel, AICP, Principal
(212) 353-7375

May 9, 2016

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Attachment A: TRC Engineer, Inc. Route 9A/North State Road Intersection Technical Memorandum

1.0 INTRODUCTION: LOCATION, PURPOSE AND DESCRIPTION OF PROPOSED ACTION

A. Introduction

Pursuant to the New York State Environmental Quality Review Act (SEQR), the proposed action discussed in this Short Environmental Assessment Form (EAF) is funding to facilitate construction of improvements to the intersection of Route 9A and North State in the Village of Briarcliff Manor. The proposed action will also require a Highway Work Permit from the New York State Department of Transportation (NYSDOT).

B. Project Location

Briarcliff Manor is located in the west central portion of Westchester County. Incorporated in 1902, the 5.75-square-mile Village is situated largely within the Town of Ossining, with its eastern portion in the Town of Mount Pleasant. Surrounding municipalities are the Town of Mount Pleasant to the south, Mount Pleasant and the Village of Pleasantville to the east, and the Town of Ossining to the north (see Figure 1: Regional Location Map). The proposed action is located in the northeast portion of the Village in the general vicinity of Briarcliff Manor's east and west downtowns. The proposed action involves improvements to North State Road roughly from its intersection with Pleasantville Road to the southwest and through its intersection with New York State Route 9A (See Figure 2: Aerial Map). North State Road connects the east and west portions of Briarcliff Manor's downtown. All of the proposed construction will take place within the existing right-of-way with 15,457 square feet (0.35 acres) of disturbance expected.

C. Project Compatibility

The proposed action is consistent with recommendations made in the 2007 Village of Briarcliff Manor Comprehensive Plan and the 2009 Business Zone Advisory Committee (BZAC) Report.

Village of Briarcliff Manor Comprehensive Plan

The Village of Briarcliff Manor adopted its Comprehensive Plan in November 2007 after an intensive two-year planning process. The plan incorporates ideas and recommendations from Village officials, the Comprehensive Plan Committee (assembled by the BOT), and Village residents. The BOT conducted five neighborhood meetings targeted at various Village neighborhoods in order to ensure that the plan represents the needs and interests of the entire Village. In addition, residents were invited to a planning workshop, a committee public hearing, and three public information meetings to review and provide feedback on the draft plan. Prior to plan adoption, the BOT held four public hearings.



NORTH STATE ROAD & ROUTE 9A INTERSECTION IMPROVEMENTS

FIGURE 1: REGIONAL LOCATION MAP



NORTH STATE ROAD & ROUTE 9A INTERSECTION IMPROVEMENTS

FIGURE 2: AERIAL MAP

The Traffic/Circulation/Parking recommendations of the Comprehensive Plan specifically prioritizes improvements at the North State Road and Route 9A intersection. Objective #1C states that the Village should “create a right turn lane from North State Road onto northbound Route 9A.” The improvements contemplated in this EAF include a northbound right turn lane as recommended. Objective #2A states that the Village should continue working with NYSDOT on improvements to Route 9A and North State Road. The Village is coordinating the proposed improvements with NYSDOT and will require a Highway Work Permit from NYSDOT in order to undertake the improvements. Further, NYSDOT is providing “design guidance” to the Village on the traffic signal portion of the improvements.

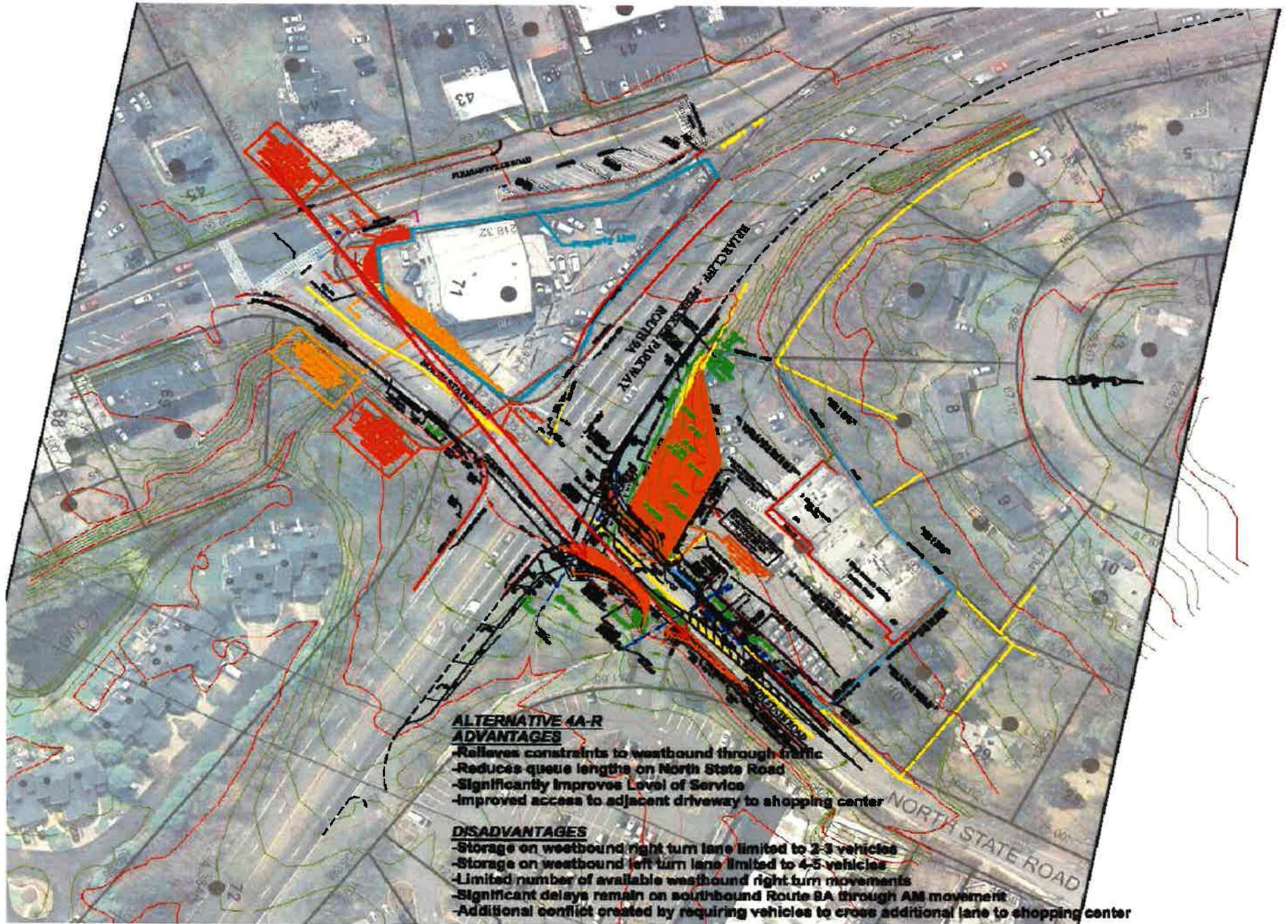
Business Zone Advisory Committee (BZAC) Report

In 2008, the BOT began to fulfill the goals and objectives of the Comprehensive Plan. The Trustees created the Business Zone Advisory Committee (BZAC) to analyze business character, zoning, design, and parking and circulation within the Village’s business/commercial districts. The BZAC report, submitted in March 2009, presented to the BOT the BZAC’s recommendations. The BZAC report specifically recommended that the Village work with NYS DOT to find a solution to the Route 9A/North State Road intersection that is beneficial to existing businesses, addresses pedestrian safety, and manages vehicular flow. Improvements here should focus on the intersection and on physically linking West and East Downtowns. The Village seeks to address these concerns with the proposed action.

D. Description of the Proposed Action

The Village of Briarcliff Manor is seeking funding to facilitate the construction of improvements to the Route 9A and North State Road intersection. Funding will be sought from a number of sources including: Village of Briarcliff Manor; Town of Ossining; Westchester County; and New York State. In addition, the Village will also need a Highway Work Permit from NYSDOT.

Improving the Route 9A and North State Road intersection has been a Village priority for at least the last decade and was included as a recommendation in the Village’s 2007 Comprehensive Plan and 2009 BZAC Report. During Peak Hours, the intersection currently experiences long delays with significant queuing, as a result of the high volumes on Route 9A (which accounts for the majority of the traffic signal green time), as well as the turning movements from North State Road. The current improvements seek to address these issues. The proposed improvements will all take place within the existing right-of-way with 15,457 square feet (0.35 acres) of disturbance expected. The improvements include provision of dedicated, short right-turn and left-turn lanes under traffic signal control along westbound North State Road (see Figure 3: Proposed Improvements).



