



AGENDA
MARCH 16, 2016
BOARD OF TRUSTEES
VILLAGE OF BRIARCLIFF MANOR, NEW YORK
REGULAR MEETING – 8:00PM

Board of Trustees Announcements

Village Managers Report

Public Comments

1. Presentation by Monte Nido
2. Amend Master Fee Schedule
3. Scheduling Annual Organizational Meeting & Tentative Budget Public Hearing
 - a) Annual Organizational Meeting
 - b) 2016-2017 Tentative Budget Public Hearing
4. Fire Department Membership – Hennessy
5. Confirm Arbitrator's Decision to Terminate a Village Employee

**THE NEXT REGULAR BOARD OF TRUSTEES MEETING WILL BE APRIL 6,
2016 AT 8:00PM**

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
MARCH 16, 2016

2. AMEND MASTER FEE SCHEDULE

BE IT RESOLVED that the Board of Trustees does hereby amend the Master Fee Schedule for the Village of Briarcliff Manor as follows:

MASTER FEE SCHEDULE

DEPARTMENT	TYPE OF APPLICATION LICENSE OR PERMIT	DESCRIPTION	EXISTING	PROPOSED	DATE AMENDED	
BUILDING/ENGINEERING DEPARTMENT	Blasting	Blasting Permit Fee	1000		6/1/2008	
		Blasting Inspection Fee - Per Blast	150		6/1/2010	
		Blasting Inspection Fee - Additional Blast Same Day	150	DELETE	6/1/2010	
	Building Permit	Building Permit Application Fee	50			
		For each \$1,000 or fraction thereof of construction costs	First \$100,000	27.50		6/1/2014
		For each \$1,000 or fraction thereof of construction costs	Next \$150,000	25.00		6/1/2014
		For each \$1,000 or fraction thereof of construction costs	Next \$250,000	22.50		6/1/2014
		For each \$1,000 or fraction thereof of construction costs	Next \$500,000	20.00		6/1/2014
		For each \$1,000 or fraction thereof of construction costs	Next \$1,000,000	17.50		6/1/2014
		For each \$1,000 or fraction thereof of construction costs	Next \$3,500,000	15.00		6/1/2014
		For each \$1,000 or fraction thereof of construction costs	Next \$5,000,000	12.50		6/1/2014
		For each \$1,000 or fraction thereof of construction costs	Next \$10,000,000 and Thereafter	10.00		6/1/2014
			Additional Application Fee	1000		
		Extension of Expired Building Permit (Fee equal to 1/24 of original filed cost multiplied by # of months extended but not less than \$250)	250 minimum			6/1/2008
	Certificate of Occupancy	Residential Construction	100			6/1/2008
		Temporary C. O.	100			
		Commercial/Office/All Other Construction	200			6/1/2008
		Copy of C. O.	25		50	
		Survey Inspection Report	50			
	Electrical Inspections	1-10 outlets	40			
		11-40 outlets	60			
		41-50 outlets	80			
		51-100 outlets	160			
		Each additional 100 or part thereof	40			
		Swimming pool	100			6/1/2008
		New service up to and including 200 amps	40			
		New service over 200 amps	80			
		Heating boiler	60			6/1/2008
		Elevator	100			6/1/2008
		Generator Residential	100			6/1/2008
Generator Commercial		200			6/1/2008	
Solar Energy Collection System				100		
All other	40					
Excavation/Land Modification Permit	15-4999 cubic yards	250			7/19/2007	

DEPARTMENT	TYPE OF APPLICATION LICENSE OR PERMIT	DESCRIPTION	EXISTING	PROPOSED	DATE AMENDED
		Over 5,000 cubic yards	500 + \$0.15/cy in excess of 5,000 cy		
	Fire Prevention	Operating Permits (Initial)	200		6/1/2008
		Operating Permits (Renewal)	100		6/1/2008
		Fire Inspection	100		6/1/2008
		Application Fee	50		6/1/2008
	Floodplain Development Permit	Permit Fee	250		9/20/2007
	Map Reproduction Fees	Wetlands Map	10		
		Steep Slopes Map	10		
		Copies of Maps: Small Format	5		
		Large Format	10		
	Planning Board	Inspection Fee	3% of value of improvements	5% of value of improvements	
		Renewal Escrow Fee	2000		
		Recreation Fee For each new dwelling unit lot created	12000		6/1/2008
		Signs	250 + Renewable Escrow		
		Site Plan	500 + Renewable Escrow		
		Subdivision 3 lots or less	3000 + Renewable Escrow		6/1/2008
		Subdivision 4 to 10 lots	5000 + Renewable Escrow		6/1/2008
		Subdivision 11 lots or more	10000 + Renewable Escrow		6/1/2008
		Steep Slopes	500 + Renewable Escrow		
		Wetland	500 + Renewable Escrow		
	Plumbing Fee	New home up to 10 fixtures	100		3/18/2004
		Each additional fixture (above 10)	10		3/18/2004
		Alterations and repairs - plumbing fixtures (for first 5)	50		3/18/2004
		Above 5 (each additional)	10		3/18/2004
		Gas Line (first fixture)	50	75	3/18/2004
		Gas Line (each additional)		25	3/18/2004
		Grease Trap or Interceptor		75	
	Sidewalk Vending	Permit	100		4/28/2005
		Deposit	100		4/28/2005
	Sidewalk Café	Permit	150		4/28/2005
		Deposit	500		4/28/2005

