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AGENDA
JULY 6, 2016
BOARD OF TRUSTEES
VILLAGE OF BRIARCLIFF MANOR, NEW YORK
REGULAR MEETING – 8:00 PM

Board of Trustees Announcements

Village Managers Report

Public Comments

1. Award of Bid – Offsite Sanitary Sewer Improvements Including Holbrook Road Lift Station Project
2. Acceptance of a Donation from the Friends of the Library
3. Change Orders (A,B,C)
4. Appointment of a Police Officer (awaiting WCHR again)
5. Minutes
 - May 4, 2016 – Regular Meeting

NEXT REGULAR BOARD OF TRUSTEES MEETING – JULY 20, 2016

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
JULY 6, 2016

**1. AWARD OF BID –OFFSITE SANITARY SEWER IMPROVEMENTS
INCLUDING HOLBROOK ROAD LIFT STATION**

WHEREAS the Village received 3 qualified bids for the Offsite Sanitary Sewer Improvements Including Holbrook Lift Station Project VM-1314-5; and

WHEREAS funding for this project will be charged to H8397.201.PPVM5; and

NOW, THEREFORE, BE IT RESOLVED that the bid for the Offsite Sanitary Sewer Improvements Including Holbrook Lift Station Project VM-1314-5 is hereby awarded to the lowest responsible bidder Foremost Development, LLC with their bid proposal of \$1,745,645; and

BE IT FURTHER RESOLVED that the Village Manager is hereby authorized and directed to execute a contract with Foremost Development, LLC for said project.



MEMORANDUM

June 15, 2016

To: Philip E. Zegarelli – Village Manager

From: David J. Turiano, P.E. 

Re: **VM 1315-5, Offsite Sanitary Sewer Improvements Including Holbrook Road Lift Station**

Bids were opened on May 18, 2016, at 11:00 a.m. for the above referenced project. Present at the bid opening were David J. Turiano, P.E., Village Engineer and Edward Torhan, together with persons from the offices of Woodard and Curran, the Engineers of Record.

The overall project includes work titled “The Holbrook Road Improvement” that was described in the original Special Use Permit and Planning Board approvals for the Club Project that carried forward and was renamed as project *VM, 3.0, Offsite Sanitary Sewer Including Holbrook Road Lift Station*. Attached find the Public Purpose Infrastructure Summary dated November 19, 2016 noting this project.

The Project includes the replacement of two separate wooden stave sewer siphon systems in the Holbrook Road vicinity; 1,325 LF feet within Holbrook Road and 1,425 LF partly within the Erani Property and Holbrook Road. Full replacement of these vintage siphon systems, with a Sewer Lift Station together with 1,800 LF of gravity sewer main and 500 LF of force main are proposed not only for current needs but in anticipation of future demands. These siphon systems are well past their useful service life and have required extensive repairs over the past 20 years. Indeed, a 1966 comprehensive sewage study identified these siphons and their need of attention at that time.

Bidder turn-out was acceptable with three bidders providing bids. The difference between the low bidder and the high bidder was 12% demonstrating relatively tight bidding for a project of this scope.

Bidder	Amount*
Foremost Development, LLC	1,745,645
Sentrale	1,839,999
ELQ Industries, Inc.	1,983,570

* Please note that the bid form provided for a miscellaneous work item of \$120,000.00 see item #19. The effective Total Bid Price is therefore \$1,625,645.

The bids were reviewed by the Project Engineer, Woodard & Curran, with their recommendation letter and bid tabulations attached. This recommendation is favorable and recommends award to Foremost Development, LLC.

As part of the due diligence work and a pre award interview of the low bidder was conducted. This interview is summarized in the attached June 10, 2016 memo. In addition, several reference checks on the low bidder were performed that are attached as well. These reference checks did not identify any significant concerns with the proposed Contractor.

As indicated in the attached June 15, 2016 bond summary spreadsheet, the project construction costs came in significantly higher than originally estimated by the Club in their 2013 Engineers Estimate. Below find a comparison of the estimates prepared for this project.

Estimate Date	Amount	% Increase
Nov. 2013 Club Estimate	\$1,086,691	-
July 2015 Woodard & Curran Estimate	\$1,271,000	17%
Low Bid 2016	\$1,625,645	49.6%

Attached please find Village of Briarcliff Manors Public Purpose bond summary table that was originally prepared on December 2013 and updated to reflect the subject project. This table provides for the budgeted total project cost for the four (4) original projects together with their actual costs to date. It is noted that projects 1.0 and 2.0 are complete or otherwise substantially complete and have both come in significantly under budget with a significant surplus (savings to date). This cost savings does not outweigh the cost deficit for the current project (Project 3.0), leaving an overall deficit of over \$52,000. Project 4.0 is straight forward and consists of the installation of water and sewer utilities only. As such, highly competitive bidding is expected and therefore it is hopeful that this project would fall in line with the 2013 Engineers Original Estimate of \$1,395,380.

It is noted that the Village had a financial liability estimated in 2013 to be \$447,738 referred to the Villages obligation. This financial liability has carried forward since the adoption of the original Special Use Permit and Planning Board approvals. Of this \$447,738, the amount of \$102,000 was authorized several years ago and ultimately borrowed in conjunction with the overall Public Purpose borrowings. It is my understanding that the Village may need to revisit its obligation in the future in the event that Project 3.0 and 4.0 presents significant overruns.

Based on all of the above, I recommend that the Village award the project to Foremost Development, LLC in the amount of \$1,745,645.

Please feel free to contact me if you have any questions relating to the above.