NORTH STATE ROAD & ROUTE 9A INTERSECTION IMPROVEMENTS

FIGURE 3: PROPOSED INTERSECTION IMPROVEMENTS

TRC Engineers, Inc. conducted manual traffic counts and conducted a capacity analysis and level of service analysis under existing and proposed (with action) conditions and determined that the proposed action would result in improvements to the overall level of service of the intersection (see Appendix A). Other benefits of the improvements include:

- Allowing westbound North State Road through vehicles to bypass left-turn vehicles that are waiting.
- Helps separate westbound North State Road right-turn vehicles.
- Helps reduce queuing along North State Road.
- Provides greatest improvement of overall Level of Service when compared with other alternatives considered.
- May help reduce blocking of driveway to shopping center located at the northeast corner of the intersection.

2.0 ENVIRONMENTAL ASSESSMENT FORM – PARTS 1, 2 AND 3

Part 1 of this Short Environmental Assessment Form (EAF) evaluates the potential for environmental impacts to be created by the funding to facilitate construction of improvements to the intersection of Route 9A and North State Road. The New York State Department of Environmental Conservation EAF Mapper (<http://www.dec.ny.gov/eafmapper/>) was utilized in filling out the attached Short EAF and is attached to the end of the Short EAF.

Short Environmental Assessment Form

Part 1 - Project Information

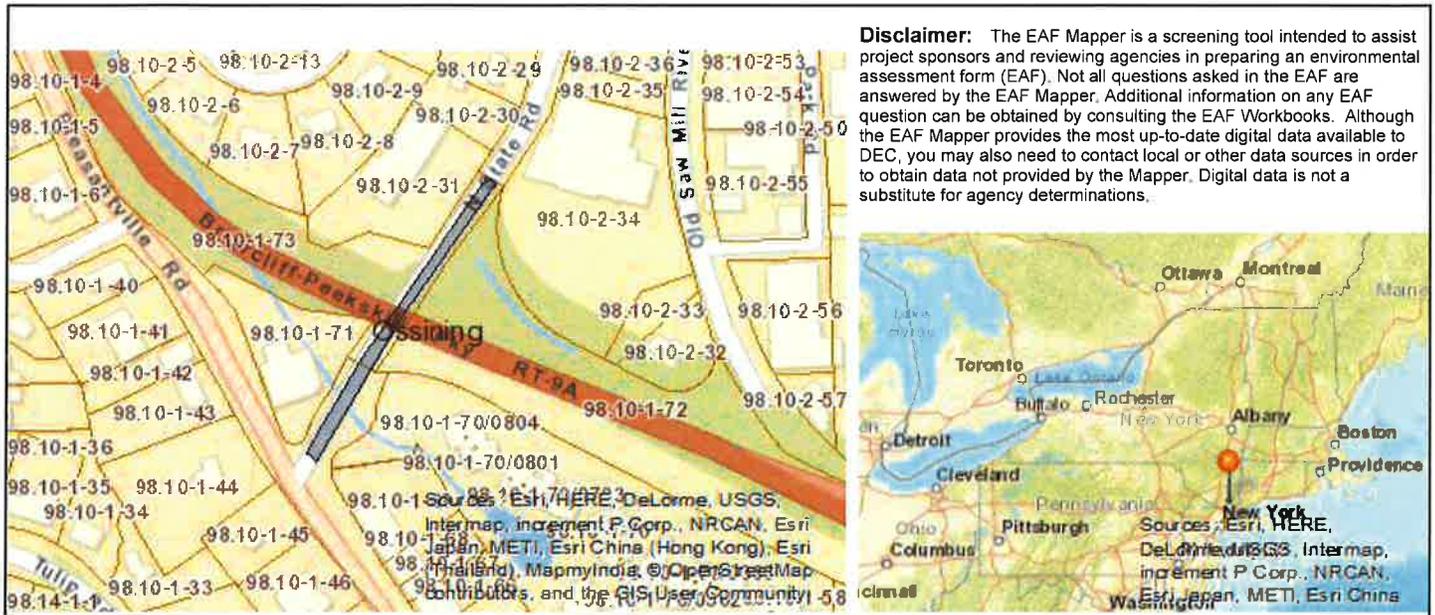
Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

| Part 1 - Project and Sponsor Information | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-----------------------------------------------------------------|--------------------------------------------|
| Name of Action or Project: Route 9A and North State Road Intersection Improvements | | | |
| Project Location (describe, and attach a location map): Intersection of Route 9A and North State Road, Village of Briarcliff Manor, NY 10510 | | | |
| Brief Description of Proposed Action: The Village of Briarcliff Manor is seeking funding to facilitate the construction of improvements to the Route 9A and North State Road intersection. Funding will be sought from a number of sources including: Village of Briarcliff Manor; Town of Ossining; Westchester County; and New York State. In addition, the Village will also need a Highway Work Permit from NYSDOT. The need for intersection improvements have been a priority of the Village for at least the last decade and was included as a recommendation in the Village's 2007 Comprehensive Plan. During Peak Hours, the intersection currently experiences long delays with significant queuing, as a result of the high volumes on Route 9A (which accounts for the majority of the traffic signal green time), as well as the turning movements from North State Road. The current improvements seek to address these issues. The proposed improvements will all take place within the existing right-of-way with 15,457 square feet (0.35 acres) of disturbance expected. The improvements include provision of dedicated, short right-turn and left-turn lanes under traffic signal control along westbound North State Road. | | | |
| Name of Applicant or Sponsor: Village of Briarcliff Manor Board of Trustees | | Telephone: 914-994-2770 E-Mail: dturiano@briarcliffmanor.org | |
| Address: 1111 Pleasantville Road | | | |
| City/PO: Briarcliff Manor | | State: NY | Zip Code: 10510 |
| 1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2. | | | NO <input type="checkbox"/> |
| 2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval: Funding: Village of Briarcliff Manor; Town of Ossining; Westchester County; and New York State Permit: Highway Work Permit from New York State Department of Transportation | | | YES <input checked="" type="checkbox"/> |
| 3.a. Total acreage of the site of the proposed action? | | ±.35 acres | |
| b. Total acreage to be physically disturbed? | | ±.35 acres | |
| c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? | | ±.35 acres | |
| 4. Check all land uses that occur on, adjoining and near the proposed action. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____ <input type="checkbox"/> Parkland | | | |

| | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|---------------------------------------------------|
| <p>18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)?</p> <p>If Yes, explain purpose and size: _____</p> <p>_____</p> <p>_____</p> | <p>NO</p> <p><input checked="" type="checkbox"/></p> | <p>YES</p> <p><input type="checkbox"/></p> |
| <p>19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?</p> <p>If Yes, describe: _____</p> <p>_____</p> <p>_____</p> | <p>NO</p> <p><input checked="" type="checkbox"/></p> | <p>YES</p> <p><input type="checkbox"/></p> |
| <p>20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?</p> <p>If Yes, describe: _____</p> <p>_____</p> <p>_____</p> | <p>NO</p> <p><input checked="" type="checkbox"/></p> | <p>YES</p> <p><input type="checkbox"/></p> |
| <p>I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</p> <p>Applicant/sponsor name: <u>Lori A. Sullivan, Mayor</u> Date: _____</p> <p>Signature: _____</p> | | |



| | |
|-----------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|
| Part 1 / Question 7 [Critical Environmental Area] | No |
| Part 1 / Question 12a [National Register of Historic Places] | No |
| Part 1 / Question 12b [Archeological Sites] | No |
| Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies] | Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook. |
| Part 1 / Question 15 [Threatened or Endangered Animal] | No |
| Part 1 / Question 16 [100 Year Flood Plain] | No |
| Part 1 / Question 20 [Remediation Site] | No |

Attachment A
TRC Engineer, Inc. Route 9A/North State Road Intersection Technical Memorandum



7 Skyline Drive
Hawthorne, NY 10532

914.592.4040 PHONE
914.592.5046 FAX

www.TRCSolutions.com

Project No. 169997-T
September 25, 2009

(Updated Cost Estimates November 9, 2010)
(Updated for Alternative 4 Revision June 20, 2011)

ROUTE 9A/NORTH STATE ROAD INTERSECTION VILLAGE OF BRIARCLIFF MANOR

Prepared by:
TRC ENGINEERS, INC.

A. Introduction

TRC Engineers, Inc. (TRC) has been requested by the Village of Briarcliff Manor to review the intersection of Route 9A and North State Road and determine potential improvements that could be performed. During the Peak Hours, the intersection currently experiences long delays with significant queuing, as a result of the high volumes on Route 9A (which accounts for the majority of the traffic signal green time), as well as the turning movements from North State Road. An original detailed Study was prepared, dated November 9, 2009, with an update November 9, 2010. This update is a result of a Work Session with the Village and focuses on Alternative 4.

To perform this review, TRC has met with Village representatives as well as performed various field observations and traffic counts. TRC has also reviewed the 2001 Report entitled, "Area-wide Traffic Analysis".

Four alternatives were originally considered. A Modified Alternative 4 is currently being considered and would include provision of dedicated, short right-turn and left-turn lanes under traffic signal control along westbound North State Road. Previously a right-turn lane along northbound Route 9A was considered but has been eliminated from consideration..

The topography and location of the driveway of the small shopping center in the northeast quadrant of the intersection limit the improvements that can be performed, including the length of the westbound right-turn lane. Aside from losing some parking spaces, shifting the driveway would be difficult due to the potential grade of the driveway and limited sight distance due to the existing roadway curvature.

Some right-of-way from Westchester County will be utilized for these improvements.

B. Traffic Volumes

TRC conducted manual traffic counts on Thursday, August 6, 2009 from 7:00 AM to 9:00 AM and from 4:30 PM to 6:30 PM at the intersection of Route 9A and North State Road. These traffic volumes are illustrated on Figure No. 1. It should be noted that these traffic counts were performed in the Summer when school was not in session. For comparison purposes, the 2001 traffic volumes utilized in the Area-wide Traffic Analysis are illustrated on Figure No. 2.

The 2009 traffic volumes were lower than the 2001 traffic volumes. This could be a result of various factors, including that the traffic counts were performed in the summer and due to recent economic conditions. Since 2001, there have been various modifications in the area, including some new developments, as well as construction of the southbound connection from Route 9A to the Taconic State Parkway.

C. Capacity Analysis/Levels of Service

Table No. 1 summarizes the Level of Service results based upon the capacity analysis performed by TRC for the intersection including with the Modified Alternative 4. As illustrated in the table, the intersection currently operates at Level of Service F during the Peak AM Hour and Level of Service E during the Peak PM Hour. The biggest cause for this is that there are over 2,000 vehicles traveling southbound through the intersection along Route 9A in the AM Peak Hour and almost 2,000 vehicles traveling northbound in the PM Peak Hour. The combination of this high volume and the various turning movements from the sidestreet approaches results in the delays being experienced. The Modified Alternative 4 does improve the overall Level of Service, however, delays will still be experienced for the southbound through movement in the AM Period. To significantly improve that movement would require an additional lane be constructed on the southbound Route 9A approach. The Alternative does reduce overall delays at the intersection and eliminating the potential Route 9A northbound right turn lane will not have a significant impact, particularly in the AM Peak Period. The overall intersection level of service could be further improved during the AM Peak Period with a signal timing change providing more green time to the southbound approach.

D. Pros and Cons of Modified Alternative 4

Pros:

- Allows westbound North State Road through vehicles to bypass left-turn vehicles that are waiting.

- Helps separate westbound North State Road right turn vehicles
- Helps reduce queuing along North State Road.
- Provides greatest improvement of overall Level of Service when compared with other three previous Alternatives.
- May help reduce blocking of driveway to shopping center.

Cons:

- The limited length of the westbound right-turn lane would only permit the storage of 2 to 3 vehicles and only about 4 to 5 vehicles in the left-turn lane.
- There are only a limited number of vehicles that perform the westbound right-turn movement.
- Requires vehicles turning into shopping center to cross additional lane. The queue could block the through vehicle.
- Will still have long delays for the Route 9A southbound through vehicles in the AM.

Cost Estimates

A Preliminary Cost Estimate for the Modified Alternative 4 was performed and includes "soft" costs such as Survey, Construction Documentation Preparation, and Construction Administration and Inspection but does not include any possible right-of-way acquisition costs. The conservative Estimate for Modified Alternative 4 is \$463,000, which includes \$150,000 for a new traffic signal system, \$15,000 for Survey, \$64,000 for Construction Documents Preparation, and \$48,000 for Construction Administration/Inspection.

**Table No. 1
Route 9A & North State Road**

| APPROACH | PEAK AM HOUR | | PEAK PM HOUR | |
|------------------------------|--------------------|------------------------|-------------------|------------------------|
| | 2009 Existing | Modified Alternative 4 | 2009 Existing | Modified Alternative 4 |
| | LOS (Delay) | LOS (Delay) | LOS (Delay) | LOS (Delay) |
| North State Road | | | | |
| Eastbound Left | D 35.1 | C 34.7 | D 48.7 | D 44.8 |
| Eastbound Through/Right | D 48.6 | D 48.6 | D 48.8 | D 48.8 |
| Eastbound Overall | D 47.8 | D 47.8 | D 48.8 | D 47.8 |
| Westbound Left/Through/Right | F 277.2 | N/A | F 296.7 | N/A |
| Westbound Left/Through | N/A | N/A | N/A | N/A |
| Westbound Left | N/A | D 54.1 | N/A | D 52.3 |
| Westbound Through | N/A | D 37.6 | N/A | D 44.2 |
| Westbound Right | N/A | B 18.5 | N/A | C 22.8 |
| Westbound Overall | F 277.2 | D 42.3 | F 296.7 | D 43.5 |
| Route 9A | | | | |
| Northbound Left | E 56.0 | E 56.0 | D 52.2 | D 52.2 |
| Northbound Through/Right | C 21.0 | C 21.0 | E 62.8 | E 62.8 |
| Northbound Through | N/A | N/A | N/A | N/A |
| Northbound Right | N/A | N/A | N/A | N/A |
| Northbound Overall | C 23.6 | C 23.6 | E 62.2 | E 62.2 |
| Southbound Left | D 44.8 | D 44.8 | E 58.0 | E 58.0 |
| Southbound Through/Right | F 138.5 | F 138.5 | C 21.6 | C 21.6 |
| Southbound Overall | F 135.7 | F 135.7 | C 22.8 | C 22.8 |
| Overall | F 109.8 | F 94.9 | E 65.2 | D 48.1 |

HCS+: Signalized Intersections Release 5.3

Analyst: DB-AM Existing-Opt 4 Updated Inter.: Route 9A & North State Road
 Agency: TRC Engineers, Inc. Area Type: All other areas
 Date: 6/24/2011 Jurisd: Briarcliff Manor, NY
 Period: Peak AM Hour Year : 2009
 Project ID: Route 9A & North State Road Existing Conditions
 E/W St: North State Road N/S St: Route 9A

SIGNALIZED INTERSECTION SUMMARY

| | Eastbound | | | Westbound | | | Northbound | | | Southbound | | |
|------------|-----------|------|-----|-----------|------|------|------------|------|----|------------|------|----|
| | L | T | R | L | T | R | L | T | R | L | T | R |
| No. Lanes | 1 | 1 | 0 | 1 | 1 | 1 | 1 | 2 | 0 | 1 | 2 | 0 |
| LGConfig | L | TR | | L | T | R | L | TR | | L | TR | |
| Volume | 17 | 96 | 156 | 94 | 113 | 24 | 67 | 811 | 41 | 65 | 2065 | 84 |
| Lane Width | 12.0 | 12.0 | | 12.0 | 12.0 | 12.0 | 12.0 | 12.0 | | 12.0 | 12.0 | |
| RTOR Vol | | | 0 | | | 0 | | | 0 | | | 0 |

Duration 0.25 Area Type: All other areas

Signal Operations

| Phase Combination | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|-------------------|------|---|---|---|----------|-----|------|---|
| EB Left | P | | | | NB Left | A | | |
| Thru | P | | | | Thru | | A | |
| Right | P | | | | Right | | A | |
| Peds | | | | | Peds | | | |
| WB Left | P | | | | SB Left | A | A | |
| Thru | P | | | | Thru | | A | A |
| Right | P | | | | Right | | A | A |
| Peds | | | | | Peds | | | |
| NB Right | | | | | EB Right | | | |
| SB Right | | | | | WB Right | A | A | |
| Green | 30.0 | | | | 10.0 | 5.0 | 60.0 | |
| Yellow | 4.0 | | | | 4.0 | | 5.0 | |
| All Red | 1.0 | | | | 0.0 | 0.0 | 1.0 | |