**THE CLUB - PUBLIC PURPOSE INFRASTRUCTURE
SUMMARY - NOVEMBER 19, 2013**

VM 1.0 PHASE 1 UTILITY IMPROVEMENTS

Design, Contract Documents, Permitting, Bid Support	\$50,500
Construction Phase Services (MEG and W&C)	\$263,500
Estimated Construction Cost	\$825,442
Total Cost	\$1,139,442

**VM 2.0 WATER PUMP STATION AND COMFORT STATION
WITHIN CLUB EASEMENT AREA**

Design, Contract Documents, Permitting, Bid Support	\$113,500
Construction Phase Services (MEG and W&C)	\$254,500
Estimated Construction Cost	\$2,084,859
Total Cost	\$2,452,859

**VM 3.0 OFFSITE SANITARY SEWER INCLUDING HOLBROOK
ROAD LIFT STATION**

Design, Contract Documents, Permitting, Bid Support (MEG & W&C)	\$217,900
Construction Phase Services (MEG and W&C)	\$271,400
Estimated Construction Cost	\$1,086,691
Total Cost *	\$1,575,991

* Includes Village Obligation Costs per original SUP

VM 4.0A PHASE 2 WATER AND SEWER EXTENSIONS

Design, Contract Documents, Permitting, Bid Support	\$56,300
Construction Phase Services (MEG and W&C)	\$995,500
Estimated Construction Cost	\$943,580
Total Cost	\$1,395,380

TOTAL ALL PROJECTS

Design, Contract Documents, Permitting, Bid Support	\$438,200
Construction Phase Services (MEG and W&C)	\$1,184,900
Estimated Construction Cost	\$4,940,572
Total Cost	\$6,563,672

**THE CLUB - PUBLIC PURPOSE INFRASTRUCTURE IMPROVEMENTS
VM 1.0 PHASE 1 UTILITY IMPROVEMENTS**

Item	Description	Unit	Item	Quantity	Unit Cost	Item Cost
Design and Construction Phase Services						
1.1A	Prepare Bid Package - Plans, specifications, revisions to DOH approvals due to phasing changes, meetings with Village (MEG)	L.S.	N/A	1	N/A	\$33,500
1.1A1	Survey of as-built conditions for parking lot, entrance road, etc. (MEG)	L.S.	N/A	1	N/A	\$10,000
1.1B	Bid Phase Support (MEG)	L.S.	N/A	1	N/A	\$4,500
1.1C	Construction Phase Services - Shop Drawings, RFI, project meetings, observe testing, site visits. (MEG)	L.S.	N/A	1	N/A	\$28,500
1.2	Village Construction Services including inspections, as-built and project closeout (WC)	L.S.	N/A	1	N/A	\$235,000
	Reimbursable Cost- Printing, etc.					\$2,500
	Total Design and Construction Phase Service					\$314,000

Construction Cost Estimate						
1.3	Water main intake from Scarborough Road to pump station	L.F.	8" DIP	360	106	38,160.00
1.4	Water main intake from Scarborough Road to pump station	L.F.	12" DIP	480	117	\$56,160
1.5	Water pump station to discharge main to existing entrance road	L.F.	12" DIP	1,360	117	\$159,120
1.6	8" Check valve in pit in Cypress Lane between High Service Zone and Low Service Zone	L.S.		1	30,000	\$30,000
1.7	Water tank disconnect and miscellaneous piping work at Dalmeny Road pump house	L.S.		1	25,000	\$25,000
1.8	Scarborough Road to Restroom Building - sewer	L.F.	8" PVC	940	100	\$94,000
1.9	Water Main from Pump House to Comfort Station	L.F.	6" DIP	940	97	\$91,180
1.10	Allowance for Rock Excavation	LS		1	75,000	\$75,000
1.11	Wet Tap	Each		3	7,500	\$22,500
1.12	Road Patch	Each		3	10,000	\$30,000
1.13	Meter Pit	Each		1	20,000	\$20,000
	Subtotal					\$641,120
	Escalation from 2013 to 2014 (3%/year)			3%		\$19,234
	Subtotal					\$660,354
	General Conditions, Insurance, Bond, CM Cost			15%		\$99,053
	Design and Construction Contingency			10%		\$66,035
	Total Construction Cost					\$825,442

**THE CLUB - PUBLIC PURPOSE INFRASTRUCTURE IMPROVEMENTS
VM 2.0 WATER PUMP STATION AND COMFORT STATION WITHIN CLUB EASEMENT AREA**

Item	Description	Unit	Item	Quantity	Unit Cost	Item Cost
Design and Construction Phase Services						
2.1A	Civil Package - Grading, Sediment control, Paving, Coordination of all other consultants (MEG)	L.S.	N/A		N/A	\$36,500
2.1A	Architectural design services, including approvals and bid package preparation (PE), Electrical Design- ConEd Service, Generator, Plans, Specifications, Coordination with ConEd, Architectural/Engineering design service during construction including inspections, as-built and project closeout (MEG/PE)	L.S.	N/A		N/A	\$64,000
2.1.B	Bid Phase Support (MEG/PE)	L.S.	N/A		N/A	\$6,500
2.1.C	Engineering/Architectural design service during construction including inspections, as-built and project closeout, Arch/MEP included in 2.1 (MEG/PE)	L.S.	N/A	1	N/A	\$44,500
2.2	Village Engineering design service during construction including inspections, as-built and project closeout (WC)	L.S.	N/A	1	N/A	\$210,000
	Reimbursable Cost, Travel, printing, etc.					\$6,500
	Total Design and Construction Phase Service					\$368,000

**THE CLUB - PUBLIC PURPOSE INFRASTRUCTURE IMPROVEMENTS
VM 2.0 WATER PUMP STATION AND COMFORT STATION WITHIN CLUB EASEMENT AREA**