Cycle Length: 120.0 secs

Intersection Performance Summary

| Appr/ Lane Grp | Lane Group Capacity | Adj Sat Flow Rate (s) | Ratios | | Lane Group | | Approach | |
|----------------------|---------------------------|-----------------------------|--------|------|------------|-----|----------|-----|
| | | | v/c | g/C | Delay | LOS | Delay | LOS |
| Eastbound | | | | | | | | |
| L | 288 | 1150 | 0.06 | 0.25 | 34.7 | C | | |
| TR | 413 | 1651 | 0.66 | 0.25 | 48.6 | D | 47.8 | D |
| Westbound | | | | | | | | |
| L | 171 | 685 | 0.60 | 0.25 | 54.1 | D | | |
| T | 461 | 1845 | 0.27 | 0.25 | 37.6 | D | 42.3 | D |
| R | 673 | 1495 | 0.04 | 0.45 | 18.5 | B | | |
| Northbound | | | | | | | | |
| L | 141 | 1687 | 0.52 | 0.08 | 56.0 | E | | |
| TR | 1693 | 3386 | 0.55 | 0.50 | 21.0 | C | 23.6 | C |
| Southbound | | | | | | | | |
| L | 280 | 1770 | 0.25 | 0.16 | 44.8 | D | | |
| TR | 1890 | 3489 | 1.24 | 0.54 | 138.5 | F | 135.7 | F |

Intersection Delay = 94.9 (sec/veh) Intersection LOS = F

HCS+: Signalized Intersections Release 5.3

Analyst: DB-AM EX-Opt 4 Update & Timing Inter.: Route 9A & North State Road
 Agency: TRC Engineers, Inc. Area Type: All other areas
 Date: 6/24/2011 Jurisd: Briarcliff Manor, NY
 Period: Peak AM Hour Year : 2009
 Project ID: Route 9A & North State Road Existing Conditions
 E/W St: North State Road N/S St: Route 9A

SIGNALIZED INTERSECTION SUMMARY

| | Eastbound | | | Westbound | | | Northbound | | | Southbound | | |
|------------|-----------|------|-----|-----------|------|------|------------|------|----|------------|------|----|
| | L | T | R | L | T | R | L | T | R | L | T | R |
| No. Lanes | 1 | 1 | 0 | 1 | 1 | 1 | 1 | 2 | 0 | 1 | 2 | 0 |
| LGConfig | L | TR | | L | T | R | L | TR | | L | TR | |
| Volume | 17 | 96 | 156 | 94 | 113 | 24 | 67 | 811 | 41 | 65 | 2065 | 84 |
| Lane Width | 12.0 | 12.0 | | 12.0 | 12.0 | 12.0 | 12.0 | 12.0 | | 12.0 | 12.0 | |
| RTOR Vol | | | 0 | | | 0 | | | 0 | | | 0 |

Duration 0.25 Area Type: All other areas

Signal Operations

| Phase Combination | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|-------------------|---|------|---|---|----------|------|-----|------|
| EB Left | | P | | | NB Left | A | | |
| Thru | | P | | | Thru | | A | |
| Right | | P | | | Right | | A | |
| Peds | | | | | Peds | | | |
| WB Left | | P | | | SB Left | A | A | |
| Thru | | P | | | Thru | | A | A |
| Right | | P | | | Right | | A | A |
| Peds | | | | | Peds | | | |
| NB Right | | | | | EB Right | | | |
| SB Right | | | | | WB Right | A | A | |
| Green | | 27.0 | | | | 10.0 | 8.0 | 60.0 |
| Yellow | | 4.0 | | | | 4.0 | | 5.0 |
| All Red | | 1.0 | | | | 0.0 | 0.0 | 1.0 |

Cycle Length: 120.0 secs

Intersection Performance Summary

| Appr/ Lane Grp | Lane Group Capacity | Adj Sat Flow Rate (s) | Ratios | | Lane Group | | Approach | |
|-------------------|---------------------|-----------------------|--------|------|------------|-----|----------|-----|
| | | | v/c | g/C | Delay | LOS | Delay | LOS |
| Eastbound | | | | | | | | |
| L | 255 | 1133 | 0.07 | 0.22 | 37.2 | D | | |
| TR | 371 | 1651 | 0.74 | 0.22 | 55.6 | E | 54.5 | D |
| Westbound | | | | | | | | |
| L | 139 | 618 | 0.73 | 0.22 | 71.9 | E | | |
| T | 415 | 1845 | 0.30 | 0.22 | 40.4 | D | 51.0 | D |
| R | 673 | 1495 | 0.04 | 0.45 | 18.5 | B | | |
| Northbound | | | | | | | | |
| L | 141 | 1687 | 0.52 | 0.08 | 56.0 | E | | |
| TR | 1693 | 3386 | 0.55 | 0.50 | 21.0 | C | 23.6 | C |
| Southbound | | | | | | | | |
| L | 325 | 1770 | 0.22 | 0.18 | 42.0 | D | | |
| TR | 1977 | 3489 | 1.18 | 0.57 | 113.3 | F | 111.2 | F |

Intersection Delay = 81.0 (sec/veh) Intersection LOS = F

HCS+: Signalized Intersections Release 5.3

Analyst: DB-PM Existing-Opt 4 Updated Inter.: Route 9A & North State Road
 Agency: TRC Engineers, Inc. Area Type: All other areas
 Date: 6/24/2011 Jurisd: Briarcliff Manor, NY
 Period: Peak PM Hour Year : 2009
 Project ID: Route 9A & North State Road Existing Conditions
 E/W St: North State Road N/S St: Route 9A

SIGNALIZED INTERSECTION SUMMARY

| | Eastbound | | | Westbound | | | Northbound | | | Southbound | | |
|------------|-----------|------|----|-----------|------|------|------------|------|----|------------|------|----|
| | L | T | R | L | T | R | L | T | R | L | T | R |
| No. Lanes | 1 | 1 | 0 | 1 | 1 | 1 | 1 | 2 | 0 | 1 | 2 | 0 |
| LGConfig | L | TR | | L | T | R | L | TR | | L | TR | |
| Volume | 71 | 161 | 49 | 76 | 139 | 37 | 114 | 1948 | 46 | 36 | 1025 | 61 |
| Lane Width | 12.0 | 12.0 | | 12.0 | 12.0 | 12.0 | 12.0 | 12.0 | | 12.0 | 12.0 | |
| RTOR Vol | | | 0 | | | 0 | | | 0 | | | 0 |

Duration 0.25 Area Type: All other areas
 Signal Operations

| Phase Combination | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|-------------------|---|------|---|---|----------|------|-----|------|
| EB Left | | P | | | NB Left | A | A | |
| Thru | | P | | | Thru | | A | A |
| Right | | P | | | Right | | A | A |
| Peds | | | | | Peds | | | |
| WB Left | | P | | | SB Left | A | | |
| Thru | | P | | | Thru | | | A |
| Right | | P | | | Right | | | A |
| Peds | | | | | Peds | | | |
| NB Right | | | | | EB Right | | | |
| SB Right | | | | | WB Right | A | A | |
| Green | | 30.0 | | | | 10.0 | 5.0 | 70.0 |
| Yellow | | 4.0 | | | | 4.0 | | 5.0 |
| All Red | | 1.0 | | | | 0.0 | 0.0 | 1.0 |

Cycle Length: 130.0 secs

Intersection Performance Summary

| Appr/ Lane Grp | Lane Group Capacity | Adj Sat Flow Rate (s) | Ratios | | Lane Group | | Approach | |
|----------------------|---------------------------|-----------------------------|--------|------|------------|-----|----------|-----|
| | | | v/c | g/C | Delay | LOS | Delay | LOS |
| Eastbound | | | | | | | | |
| L | 245 | 1061 | 0.31 | 0.23 | 44.8 | D | | |
| TR | 423 | 1834 | 0.54 | 0.23 | 48.8 | D | 47.8 | D |
| Westbound | | | | | | | | |
| L | 174 | 755 | 0.48 | 0.23 | 52.3 | D | | |
| T | 426 | 1845 | 0.35 | 0.23 | 44.2 | D | 43.5 | D |
| R | 658 | 1583 | 0.06 | 0.42 | 22.8 | C | | |
| Northbound | | | | | | | | |
| L | 264 | 1805 | 0.47 | 0.15 | 52.2 | D | | |
| TR | 2059 | 3569 | 1.05 | 0.58 | 62.8 | E | 62.2 | E |
| Southbound | | | | | | | | |
| L | 131 | 1703 | 0.30 | 0.08 | 58.0 | E | | |
| TR | 1877 | 3485 | 0.63 | 0.54 | 21.6 | C | 22.8 | C |

Intersection Delay = 48.1 (sec/veh) Intersection LOS = D

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
JULY 20, 2016

2. BUDGET AMENDMENT, NON-BUDGETED LINE ITEMS

BE IT RESOLVED that the budget for Fiscal Year 2015-2016 is hereby amended as follows:

| | |
|---------------------|----------------------------------------------------------------|
| Increase Expenses – | Police Off-Duty (A3120.112) by \$11,578.00 |
| Increase Revenue – | Police Off-Duty (A0103.1521) by \$11,578.00 |
| Increase Expenses – | CHIPS (A5112.465) by \$11,565.00 |
| Increase Revenue – | CHIPS (A0105.3501) by \$11,565.00 |
| Increase Expenses – | Recreation Credit Card Fees (A7020.400) by \$4,119.34 |
| Increase Revenue – | Recreation Credit Card Fees (A0107.2025) by \$4,119.34 |
| Increase Expenses – | COBRA (A1410.821) by \$21,660.85 |
| Increase Revenue – | COBRA (A0109.2775) by \$21,660.85 |
| <hr/> | |
| Increase Expenses – | Insurance Recovery (A1989.425) by \$390,296.04 |
| | PO 1 Overtime Off Duty Employment (A3120.112) by \$4,176.34 |
| | Social Security – Pavilion Fire (A3120.850) by \$133.24 |
| | Personnel – Pavilion Inspection (A3620.103) by \$19,937.50 |

Social Security
(A3620.850) by \$1,525.23

TOTAL \$416,068.35

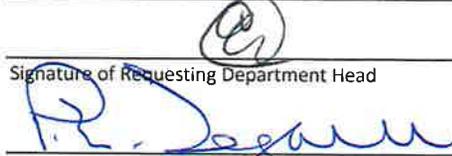
Increase Revenue –

Insurance Recovery – Property Damage
(A0101.2680) by \$416,068.35

INCREASE EXPENSES/REVENUE (FY 15-16) REQUEST FORM

| | | |
|--------------------------|------------------|----------------------|
| Increase Expenses | Muni Code | Budget Line |
| \$11,578.00 | A3120.112 | Police off duty work |
| Increase Revenue | Muni Code | Budget Line |
| \$11,578.00 | A0103.1521 | Police off duty fees |
| Increase Expenses | Muni Code | Budget Line |
| \$11,565.00 | A5112.465 | CHIPS |
| Increase Revenue | Muni Code | Budget Line |
| \$11,565.00 | A0105.3501 | CHIPS |
| Increase Expenses | Muni Code | Budget Line |
| \$4,119.34 | A7020.400 | Credit Card Fees |
| Increase Revenue | Muni Code | Budget Line |
| \$4,119.34 | A0107.2025 | Credit Card Fees |
| Increase Expenses | Muni Code | Budget Line |
| \$21,660.85 | A1410.821 | Cobra |
| Increase Revenue | Muni Code | Budget Line |
| \$21,660.85 | A0109.2775 | Cobra |

Reason for Transfer Request: Close out fiscal year 15-16.

| | |
|--------------------------------------------------------------------------------------------------------------------------------|------------------------|
|  Signature of Requesting Department Head | Date Signed 14 July |
|  Village Manager Approval | Date Signed 7/14/16 |
| Village Treasurer Approval | Date Signed |

If over \$10,000, Board of Trustees Approval Date:

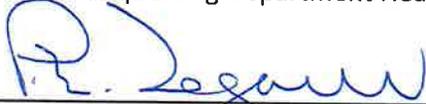
INCREASE EXPENSES/REVENUE (FY 15-16) REQUEST FORM LAW PARK

| Increase Expenses | Muni Code | Budget Line |
|----------------------------|------------|-----------------------------------------|
| \$390,296.04 | A1989.425 | Insurance Recovery |
| \$4,176.34 | A3120.112 | PO 1 Overtime Off Duty Employment |
| \$133.24 | A3120.850 | Social Security - Pavilion Fire |
| \$19,937.50 | A3620.103 | Personal Services - Pavilion Inspection |
| \$1,525.23 | A3620.850 | Social Security |
| Total: \$416,068.35 | | |
| | | |
| Increase Revenue | Muni Code | Budget Line |
| \$416,068.35 | A0101.2680 | Insurance Recovery - Property Damage |
| | | |

Reason for Transfer Request: Close out fiscal year 15-16.

Signature of Requesting Department Head

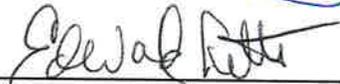
Date Signed



14 July

Village Manager Approval

Date Signed



7/14/16

Village Treasurer Approval

Date Signed

If over \$10,000, Board of Trustees Approval Date:

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
JULY 20, 2016

3. BUDGET AMENDMENT – CLOSE OUT CAPITAL BAN

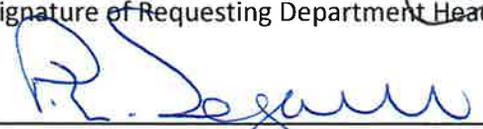
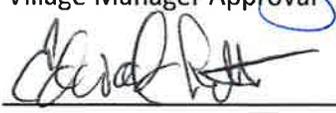
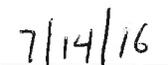
BE IT RESOLVED that the Budget for fiscal year 2015-2016 is hereby amended as follows:

| | |
|--------------------------------------------------------------|--------------|
| Increase Revenue – F0102.5034 State Transfer in from Capital | \$242,198.00 |
| Increase Expense – F9901.911 Transfer to Capital – BAN | \$242,198.00 |

INCREASE EXPENSES/REVENUE (FY 15-16) REQUEST FORM

| | | |
|--------------------------|-------------------|----------------------------------|
| Increase Expenses | Muni Code | Budget Line |
| \$242,198.00 | F9901.911 | Transfer to Capital - BAN |
| Increase Revenue | Muni Code | Budget Line |
| \$242,198.00 | F0102.5034 | Transfer in from Capital |

Reason for Transfer Request: Close out fiscal year 15-16.

| | |
|------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
|  | |
| Signature of Requesting Department Head | Date Signed |
|  |  |
| Village Manager Approval | Date Signed |
|  |  |
| Village Treasurer Approval | Date Signed |

If over \$10,000, Board of Trustees Approval Date:

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
JULY 20, 2016

4. BUDGET TRANSFERS– 2015-2016 MISCELLANEOUS

BE IT RESOLVED that the Board of Trustees does hereby authorize the following budget transfers for FY 2015-2016 totaling \$199,288.97 in the General Fund and \$155,509.21 in the Water Fund for a grand total of \$354,798.18:

GENERAL FUND

| | | | |
|--------------|----------------|---------------------------|---------------------|
| From: | A1990.499 | Contingency | \$134,465.00 |
| To: | A1010.460 | BOT Contractual | \$18,260.00 |
| | A1420.460 | Legal Contractual | \$69,756.00 |
| | A9901.911 | Transfer to Capital BAN | \$34,726.00 |
| | A8090.435 | Disposal | \$11,723.00 |
| | | TOTAL | \$134,465.00 |
| From: | A3120.101 | Police Personnel | \$10,979.66 |
| | A5142.102 | Personnel – Overtime | \$11,700.00 |
| | A1640.221 | Vehicle Repair & Maint. | \$10,416.31 |
| | A1640.418 | Diesel | \$18,745.00 |
| | | TOTAL | \$51,840.97 |
| To: | A1325.101 | Personnel – Full Time | \$10,979.66 |
| | A8160.111 | Sanitation – Differential | \$11,700.00 |
| | A5110.102 | Personnel – Overtime | \$3,500.00 |
| | A5112.102 | Paving – Overtime | \$5,663.49 |
| | A5182.102 | Personnel – Overtime | \$1,252.82 |
| | A5182.420 | Materials & Supplies | \$9,999.00 |
| | A1640.219 | Heavy Equipment – Repair | \$8,746.00 |
| | | TOTAL | \$51,840.97 |
| From: | A1990.499 | Contingency | \$12,983.00 |
| To: | A3410.201.4389 | Firefighters Grant Equip. | \$12,983.00 |

WATER FUND

| | | | |
|--------------|-----------|---------------------------|---------------------|
| From: | F9901.911 | Transfer to Capital - BAN | \$48,267.00 |
| To: | F1990.499 | Contingency | \$48,267.00 |
| From: | F1420.460 | Contractual Services | \$15,000.00 |
| | F8320.116 | On Call Stipend | \$30,000.00 |
| | F8320.420 | Materials & Supplies | \$17,000.00 |
| | F8340.460 | Contractual Services | \$17,000.00 |
| | F9901.950 | Transfer to Gen. Fund | \$21,133.62 |
| | F8340.101 | Personnel Full Time | \$7,108.59 |
| | | TOTAL | \$107,242.21 |
| To: | F8320.451 | Water Purchases | \$107,242.21 |

BUDGET TRANSFER (FY 15-16) REQUEST FORM

| Amount from: | Muni Code | Budget Line |
|----------------------------|------------------|---------------------------|
| \$ 134,465.00 | A1990.499 | Contingency |
| | | |
| Amount to: | Muni Code | Budget Line |
| \$ 18,260.00 | A1010.460 | BOT Contractual |
| \$ 69,756.00 | A1420.460 | Legal Contractual |
| \$ 34,726.00 | A9901.911 | Transfer to Capital - BAN |
| \$ 11,723.00 | A8090.435 | Disposal |
| Total: \$134,465.00 | | |

Reason for Transfer Request: Close out fiscal year 15-16.