Item	Description	Unit	Item	Quantity	Unit Cost	Item Cost
Item	Description	Unit	Item	Quantity	Unit Cost	Item Cost
Construction Cost Estimate						
2.3	Prepackaged pump station					
	EFI Cost	LS		1	600,000	\$600,000
	Start-up and Testing	LS		1	30,000	\$30,000
	Subtotal					\$630,000
	Escalation from 2011 to 2014 (3%/year)			9.3%		\$58,590
	Subtotal					\$688,590
	General Conditions, Insurance, Bond, CM Cost			20%		\$137,718
	Design and Construction Contingency			8%		\$55,087
	Total Construction Cost					\$881,395
2.4	Architectural/MEP building surround and foundations					
	Comfort Station (2011 Andron)	LS		1	239,000	\$239,000
	Pump House (2011 Andron), includes generator	LS		1	172,000	\$172,000
	Subtotal					\$411,000
	Escalation from 2011 to 2014 (3%/year)			9.3%		\$38,223
	Subtotal					\$449,223
	General Conditions, Insurance, Bond, CM Cost			20%		\$89,845
	Design and Construction Contingency			15%		\$67,383
	Total Construction Cost					\$606,451
2.5	Site Work including connection to water intake mains built by others, grading, sediment control, repaving parking lot.					
	Site Work, final sidewalk, minor landscaping	LS		1	75,000	\$75,000
		SF		15000	5.00	\$75,000
	Subtotal					\$150,000
	Escalation from 2013 to 2014 (3%/year)			3.0%		\$4,500
	Subtotal					\$154,500
	General Conditions, Insurance, Bond, CM Cost			20%		\$30,900
	Design and Construction Contingency			15%		\$23,175
	Total Construction Cost					\$208,575
2.6	Electric Service					
	Scarborough Road to Pump House	LS		1	230,300	\$230,300
	Pump House to Comfort Station	LS		1	55,400	\$55,400
	Subtotal					\$285,700
	Escalation from 2013 to 2014 (3%/year)			3.0%		\$8,571
	Subtotal					\$294,271
	General Conditions, Insurance, Bond, CM Cost			20%		\$58,854
	Design and Construction Contingency			12%		\$35,313
	Total Construction Cost					\$388,438
	Total Construction Cost					\$2,084,869

**THE CLUB - PUBLIC PURPOSE INFRASTRUCTURE IMPROVEMENTS
VM 3.0 OFFSITE SANITARY SEWER INCLUDING HOLBROOK ROAD LIFT STATION**

Item	Description	Unit	Item	Quantity	Unit Cost	Item Cost
Design and Construction Phase Services						
3.1A	Prepare Bid Package - Plans, specifications, revisions to DOH approvals, meetings with Village (MEG)	L.S.	N/A		N/A	\$42,000
3.1B	Design of Village Obligation Sewer - Survey, Plans, DOH approval specifications, meetings with Village (MEG)					\$32,900
3.1C	Design of Village Obligation Pump Station - Design, DOH approval, architectural design (WC)					\$137,500
3.1D	Bid Phase Support (MEG)	L.S.	N/A		N/A	\$5,500
3.1E	Construction Phase Services - Shop Drawings, RFI, project meetings, observe testing, site visits. (MEG)	L.S.	N/A		N/A	\$21,400
3.2	Construction Phase Services - Full time field inspections as directed by the Village (WC)	L.S.	N/A		N/A	\$250,000
	Total Design and Construction Phase Service					\$489,300

Construction Cost Estimate						
3.3	Lift Station construction complete, including site work, walls, etc.	L.S.		1	450,000	500,000
3.4	Force Main from Pump Station	L.F.	4" PVC	475	80	\$38,000
3.5	Replacement of wooden siphon through Irani property with gravity piping	L.F.	10" PVC	960	110	\$105,600
3.6	Replacement of third leg of siphon along Holbrook Road (Village obligation)	L.F.	8" PVC	600	100	\$60,000
3.7	Allowance for Rock Excavation	LS		1	50,000	\$50,000
	Subtotal					\$783,600
	Escalation from 2013 to 2014 (3%/year)				3%	\$22,608
	Subtotal					\$776,208
	General Conditions, Insurance, Bond, CM Cost				20%	\$155,242
	Design and Construction Contingency				20%	\$155,242
	Total Construction Cost					\$1,086,691

Village Obligated Costs per the Special Use Permit (Included in above costs)

3.1B	Design of Village Obligation Sewer - Survey, Plans, DOH approval specifications, meetings with Village (MEG)					\$32,900
3.1C	Design of Village Obligation Pump Station - Design, DOH approval, architectural design (WC)					\$137,500
	Replacement of third leg of siphon along Holbrook Road (Village obligation)	L.F.	8" PVC	600	100	\$60,000
	1/5 of the Cost of "Holbrook Road Improvements"					\$217,338
	Total Village Obligation per SUP					\$447,738

**THE CLUB - PUBLIC PURPOSE INFRASTRUCTURE IMPROVEMENTS
VM 4.0A PHASE 2 WATER AND SEWER EXTENSIONS**

Item	Description	Unit	Item	Quantity	Unit Cost	Item Cost
Design and Construction Phase Services						
4.1A	Prepare Bid Package - Plans, specifications, revisions to DCH approvals due to phasing changes, meetings with Village (MEG)	L.S.	N/A		N/A	\$51,500
4.1B	Bid Phase Support (MEG)	L.S.	N/A		N/A	\$4,800
4.1C	Construction Phase Services - Shop Drawings, RFI, project meetings, observe testing, site visits, (MEG)	L.S.	N/A		N/A	\$65,500
4.2	Village Engineering design service during construction including inspections, as-built and project closeout (WC)	L.S.	N/A	1	N/A	\$330,000
Total Design and Construction Phase Service						\$451,800

Construction Cost Estimate						
4.3	New water main (12" Line) Lower Village to Central Avenue	L.F.	12" DIP	2,750	117	\$321,750
4.4	Class 52 water main - dry fire line from Lodge pool to upper Village	L.F.	6" DIP	1,520	97	\$147,440
4.5	sewer from Lodge Road to Central Avenue	L.F.	8" PVC	1,130	100	\$113,000
4.6	Allowance for Rock	LS		1	75,000	\$75,000
4.7	Wet Tan	Each		1	7,500	\$7,500
4.8	Road Patch	Each		4	10,000	\$40,000
Subtotal						\$704,690
Escalation from 2013 to 2014 (3%/year)						\$21,141
Subtotal						\$725,831
General Conditions, Insurance, Bond, CM Cost						\$108,875
Design and Construction Contingency						\$108,875
Total Construction Cost						\$943,580

MEMORANDUM



TO: David Turiano, P.E., Village of Briarcliff Manor
FROM: Steven Robbins, P.E. LEED AP
DATE: June 10, 2016
RE: Bid Tabulation
VM-1314-5 Offsite Sanitary Sewer Improvements Including Holbrook Road Lift Station

Woodard & Curran prepared bid documents, including drawings and specifications for the above referenced project. Three bids were received on May 18, 2016, and upon review, Foremost Development, LLC was apparent low bidder. A tabulation of all three bids is presented in the table below.