(9)

Signature of Requesting Department Head

Date Signed

Village Manager Approval

Date Signed

Village Treasurer Approval

Date Signed

If over \$10,000, Board of Trustees Approval Date:

BUDGET TRANSFER (FY 15-16) REQUEST FORM

| Amount from: | Muni Code | Budget Line |
|---------------------------|-----------|----------------------------------------------|
| \$ 10,979.66 | A3120.101 | Police Personal Services - Full-time |
| \$ 11,700.00 | A5142.102 | Personal Services - Overtime |
| \$ 3,500.00 | A1640.221 | Vehicle Repair & Maintenance - Sanitation |
| \$ 5,663.49 | A1640.221 | Vehicle Repair & Maintenance - Sanitation |
| \$ 1,252.82 | A1640.221 | Vehicle Repair & Maintenance - Sanitation |
| \$ 9,999.00 | A1640.418 | Diesel |
| \$ 8,746.00 | A1640.418 | Diesel |
| Total: \$51,840.97 | | |
| | | |
| Amount to: | Muni Code | Budget Line |
| \$ 10,979.66 | A1325.101 | Personal Services - Full-time |
| \$ 11,700.00 | A8160.111 | Sanitation - Differential |
| \$ 3,500.00 | A5110.102 | Personal Services - Overtime |
| \$ 5,663.49 | A5112.102 | Paving - Overtime |
| \$ 1,252.82 | A5182.102 | Personal Services - Overtime |
| \$ 9,999.00 | A5182.420 | Materials & Supplies |
| \$ 8,746.00 | A1640.219 | Heavy Equipment/Vehicle Repair & Maintenance |
| Total: \$51,840.97 | | |

Reason for Transfer Request: Close out fiscal year 15-16.

Signature of Requesting Department Head

Date Signed

Village Manager Approval

Date Signed

Village Treasurer Approval

Date Signed

If over \$10,000, Board of Trustees Approval Date:

BUDGET TRANSFER (FY 15-16) REQUEST FORM

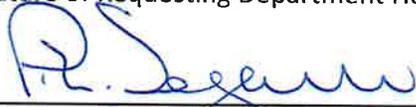
| | | |
|---------------------|------------------|--------------------------------------|
| Amount from: | Muni Code | Budget Line |
| \$ 12,983.00 | A1990.499 | Contingency |
| Amount to: | Muni Code | Budget Line |
| \$ 12,983.00 | A3410.201.4389 | Firefighters Federal Grant Equipment |

Reason for Transfer Request: Close out fiscal year 15-16.



Signature of Requesting Department Head

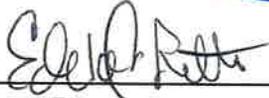
Date Signed



14 July

Village Manager Approval

Date Signed



7/14/16

Village Treasurer Approval

Date Signed

If over \$10,000, Board of Trustees Approval Date:

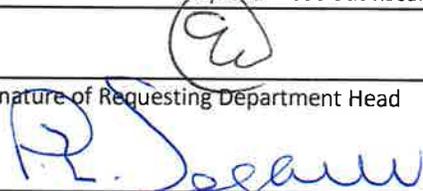
BUDGET TRANSFER (FY 15-16) REQUEST FORM

| Amount from: | Muni Code | Budget Line |
|----------------------------|-----------|-------------------------------|
| \$ 48,267.00 | F9901.911 | Transfer to Capital - BAN |
| | | |
| Amount to: | Muni Code | Budget Line |
| \$ 48,267.00 | F1990.499 | Contingency |
| | | |
| Amount from: | Muni Code | Budget Line |
| \$ 15,000.00 | F1420.460 | Contractual Services |
| \$ 30,000.00 | F8320.116 | On Call Stipend |
| \$ 17,000.00 | F8320.420 | Materials & Supplies |
| \$ 17,000.00 | F8340.460 | Contractual Services |
| \$ 21,133.62 | F9901.950 | Transfer to General Fund |
| \$ 7,108.59 | F8340.101 | Personal Services - Full Time |
| Total: \$107,242.21 | | |
| | | |
| Amount to: | Muni Code | Budget Line |
| \$ 107,242.21 | F8320.451 | Water Purchases |

Reason for Transfer Request: Close out fiscal year 15-16.

Signature of Requesting Department Head

Date Signed



14 July

Village Manager Approval

Date Signed



7/14/16

Village Treasurer Approval

Date Signed

If over \$10,000, Board of Trustees Approval Date:

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
JULY 20, 2016

5. FIRE DEPARTMENT MEMBERSHIP

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the membership of **Caitlin R. Costello** to the Briarcliff Manor Hook & Ladder Company.

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the membership of **Michael V. Costello** to the Briarcliff Manor Hook & Ladder Company.

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the under 18 membership of **Samuel M. Driver** to the Briarcliff Manor Hook & Ladder Company.

Briarcliff Manor Fire Department

1111 Pleasantville Road
Briarcliff Manor, NY 10510

Office of the Chief



DENNIS L. REILLY, CHIEF
ROBERT M. GARCIA, 1st Asst. Chief
PETER J. FULFREE, 2nd Asst. Chief

Emergency 911
Chief's Office (914) 941-0879
Fax (914) 944-2758

E-mail: fdchief@briarcliffmanor.org

DATE: June 25, 2016

TO: Christine Dennett, Village Clerk
Briarcliff Manor Board of Trustee's

FROM: Chief Dennis Reilly - Briarcliff Manor Fire Department

SUBJECT: NEW MEMBER - Request for Village Approval

Honorable Mayor and Trustees;

Caitlin R. Costello, born August 21, 1992 and residing at 10 Ryder Avenue, Briarcliff Manor, NY has applied for membership in the Briarcliff Manor Fire Department.

The applicant listed above, has been vetted by the Hook & Ladder Company Membership Committee and determined to meet the criteria set forth by the Briarcliff Manor Fire Department.

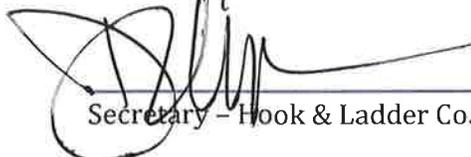
FURTHERMORE, the Chief of Department has performed an Arson Background Check on said member who has been found to have NO record of Arson Conviction.

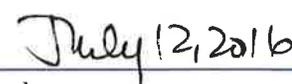
The Chief of Department Requests that the Village of Briarcliff Board of Trustee's approve the application set before you and send such confirmation to **Chief's Office** at your earliest convenience.

Thank you for your assistance.


Dennis L. Reilly
Chief of Department

Dated: June 25, 2016


Secretary - Hook & Ladder Co.


Dated


Village Clerk - Christine Dennett


Dated

Briarcliff Manor Fire Department

1111 Pleasantville Road
Briarcliff Manor, NY 10510

Office of the Chief



DENNIS L. REILLY, CHIEF
ROBERT M. GARCIA, 1st Asst. Chief
PETER J. FULFREE, 2nd Asst. Chief

Emergency 911
Chief's Office (914) 941-0879
Fax (914) 944-2758

E-mail: fdchief@briarcliffmanor.org

DATE: June 25, 2016

TO: Christine Dennett, Village Clerk
Briarcliff Manor Board of Trustee's

FROM: Chief Dennis Reilly - Briarcliff Manor Fire Department

SUBJECT: NEW MEMBER - Request for Village Approval

Honorable Mayor and Trustees;

Michael V. Costello, born April 12, 1956 and residing at 10 Ryder Avenue, Briarcliff Manor, NY has applied for membership in the Briarcliff Manor Fire Department.