We have reviewed the low bid for completeness and accuracy. There was a slight discrepancy of \$200 between the mathematical value and written value. We have checked Foremost's references and requested additional information regarding their experience and capabilities on similar projects. Foremost has experience on similar pipeline projects and on building rehabilitation projects, but no recent projects that closely mirrored all aspects of the Holbrook project. References were generally favorable, with limited exceptions for project schedules dragging out in some cases.

To further discuss the project with the low bidder, a pre-award meeting was held on Thursday, June 9, 2016. In attendance were Rich Eisner and Jim Bencivengo of Foremost, All Makes Pumps and Motor Repair as one of Foremost's key subcontractors, Steven Robbins and Hugh Greechan from Woodard & Curran, and David Turiano, Ed Torhan, and Phillip Zegarelli from the Village of Briarcliff Manor.

For the pre-award meeting, Foremost prepared a Work Plan that detailed their sequence of work activities, expected and available major equipment, key potential subcontractors, project schedule, and their Accident Prevention and Safety Manual. The Work Plan was discussed, along with Foremost's previous project experience. From our conversation, it was clear that Foremost understood the key elements of the project, including the sewer installation, maintenance and protection of traffic on Holbrook Road, the pump station site constraints, and key project materials and equipment. Foremost presented All Makes Pump and Motor Repair, who currently provides mechanical services to the Briarcliff water and sewer systems, as their mechanical contractor for pump installation and piping in the pump station. The Village reinforced the need for timely project execution and coordination, adequate maintenance and protection of traffic, adherence to prevailing wage requirements, and use of qualified subcontractors, which were understood and accepted by Foremost.

Based on their demonstrated experience, complete bid package, lowest bid price, and acceptability of the Work Plan drafted for this project, we recommend award to Foremost Development.



Contract No. VM-1314-5 Offsite Sanitary Sewer Improvements Including Holbrook Road Lift Station - Briarcliff Manor, NY 10510

Bid Tabulation

ITEM	WORK DESCRIPTION	UNIT	Unit Words	QUANTITY	Foremost Development, LLC		Sentrale		ELQ Industries, Inc.	
					Unit Price	Extended	Unit Price	Extended	Unit Price	Extended
1	Mobilization/Demobilization	L.S.	LUMP SUM	1	\$ 60,000.00	\$ 60,000.00	\$ 42,000.00	\$ 42,000.00	\$ 63,000.00	\$ 63,000.00
2	Holbrook Road Pump Station Installation	L.S.	LUMP SUM	1	\$ 823,500.00	\$ 823,500.00	\$ 900,000.00	\$ 900,000.00	\$ 1,030,000.00	\$ 1,030,000.00
3	8-Inch PVC Gravity Sewer in Paved Areas	L.F.	LINEAR FOOT	630	\$ 68.00	\$ 42,840.00	\$ 390.00	\$ 245,700.00	\$ 200.00	\$ 126,000.00
4	Areas	L.F.	LINEAR FOOT	190	\$ 82.00	\$ 15,580.00	\$ 420.00	\$ 79,800.00	\$ 220.00	\$ 41,800.00
5	10-Inch PVC Gravity Sewer in Unpaved Areas	L.F.	LINEAR FOOT	900	\$ 95.00	\$ 85,500.00	\$ 120.00	\$ 108,000.00	\$ 150.00	\$ 135,000.00
6	10-Inch Gravity Sewer in Paved Areas	L.F.	LINEAR FOOT	60	\$ 225.00	\$ 13,500.00	\$ 400.00	\$ 24,000.00	\$ 700.00	\$ 42,000.00
7	6-Inch PVC Forcemain	L.F.	LINEAR FOOT	480	\$ 135.00	\$ 64,800.00	\$ 120.00	\$ 57,600.00	\$ 120.00	\$ 57,600.00
8	Sanitary Sewer Manholes less than or Equal to 7 feet in depth	EA.	EACH	7	\$ 9,000.00	\$ 63,000.00	\$ 4,800.00	\$ 33,600.00	\$ 5,100.00	\$ 35,700.00
9	Sanitary Sewer Manholes Greater than 7-feet in depth	EA.	EACH	11	\$ 11,000.00	\$ 121,000.00	\$ 5,700.00	\$ 62,700.00	\$ 7,200.00	\$ 79,200.00
10	Rock Excavation	C.Y.	CUBIC YARD	10	\$ 550.00	\$ 5,500.00	\$ 350.00	\$ 3,500.00	\$ 210.00	\$ 2,100.00
11	Controlled Low-Strength Material Fill	C.Y.	CUBIC YARD	2	\$ 350.00	\$ 700.00	\$ 160.00	\$ 320.00	\$ 160.00	\$ 320.00
12	Permanent Bituminous Asphalt Pavement	TON	PER TON	440	\$ 280.00	\$ 123,200.00	\$ 165.00	\$ 72,600.00	\$ 180.00	\$ 79,200.00
13	Concrete Curb Replacement	L.F.	LINEAR FOOT	95	\$ 35.00	\$ 3,325.00	\$ 48.00	\$ 4,560.00	\$ 30.00	\$ 2,850.00
14	Test Pits	EA.	EACH	6	\$ 2,200.00	\$ 13,200.00	\$ 1,300.00	\$ 7,800.00	\$ 1,300.00	\$ 7,800.00
15	Maintenance and Protection of Traffic	L.S.	LUMP SUM	1	\$ 50,000.00	\$ 50,000.00	\$ 52,719.00	\$ 52,719.00	\$ 90,000.00	\$ 90,000.00
16	Temporary Pumping and Sewer Bypass	L.S.	LUMP SUM	1	\$ 60,000.00	\$ 60,000.00	\$ 17,100.00	\$ 17,100.00	\$ 43,000.00	\$ 43,000.00
17	Cleaning, Grubbing and removal of Trees, 8" to 16"	L.S.	LUMP SUM	1	\$ 35,000.00	\$ 35,000.00	\$ 4,000.00	\$ 4,000.00	\$ 17,000.00	\$ 17,000.00
18	Removal of Trees Greater than 16"	L.S.	LUMP SUM	1	\$ 45,000.00	\$ 45,000.00	\$ 4,000.00	\$ 4,000.00	\$ 11,000.00	\$ 11,000.00
19	Miscellaneous Additional Work (MAW)	F.L.S.	Fixed Lump Sum	1	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00