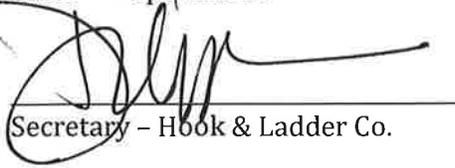
The applicant listed above, has been vetted by the Hook & Ladder Company Membership Committee and determined to meet the criteria set forth by the Briarcliff Manor Fire Department.

FURTHERMORE, the Chief of Department has performed an Arson Background Check on said member who has been found to have NO record of Arson Conviction.

The Chief of Department Requests that the Village of Briarcliff Board of Trustee's approve the application set before you and send such confirmation to **Chief's Office** at your earliest convenience.

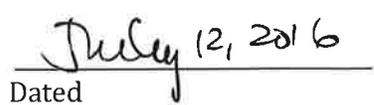
Thank you for your assistance.

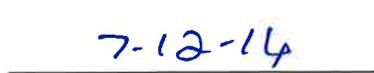

Dennis L. Reilly
Chief of Department


Secretary - Hook & Ladder Co.


Village Clerk - Christine Dennett

Dated: June 25, 2016


Dated


Dated

Briarcliff Manor Fire Department

1111 Pleasantville Road
Briarcliff Manor, NY 10510

Office of the Chief



DENNIS L. REILLY, CHIEF
ROBERT M. GARCIA, 1st Asst. Chief
PETER J. FULFREE, 2nd Asst. Chief

Emergency 911
Chief's Office (914) 941-0879
Fax (914) 944-2758

E-mail: fdchief@briarcliffmanor.org

DATE: June 28, 2016
TO: Christine Dennett, Village Clerk
Briarcliff Manor Board of Trustee's
FROM: Chief Dennis Reilly – Briarcliff Manor Fire Department
SUBJECT: NEW MEMBER – Request for Village Approval

Honorable Mayor and Trustees;

Samuel M. Driver born May 20, 1999 and residing at 16 Ash Road, Briarcliff Manor, NY has applied for membership in the Briarcliff Manor Fire Department.

The applicant listed above, has been vetted by the Hook & Ladder Membership Committee and determined to meet the criteria set forth by the Briarcliff Manor Fire Department.

FURTHERMORE, the Chief of Department has performed an Arson Background Check on said member who has been found to have NO record of Arson Conviction.

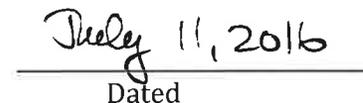
FURTHERMORE, the Chief of Department has met with the Parent(s) of the applicant, who has signed and certified the Consent and Release Form for the Applicant. The Chief of Department Requests that the Village of Briarcliff Board of Trustee's approve the application set before you and send such confirmation to **Chief's Office** at your earliest convenience.

Thank you for your assistance.

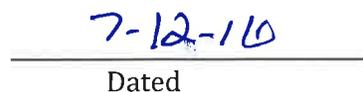

Dennis L. Reilly
Chief of Department

Dated: June 28, 2016


Secretary – Hook & Ladder Company


Dated


Village Clerk - Christine Dennett


Dated



BRIARCLIFF MANOR FIRE DEPARTMENT

1111 Pleasantville Rd, Briarcliff Manor, NY 10510

UNDER 18 NEW APPLICANT

PARENTAL CONSENT AND RELEASE FORM

FOR OFFICE USE

MEMBER ID # _____

We, the parents or legal guardians of Samuel Driver, (hereinafter known as the "applicant") are aware that the applicant wishes to join the Briarcliff Manor Fire Department (hereinafter known as the "Department"). We understand that this signed consent by the parents or legal guardians and the applicant is required as a prerequisite of the applicant's acceptance into membership in the Department because the applicant has not yet attained 18 years of age.

We understand that membership in the Department is an inherently hazardous undertaking.

We understand that the applicant will be required to attend such training courses as are required by the Chief of the Department, and will become familiar with, and adhere to, the bylaws of the department.

We understand that the applicant will be subject to the orders of the Departmental Chiefs and Officers of the company to which the applicant is assigned, both in the firehouse and at all alarms.

We have been provided with and have read and fully understand the Rules and Regulations governing activities permitted for members of the Department that are under 18 years of age.

By signing a copy of this consent and release form, we hereby acknowledge that, pursuant to section 19 of the volunteer firefighters benefit law, the benefits provided by the volunteer firefighters benefit law shall be the exclusive remedy of the applicant, or his or her spouse, parents, dependents, next of kin, executor or administrator, or anyone otherwise entitled to recover damages, at common law or otherwise, for or on account of an injury to the applicant in the line of duty or death resulting from an injury to the applicant in the line of duty, as against the Village of Briarcliff Manor, its employees or agents, and any person or agency acting under governmental or statutory authority in furtherance of the duties or activities in relation to which any such injury resulted.

This consent and release form must be signed by the applicant and parents or guardians of the applicant and all signatures must be notarized.

SIGNATURES MUST BE WITNESSED BY A NOTARY PUBLIC

Parent/Guardian 1 - PRINT NAME

Parent/Guardian 1 - SIGN NAME

Stephanie Schwartz

Stephanie Schwartz

4 / 28 / 2016

Parent/Guardian 2 - PRINT NAME

Parent/Guardian 2 - SIGN NAME

Ian Driver

Ian Driver

4 / 28 / 2016

Applicant - PRINT NAME

Applicant - SIGN NAME

Samuel Driver

S Driver

4 / 28 / 2016

APPLICANT NAME: Samuel Driver

MEMBER ID# _____

PARENT/GUARDIAN 1

(STATE OF NEW YORK)

(COUNTY OF WESTCHESTER)ss.:

On the 28 day of April in the year 20 16, before me the undersigned, personally appeared

Stephanie Schwartz, personally known to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person on behalf of which the individual(s) acted executed the instrument.

Luigi DiNota
Notary Public, State of New York
Westchester County
Lic. #01DI6082121
My Commission Expires October 21, 2018

Luigi DiNota
Notary Public

PARENT/GUARDIAN 2

(STATE OF NEW YORK)

(COUNTY OF WESTCHESTER)ss.:

On the 28 day of April in the year 20 16, before me the undersigned, personally appeared

Sam C. Driver, personally known to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person on behalf of which the individual(s) acted executed the instrument.

Luigi DiNota
Notary Public, State of New York
Westchester County
Lic. #01DI6082121
My Commission Expires October 21, 2018

Luigi DiNota
Notary Public

APPLICANT

(STATE OF NEW YORK)

(COUNTY OF WESTCHESTER)ss.:

On the 28 day of April in the year 20 16, before me the undersigned, personally appeared

Samuel M. Driver, personally known to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person on behalf of which the individual(s) acted executed the instrument.

Luigi DiNota
Notary Public, State of New York
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Lic. #01DI6082121
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Luigi DiNota
Notary Public

Village Board of Trustees
Regular Meeting
June 15, 2016
8:00 p.m.

The Regular Meeting of the Board of Trustees of the Village of Briarcliff Manor, New York was held in the Village of Briarcliff Manor Village Hall, at 1111 Pleasantville Road, Briarcliff Manor, New York on the 15th of June, 2016 commencing at 8:00 p.m.

Present

Lori A. Sullivan, Mayor
Mark Pohar, Deputy Mayor
Mark L. Wilson, Trustee
Bryan Zirman, Trustee

Also Present

Philip Zegarelli, Village Manager
Christine Dennett, Village Clerk
Clinton Smith, Village Counsel
David Turiano, Village Engineer

Absent

Cesare DeRose, Jr. Trustee

Board of Trustees Announcements by Deputy Mayor Pohar

- The William J. Vescio Community Center is open and will be scheduled for use soon. The June 22nd Work Session will be held there. Anyone is welcome to attend.
- There are many successful programs at the library.
- The Youth Center basketball court is now fully resurfaced and open.
- Pool season is in full swing and pool and tennis permits are available for purchase.
- Some spots are still available in the day camp.
- Specialty camp programs are being offered. Contact Recreation for more information.
- The Swimming and Diving Team has begun their season.

Village Managers Report by Village Manager Zegarelli

- The 2015-2016 FY is over and being closed out. The Audit is scheduled for July.
- Robin Rizzo will be retiring in July.
- The final Pavilion plans are almost ready for bid.
- Con Edison will share the cost of paving Pleasantville Road.
- Hydrant Flushing will resume this week.
- Taxes are due by July 1st.
- No wheeled equipment is allowed on the Youth Center basketball court. Signs are being posted.

Public Comments

There were no public comments

Award of Bids

Tri Village (FWSP) Metering Building Generator Installation

Upon motion by Trustee Wilson, seconded by Deputy Mayor Pohar, the Board voted unanimously to approve the following resolution as amended:

WHEREAS the Village received 8 qualified bids for the Tri Village Metering Building Generator Installation Project VM-1516-12; and

WHEREAS funding for this project will be charged to H8397.201.3vill; and

NOW, THEREFORE, BE IT RESOLVED that the bid for the Tri Village Metering Building Generator Installation Project VM-1516-12 is hereby awarded to the lowest responsible bidder PRM Electric, Inc with their bid proposal of \$110,000; and

BE IT FURTHER RESOLVED that by prior agreement the project is to be split amongst the three Villages with the Village of Briarcliff Manor's share being fixed at 41.4%, the Village of Tarrytown's share being fixed at 33.8% and the Village of Sleepy Hollow's share being fixed at 24.8%; and

BE IT FURTHER RESOLVED that the Villages of Tarrytown and Sleepy Hollow are to reimburse the Village of Briarcliff Manor for their respective portions of said project; and

BE IT FURTHER RESOLVED that the Village Manager is hereby authorized and directed to execute a contract with PRM Electric, Inc. for said project fully contingent upon the approvals of both the Village of Tarrytown and the Village of Sleepy Hollow of the lowest responsible bidder.

Bus Transportation

The Board discussed the under budgeting and asked that it be looked in to for the next Fiscal Year.

Upon motion by Deputy Mayor Pohar, seconded by Trustee Zirman, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the bid for the furnishing of Bus Transportation Services for various Summer Camp programs operated by the Recreation and Parks Department (VM-1617-2) is hereby awarded to Briarcliff Bus Co., Inc. of Briarcliff Manor, New York as per the rates in the attached schedule.

BE IT FURTHER RESOLVED that the Village Manager is hereby authorized and directed to execute a contract with Briarcliff Bus Co., Inc. for the furnishing of Bus Transportation Services for the Recreation and Parks Department.

Authorize Village Manager to Execute a Contract – Stop DWI

Upon motion by Trustee Zirman, seconded by Trustee Wilson, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the Village Manager is hereby authorized and directed to execute an agreement with Westchester County for participation in the Stop DWI Amendment for the period from January 1, 2016 through December 31, 2020.

Tax Certiorari – 231 S. Highland Realty Corp

Upon motion by Trustee Wilson, seconded by Deputy Mayor Pohar, the Board voted unanimously to approve the following resolution:

WHEREAS, 231 S. Highland Corp. instituted tax certiorari proceedings pursuant to Article 7 of the Real Property Tax Law of the State of New York; and

WHEREAS, the tax certiorari filings were for Town of Ossining assessment year 2015; and

WHEREAS, the tax certiorari filings relate to Village of Briarcliff Manor fiscal year 2015-2016; and

WHEREAS, a Consent Order of the Supreme Court of the State of New York, County of Westchester, was entered on April 11, 2016;

WHEREAS, the Consent Order was received after the finalization of the approval of the Village budget for Fiscal Year 2015-2016;

WHEREAS, the Consent Order reduced the tax assessment for the subject property for the Fiscal Year 2015-2016 assessment roll; and

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees does hereby authorize the refund of the tax bill for Fiscal Year 2015-2016 in the amount of \$961.25 based upon the reduced assessment value in the Consent Order.

| Year | Address | Assessed Value | New Assessed Value | Assessment Reduction | Original Tax Amount | Reduced Tax Amount | Refund | |
|------|----------------------|----------------|--------------------|----------------------|---------------------|--------------------|---------------------------|--------------------------------|
| 2015 | 231 S. Highland Ave. | \$52,000 | \$42,375 | \$9,625 | \$5,193.24 | \$4,231.99 | \$961.25 | |
| | | | | | | | TOTAL AV REDUCTION | TOTAL REVENUE REDUCTION |

Authorize Village Manager to Enter Into the Public Employer Risk Management Association Workers' Compensation Program Agreement

Upon motion by Deputy Mayor Pohar, seconded by Trustee Zirman, the Board voted unanimously to approve the following resolution:

RESOLUTION TO JOIN MUNICIPAL GROUP SELF-INSURANCE PROGRAM

WHEREAS, the Authorized Representative of the Village of Briarcliff Manor desires to secure the Village of Briarcliff Manor's obligation to provide volunteer

firefighters' benefit law, volunteer ambulance workers' benefit law and workers' compensation benefits, as applicable, through participation in a group self-insurance program of which the Village of Briarcliff Manor will be a member,

The Authorized Representative of the Village of Briarcliff Manor, duly convened in regular session, does hereby resolve, pursuant to, and in accordance with the provisions of Section 50 of the New York State Workers Compensation Law and other applicable provisions of law and regulations thereunder, as follows:

Section 1. The Authorized Representative (hereinafter "Representative") of the Village of Briarcliff Manor does hereby resolve to secure the Village of Briarcliff Manor's obligation to provide volunteer firefighters' benefit law, volunteer ambulance workers' benefit law and workers' compensation benefits, as applicable, through participation in a group self-insurance plan of which the Village of Briarcliff Manor will be a member;

Section 2. The Representative of the Village of Briarcliff Manor does hereby resolve to become a member of Public Employer Risk Management Association, Inc., a workers' compensation group self-insurance program for local governments and other public employers and instrumentalities of the State of New York;

Section 3. In order to effect the Village of Briarcliff Manor's membership in said group self-insurance program, the authorized officer of the Village of Briarcliff Manor is hereby authorized to execute and enter into the Public Employer Risk Management Association Workers' Compensation Program Agreement, annexed hereto as Exhibit A, on behalf of the Village of Briarcliff Manor.

Section 4. This Resolution shall take effect immediately.

Fire Department Memberships

The Board thanked the new members for volunteering and encouraged residents to join the Fire Department and Ambulance Corps.

Upon motion by Trustee Zirman, seconded by Trustee Wilson, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the membership of **Joakim Lindh** to the Scarborough Engine Company.

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the membership of **Mark DelQuaglio** to the Briarcliff Manor Fire Company.

Authorize Village Manager to Approve and Pay Change Orders – Abbot & Price, Community Center

Upon motion by Deputy Mayor Pohar, seconded by Trustee Zirman, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the Board of Trustees hereby approves the following change orders as recommended by the Village Manager for a total contract cost of \$1,245,911.41:

Change order AP-CO10 with an **INCREASE** in the amount of \$19,421.45 to furnish and install Microlam, LVL joists, bridging and plywood for the mezzanine level above the Reading Room;

Change order AP-CO11 with an **INCREASE** in the amount of \$4,774.60 to furnish and install joists, Simpson strong-tie hangers, plywood subfloor to reduce the opening of the oculus;

Change order AP-CO12 with an **INCREASE** in the amount of \$8,729.03 to provide labor, material and equipment to complete removals at the existing Reading Room to finish new work;

Change order AP-CO13 with an **INCREASE** in the amount of \$1,331 to furnish and install 6 inch closed cell spray insulation in the Reading Room;

Change order AP-CO14 with an **INCREASE** in the amount of \$20,595.60 to furnish and install metal framing, wall furring, 5/8" GWB and ACT ceilings in the Reading Room;

Change order AP-CO15 with an **INCREASE** in the amount of \$20,059.27 to furnish and install floor tiles and paint the Reading Room;

Change order AP-CO16 with an **INCREASE** in the amount of \$21,859.40 to furnish and install custom architectural wood finishes, wood paneling and trim in the Reading Room and mezzanine level;

Change order AP-CO17 with an **INCREASE** in the amount of \$9,738.81 to furnish and install additional metal framed partitions, 5/8" GWB and wood collar beams at the mezzanine level;

Change order AP-CO19 with a **DECREASE** in the amount of \$20,965 credit for not installing operable partitions;

NOW THEREFORE BE IT FURTHER RESOLVED, the funds will be drawn from account H1440.201.CCGC for the change orders totaling \$85,544.16 and the Village Manager is hereby authorized and directed to pay Abbot & Price the amount so approved.

Minutes

The minutes of May 4, 2016 were tabled to a future meeting. Upon motion by Trustee Zirman, seconded by Trustee Wilson, the Board voted unanimously to approve the minutes of May 18, 2016.

Adjournment

Upon motion by Deputy Mayor Pohar, seconded by Trustee Zirman, the Board voted unanimously to adjourn into Executive Session at 8:50pm to receive advice of Counsel regarding a matter of litigation and would adjourn the regular meeting immediately thereafter.

Respectfully Submitted By,
Christine Dennett
Village Clerk