Total: \$ 1,745,645.00

Total: \$ 1,839,999.00

Total: \$ 1,983,570.00

REFERENCE CHECK

Project Title: Croton Landfill Leachate Piping and Lift Stations
Contractor's Name: Foremost Development
Date: May 27, 2016
Reference Name: Joe Falcone
Reference Company: Croton Landfill
Phone Number: (914) 497-2812
Project Cost: \$2.1 million

1. Scope of the project performed?

Replaced five (5) small pump stations. Foremost acted as GC for the site and utility work and subbed electrical and mechanical

2. Did the project involve installation of utility piping? Yes No

a. If yes, approximate footage of pipe: _____

3. Did the Contractor start the project on time? Yes No

4. Did the Contractor provide adequate staff to complete the project? Yes No

5. Did the Contractor provide adequate supervision to complete the project? Yes No

6. Did the Contractor comply with the projects requirements? Yes No

7. Did the Contractor maintain the project schedule? Yes No

8. Did the Contractor maintain project budget? Yes No

9. Did the Contractor maintain a safe and clean working environment? Yes No

10. Was the Contractor responsive to requests and/or problems? Yes No

11. Did the contractor adequately provide MTP? Yes No

12. Would you recommend the Contractor for future projects? Yes No

13. Additional comments:

Change orders were negotiated fairly and Foremost also recommended alternatives to change orders. MPT included a small road closure with a Town permit; Foremost complied with the permit requirements. Joe would work with them again if they were low bidder.

REFERENCE CHECK

Project Title: Drainage Improvements

Contractor's Name: Jim Bencivengo

Date: May 27, 2016

Reference Name: Chris Roberson

Reference Company: City of White Plains

Phone Number: (914) 490-6457

Project Cost: \$980,000

2. Scope of the project performed?

48" HDPE drainage piping and manholes. Jim was field super.

2. Did the project involve installation of utility piping? Yes No

a. If yes, approximate footage of pipe: 1500 LF (three blocks)

3. Did the Contractor start the project on time? Yes No

4. Did the Contractor provide adequate staff to complete the project? Yes No

5. Did the Contractor provide adequate supervision to complete the project? Yes No

6. Did the Contractor comply with the projects requirements? Yes No

7. Did the Contractor maintain the project schedule? Yes No

8. Did the Contractor maintain project budget? Yes No

9. Did the Contractor maintain a safe and clean working environment? Yes No

10. Was the Contractor responsive to requests and/or problems? Yes No

11. Did the contractor adequately provide MTP? Yes No

12. Would you recommend the Contractor for future projects? Yes No

13. Additional comments:

Project included MPT through a 30 MPH residential area. Chris isn't exactly allowed to say he would recommend Contractors, but would work with Foremost again.

REFERENCE CHECK

Project Title: Playland Park and Westchester Airport

Contractor's Name: Foremost Development

Date: May 27, 2016

Reference Name: Joe Maccariello

Reference Company: Westchester County

Phone Number: (914) 438-5415

Project Cost: \$550,000 and \$745,300

3. Scope of the project performed?

Ductbanks and drainage

2. Did the project involve installation of utility piping? Yes No

a. If yes, approximate footage of pipe: _____

3. Did the Contractor start the project on time? Yes No

4. Did the Contractor provide adequate staff to complete the project? Yes No

5. Did the Contractor provide adequate supervision to complete the project? Yes No

6. Did the Contractor comply with the projects requirements? Yes No

7. Did the Contractor maintain the project schedule? Yes No

8. Did the Contractor maintain project budget? Yes No

9. Did the Contractor maintain a safe and clean working environment? Yes No

10. Was the Contractor responsive to requests and/or problems? Yes No

11. Did the contractor adequately provide MTP? Yes No

12. Would you recommend the Contractor for future projects? Yes No

13. Additional comments:

Joe was in a rush and couldn't get into details, but said the gravity sewer work is "right up Jimmy's alley" and said we shouldn't have any issues.

Public Purpose Improvements - Bond Summary at 18 December 2013 (Updated 6/15/16)

<u>Project Number</u>	<u>Project Description</u>	<u>Water Fund Allocation (A)</u>	<u>General Fund Allocation (B)</u>	<u>Budgeted Total Project Cost (A+B)</u>	<u>ACTUAL</u>	<u>+/- CHANGE</u>
Project 1.0 - Phase 1 Utility Improvements VM 1314-3	Installation of public water mains, check valves, valving reconfiguration, and water and sewer mains to public park comfort station and pump station	\$1,139,442.00	N/A	\$1,216,002.85	\$1,129,525.07	\$86,477.78
PROJECT COMPLETE	CONTINGENCY →	\$76,560.85				
Project 2.0 - Water Pump Station and Comfort Station within the Club Easement Area VM 1314-4	Pre-packaged Village pump station installation with building surround, comfort station construction complete	\$1,787,847.00	\$665,012.00	\$2,612,975.18	\$2,288,428.60	\$324,546.58
PROJECT SUBSTANTIALLY COMPLETE	CONTINGENCY →	\$120,128.18	\$39,988.00			
Project 3.0 Offsite Sanitary Sewer Including Holbrook Road Lift Station VM 1314-5	Construction of Village sewage lift station, gravity sewer mains and public sewer force main	\$1,575,991.00	N/A	\$1,681,884.25	\$2,145,263.56	(\$463,379.31)
DESIGN / BID / PENDING AWARD	CONTINGENCY →	\$105,893.25			Projected actuals w/ bids	
Project 4.0A Water and Sewer Extensions	Construction of approximately 2,750 l.f. public water main creating the loop system, 1,130 l.f. of public sewer main, and fire department dry fire line.	\$1,395,380.00	N/A	\$1,489,137.72	\$1,489,137.72	\$0.00
PRELIMINARY DESIGN	CONTINGENCY →	\$93,757.72				
GRAND TOTAL ALLOCATION BY FUND		\$6,295,000.00	\$705,000.00	\$7,000,000.00	\$ 7,052,354.95	\$ (52,354.95)

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
JULY 6, 2016

2. ACCEPTANCE OF DONATION FROM THE FRIENDS OF THE LIBRARY

BE IT RESOLVED, that the Board of Trustees hereby accepts a donation in the amount of \$90,000 from the Friends of the Library for the purposes of including but not limited to the completion of the Reading Room at the Briarcliff Manor Public Library and Community Center Facility Complex.

Increase Revenue – Miscellaneous
(H0101.2770) by \$90,000

Increase Expenses – Community Center General Construction
(H1440.201.CCGC) by \$90,000

BUDGET AMENDMENT REQUEST FORM

Increase Expense	Muni Code	Budget Line
\$ 90,000.00	H.1440.201.CCGC	Community Center General Construction
Increase Revenue	Muni Code	Budget Line
\$ 90,000.00	H.0101.2770	Miscellaneous Revenue

Reason for Amendment Request: Acceptance of donation from the Friends of the Library


 Signature of Requesting Department Head Date Signed


 Village Manager Approval 23 June 2016
Date Signed


 Village Treasurer Approval 6/23/16
Date Signed

If over \$10,000, Board of Trustees Approval Date: _____

FRIENDS OF BRIARCLIFF MANOR
PUBLIC LIBRARY, INC.

1085

DATE 6/20/16

1-1288-260

PAY TO THE
ORDER OF

Village of Briarcliff Manor

\$ 90,000⁰⁰/₁₀₀

Ninety thousand & 00/100

DOLLARS  Security Features
Details on Back



WACHOVIA

Wachovia Bank, N.A.
wachovia.com

FOR

Library

Alison Gilley Bankford

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
JULY 6, 2016

3A. AUTHORIZE VILLAGE MANAGER TO APPROVE AND PAY CHANGE ORDERS – F.A. BURCHETTA, CO., INC. (PUMP STATION AND COMFORT STATION)

BE IT RESOLVED that the Board of Trustees hereby approves the following change orders as recommended by the Village Manager for a total contract cost of \$417,929.11:

Change order 6 with an **INCREASE** in the amount of \$7,081.76 to construct a generator pad;

Change order 9 with an **INCREASE** in the amount of \$2,492.85 to run conduit and wire for additional SCADA signals to monitor generator status;

NOW THEREFORE BE IT FURTHER RESOLVED, the funds will be drawn from accounts H8397.201PPVM4 and H1440.201.PPCOM for the change orders totaling \$9,574.61 and the Village Manager is hereby authorized and directed to pay F.A. Burchetta Co., Inc. the amount so approved.

CHANGE ORDER (FY 15-16) REQUEST FORM
F.A. Burchetta Co., Inc (Pump Station & Comfort Station)

Original Awarded Contract	Previous Awarded Change Orders	Munis Code	Budget Line
\$ 360,820.00	\$ 47,534.50	H8397.201.PPVM4 H1440.201.PPCOM	Club Phase II Water Pump Station Club Phase II Comfort Station

Change Order	Increase Contract	Description
7	\$ 7,081.76	Construct generator pad as per sketch SK 2015-11-04
9	\$ 2,492.85	Run conduit & wire for additional SCADA signals to monitor generator status

Subtotal: \$ 9,574.61 *Add*

Total: \$ Final Amended Contract 417,929.11

Reason for Change Order Request: See attached.

DAN T. VERA 6-24-16

Signature of Requesting Department Head Date Signed

R. Segura 28 June

Village Manager Approval Date Signed

Edward Potts 6/28/16

Village Treasurer Approval Date Signed

If over \$10,000, Board of Trustees Approval Date:

*Note - Change Orders #6 & 8 were voided

Maria Pascetta

From: Georgina Gualdino
Sent: Wednesday, June 22, 2016 12:18 PM
To: Philip Zegarelli; Robin Rizzo; Ed Ritter
Cc: Maria Pascetta; David Turiano
Subject: VM 1314-E Water Pump Station & Comfort Station - F.A. Burchetta Co. Change Order Requests
Attachments: Burchetta Change Orders 7 & 9.pdf

Subject: VM 1314-E Water Pump Station & Comfort Station – F.A. Burchetta Co., Inc. Change Order Requests

Original Contract Amount: **\$360,820.00**
Total of Change Orders 1-5: **\$47,534.50**
Revised Contract Amount: **\$408,354.50**
Total of Current Change Orders: **\$9,574.61**
Total Final Contract Amount: **\$417,929.11**

This project is substantially complete and there will be no additional change orders.

CO#06 - VOID

CO#07 **\$7,081.76** – Provide all labor material and equipment necessary to construct generator pad as per SK 2015-11-04. The original plans and specifications detailed a generic substandard pad that was requested to be upgraded to be more substantial.

CO#08 - VOID

CO#09 **\$2,492.85** – Run conduit & wire for additional SCADA signals to monitor generator status.

Attached please find copies of these change orders.

Any questions or comments please feel free to contact me.

Georgina Gualdino
For / David J. Turiano P.E.
Building Department
Village of Briarcliff Manor
1111 Pleasantville Road
Briarcliff Manor, NY 10510
914-944-2770
914-941-4837 Fax
Engineer@briarcliffmanor.org

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
JULY 6, 2016

3B. AUTHORIZE VILLAGE MANAGER TO APPROVE AND PAY CHANGE ORDERS – ABBOT & PRICE (PUMP STATION AND COMFORT STATION)

BE IT RESOLVED that the Board of Trustees hereby approves the following change orders as recommended by the Village Manager for a total contract cost of \$830,461.10:

Change order AP-CO8 with an **INCREASE** in the amount of \$9,245.28 to furnish and install 4 ml. poly to cover all pumps, electrical equipment and entire interior surfaces of the pump station;

Change order AP-CO9 with an **INCREASE** in the amount of \$13,238.00 to provide additional backfill, grading, rip-rap, topsoil stabilization and vegetation mats along the retaining wall at the pump station;

Change order AP-CO11 with an **INCREASE** in the amount of \$4,326.84 to furnish and install extensions on six curb valve boxes at the pump station and two in the parking lot;

Change order AP-CO12 with an **INCREASE** in the amount of \$3,129.34 to furnish and install custom architectural grade metal grills at each toilet room below the windows;

Change order AP-CO13 with an **INCREASE** in the amount of \$10,493.14 to pay additional prevailing wage rate increases for all labor classifications from the bid date of April 2014 to the bid award date of May 2015;

NOW THEREFORE BE IT FURTHER RESOLVED, the funds will be drawn from accounts H8397.201PPVM4 and H1440.201.PPCOM for the change orders totaling \$40,432.60 and the Village Manager is hereby authorized and directed to pay Abbot & Price the amount so approved.

CHANGE ORDER (FY 15-16) REQUEST FORM
Abbot & Price (Pump Station & Comfort Station)

PO #23635

Original Awarded Contract	Previous Awarded Change Orders	Munis Code	Budget Line
\$ 374,500.00	\$ 38,226.52	H8397.201.PPVM4	Club Phase II Water Pump Station
\$ 374,500.00	\$ 2,801.98	H1440.201.PPCOM	Club Phase II Comfort Station
Total: \$749,000.00	Total: \$41,028.50		

Change Order	Increase Contract	Description
8	\$ 9,245.28	Furnish/install 4 ml. poly to cover all pumps, electrical equipment and entire interior surfaces of pre manufactured Pump Station
9	\$ 13,238.00	Provide additional backfill, grading, rip-rap, topsoil, stabilization and vegetation mats along retaining wall at Pump Station
11	\$ 4,326.84	Furnish/install extensions on six curb valve boxes at the Pump Station and two in the parking lot
12	\$ 3,129.34	Furnish/install custom architectural grade metal grills at each toilet room below the windows
13	\$ 10,493.14	Additional prevailing wage rate increases for all labor classifications from April 2014 bid date to the actual May 2015 award date

Subtotal \$ 40,432.60

Add

Total: \$ 830,461.10

Reason for Change Order Request: See attached.

<i>D. DeRusso</i>	<i>6-24-16</i>
Signature of Requesting Department Head	Date Signed
<i>A. L. DeGennaro</i>	<i>28 June</i>
Village Manager Approval	Date Signed
<i>[Signature]</i>	<i>6/28/16</i>
Village Treasurer Approval	Date Signed

If over \$10,000, Board of Trustees Approval Date:

*Note - Change Order #10 was voided

Maria Pascetta

From: Georgina Gualdino
Sent: Wednesday, June 22, 2016 12:07 PM
To: Philip Zegarelli; Robin Rizzo; Ed Ritter
Cc: Maria Pascetta; David Turiano
Subject: VM 1314-4 Water Pump Station & Comfort Station - Abbott & Price - Change Order Request-Final
Attachments: Abbott & Price Change Orders 8 - 13.pdf

Subject: VM 1314-4 Water Pump Station & Comfort Station – Abbott & Price – Purchase Order #23635 Change Order Request

Original Contract Amount: \$749,000.00
Total of Previous Change Orders (1 through 7): \$41,028.50
Revised Contract Amount: \$790,028.50
Total of Current Change Orders: \$40,432.60
Total Final Contract Amount: \$830,461.10

Please note that work is substantially complete on this project and that there will be no additional change orders.

Below find a summary of final change orders that are in circulation for the above referenced project.

CO# BMPS-08R **\$9,245.28** - Provide all labor, material and equipment necessary to furnish / install 4ml. poly or other protection to cover ALL pumps, electrical equipment and entire interior surfaces of pre manufactured pump station. Protection was required during placement of interior concrete floor slab. Upon placement and finishing of slab all protections were removed and discarded.

CO# BMPS-09 **\$13,238.00** – Provide all labor, material and equipment necessary to provide additional backfill, grading, rip-rap, topsoil, stabilization and vegetation mats along retaining wall at pump station. Agreed to price.

CO# BMPS-10 Void

CO# BMPS-11 **\$4,326.84** – Provide all labor, material and equipment necessary to locate furnish / install extensions on six (6) curb valve boxes at pump station and two (2) in parking lot resulting from necessary grade changes.

CO# BMPS-12 **\$3,129.34** – Provide labor, material & equipment necessary to furnish / install custom architectural grade metal grills at each toilet room, below windows.

CO# BMPS-13 **\$10,493.14** – Additional Prevailing Wage Rate increases, for ALL labor Classifications, from April 2014 Bid date to actual May 2015 award date.

Attached please find copies of all change orders.

Please feel free to contact me if you have any questions.

Georgina Gualdino
For / David J. Turiano P.E.
Building Department

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
JULY 6, 2016

3C. AUTHORIZE VILLAGE MANAGER TO APPROVE AND PAY CHANGE ORDERS – FRANK & LINDY PLUMBING (COMMUNITY CENTER)

BE IT RESOLVED that the Board of Trustees hereby approves the following change orders as recommended by the Village Manager for a total contract cost of \$142,376.00:

Change order 5 with an **INCREASE** in the amount of \$2,750.00 to reinstall sloped sprinkler piping at the mezzanine level;

NOW THEREFORE BE IT FURTHER RESOLVED, the funds will be drawn from account H1440.201.CCPL for the change orders totaling \$2,750.00 and the Village Manager is hereby authorized and directed to pay Frank & Lindy Plumbing the amount so approved.

Maria Pascetta

From: Georgina Gualdino
Sent: Wednesday, June 22, 2016 2:31 PM
To: Philip Zegarelli; Robin Rizzo; Ed Ritter
Cc: Maria Pascetta; David Turiano
Subject: VM 1415-7P - Frank & Lindy Plumbing - Change Order 5

Subject: VM 1415-7P Community Center – Frank & Lindy Plumbing – Purchase Order #23625 Change Order Requests #5

Original Contract Amount: \$132,900.00
Total previous Change Orders: \$6,726.00
Revised Contract Amount: \$139,626.00
Additional Change Order amount: \$2,750.00
Total New Contract Amount: \$142,376.00

Please note that this contract amount is the final contract amount and there will be no additional change orders.

Below please find Change Order #5

CO#5 \$2,750 (Agreed to amount) – Re-installation sloped sprinkler piping at Mezzanine ceiling in conflict with laminated beams.

Attached please find a copy.

Please feel free to contact me with any questions or comments.

Georgina Gualdino
For/David J. Turiano P.E.
Building Department
Village of Briarcliff Manor
1111 Pleasantville Road
Briarcliff Manor, NY 10510
914-944-2770
914-941-4837 Fax
Engineer@briarcliffmanor.org

Building Department
Village of Briarcliff Manor
1111 Pleasantville Road
Briarcliff Manor, NY
10510

Purchase
Order 00023625-00 FY 2015

The Above Purchase Order Number Must Appear
On All Correspondence - Packing Sheets And
Bills Of Lading

Mail Invoices In Duplicate To
Above Address

ORIGINAL

Page 1

Vendor
Frank & Lindy Plumbing & Heating
2 John Walsh Blvd.

Peekskill, NY
10566

Ship To
Building Department
Village of Briarcliff Manor
1111 Pleasantville Road
Briarcliff Manor, NY
10510

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
02/24/15	001465				Building Department

LN	Description / Account	Unit	Qty	Unit Price	Net Price
001	Community Ctr Plumbing	EA	1.00	132900.00000	132900.00
002	Community Ctr Plumbing / 5% Contingency	EA	1.00	6645.00000	6645.00
PO Total					139545.00

C0 1,3,4 *6,726

Chief Procurement Officer

2/8/16

\$ 139,626

Village Board of Trustees
Regular Meeting
May 4, 2016
8:00 p.m.

The Regular Meeting of the Board of Trustees of the Village of Briarcliff Manor, New York was held in the Village of Briarcliff Manor Village Hall, at 1111 Pleasantville Road, Briarcliff Manor, New York on the 4th of May, 2016 commencing at 8:00 p.m.

Present

Lori A. Sullivan, Mayor
Cesare DeRose, Jr. Trustee
Bryan Zirman, Trustee

Also Present

Philip Zegarelli, Village Manager
Christine Dennett, Village Clerk
Clinton Smith, Village Counsel

Absent

Mark Pohar, Deputy Mayor
Mark L. Wilson, Trustee

Board of Trustees Announcements by Trustee Zirman

- Residents are encouraged to sign up for the weekly Village Manager's Report.
- The Community Center is going to be beautiful.
- There are several programs at the Library going on.
- Thank you to the Police Department and Fire Department for their continued service and dedication
- The Spring/Summer Recreation brochure is available on website
- Registration is underway for all programs and camps/
- 2016 swimming/dive team is starting June 7th

Village Managers Report by Village Manager Zegarelli

- Law Park update: The fencing was put up around the pavilion and it will be painted to camouflage the construction work. The bathhouse level will be rehabilitated and open for Memorial Day with a formal dedication to be planned. A concessionaire will be at the lower level. A full rebuild will begin after Community Day.
- The Club Pump station is operational
- The Comfort station is completed. Formally opening soon.

- The Annual Water Report is in print and will be mailed out and posted on our website. No issues or concerns to report.
- The Westchester County Mobile passport unit will be here on 5/9 from 11am-2pm
- Progress on the Pleasantville road projects
- Outstanding water bills will be transferred to tax on May 11. A fee of \$50 will apply.

Public Comments

Sergio Prosperino of 6 Briars Corners asked if there any new developments on the pavilion fire that could be shared.

Mayor Sullivan stated the Police were continuing to investigate and encouraged anyone that has any information to come forward.

Appoint Village Counsel

Upon motion by Trustee Zirman, seconded by Trustee DeRose, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby appoints Clinton Smith as Village Counsel retroactive to April 6, 2016 for a term to expire on the first Monday of April 2017.

Award of Bid – Athletic Field Maintenance Services

The Board had general discussion regarding the possibility of implementing a field usage fee in the future.

Upon motion by Trustee DeRose, seconded by Trustee Zirman, the Board voted unanimously to approve the following resolution:

WHEREAS the Village received 4 qualified bids for the Athletic Field Turf Maintenance Services Project; and

WHEREAS funding for this project will be charged to A7110.460; and

NOW, THEREFORE, BE IT RESOLVED that the bid for the Athletic Field Turf Maintenance Services Project is hereby awarded to the lowest responsible bidder Tri Turf Inc. with their bid proposal of \$27,500 per year with a three year total of \$82,500; and

BE IT FURTHER RESOLVED that the Village Manager is hereby authorized and directed to execute a contract with Tri Turf Inc. for said project.

Fire Department Memberships

The Board thanked them for volunteering and stated the recent Open House was a success but more volunteers were always needed.

Upon motion by Trustee Zirman, seconded by Trustee DeRose, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the membership of **Max L. Mason** to the Briarcliff Manor Hook & Ladder Company.

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the under 18 membership of **Adrian Bugnacki** to the Briarcliff Manor Hook & Ladder Company.

Minutes

The minutes were tabled.

Adjournment

Upon motion by Trustee Zirman, seconded by Trustee DeRose, the Board voted unanimously to adjourn into Executive Session at 8:41pm to receive advice of Counsel regarding a matter of litigation and would adjourn the regular meeting immediately thereafter.

Respectfully Submitted By,
Christine Dennett
Village Clerk