DEPARTMENT	TYPE OF APPLICATION LICENSE OR PERMIT	DESCRIPTION	EXISTING	PROPOSED	DATE AMENDED
DEPARTMENT OF PUBLIC WORKS	Fire Services				
		Backflow Prevention	100		6/1/2010
		Fire Suppression System (Commercial)	100		6/1/2010
		Hydrant (Private Resident)	100	125	6/1/2010
		Hydrant (Out of Village)	155	125	6/1/2013
		Hydrant Usage	500 deposit	150 plus water usage	6/1/2010
	Garbage for Tax Exempt Properties				
		1.5 yard Dumpster daily	6600	6000	6/1/2013
		1-32 gallon can daily		600	
		1.5 yard Dumpster 2x per week		2500	
		1- 32 Gallon Can Twice Per Week	240	250	6/1/2013
	Recycling for Tax Exempt Properties				
		1.5 Yard Dumpster Once Per Week	1500	2000	6/1/2013
		32 Gallon Can Twice Per Month	300	125	6/1/2013
		32 Gallon Can Once Per Week (10 can min)	120	DELETE	6/1/2013
		1 Blue Box – 2 days per month	300	DELETE	6/1/2013
	Organic Waste				
		Pick Up Truck	120		6/1/2013
		Small Dump Truck (<3 yards)	300		6/1/2013
		10 Truck Loads (<50 yards)	600		6/1/2013
	Recycling				
		Bulk Metal Pickup	36	40	6/1/2013
		Freon Appliances	36	DELETE	6/1/2013
		Recycle Bins	14.5	15	6/1/2013
		Recycle Bags	1.5	1	6/1/2013

DEPARTMENT	TYPE OF APPLICATION LICENSE OR PERMIT	DESCRIPTION	EXISTING	PROPOSED	DATE AMENDED
	Water Rent Penalties/Administrative Fees	After 30 days delinquent	10%		6/1/2008
		After 120 days delinquent	15%		6/1/2008
		60 days thereafter	10%		6/1/2010
		Delinquent Water Shut Off Notice (First)	25		6/1/2010
		Delinquent Water Shut Off Notice (Final)	50		6/1/2010
		Transfer of delinquent water to tax (\$50.00 or over)	50		6/1/2010
	Standard and Digital Water Meters and Accessories				
		3/4" meter		400	
		1" meter		450	
		1-1/2" meter		750	
		2" meter		900	
		Up to 2 "	Retail Cost plus 15%		
		Meter within Pit Structure	Administrative Fee	DELETE	6/1/2012
		Pit Remote (Replace/Repair)	\$15 plus cost of meter as listed		6/1/2012
		Larger than 2" - Price avail on request	130		6/1/2012
		Process Fee	50	DELETE	6/1/2010
		Remote	100	150	6/1/2010
		Water Tap Inspection	100		6/1/2010
	Water Meter Testing	Meter test (manufacturer)	100		
	Water Maintenance Service Charges	Curb Service, on/off (business hours)	50		6/1/2010
		Curb Service, on/off (after hours)	200		6/1/2010
		Final Read	50		6/1/2010
		Manual Water Meter Reading (Commercial)	50/qtr		6/1/2010
		Meter Bench Test (accuracy is plus or minus 3%)	150		6/1/2010
		Pumping pit	75	100	6/1/2010
		Installation/Repair/Replace Damaged Remotes	50		6/1/2010
		Service Call (Business Hours) Hourly Rate	50		6/1/2010
		Service Call (After Hours) 3 Hour Call In	200		6/1/2010
		Special Meter Reading	50		6/1/2010

DEPARTMENT	TYPE OF APPLICATION LICENSE OR PERMIT	DESCRIPTION	EXISTING	PROPOSED	DATE AMENDED
LIBRARY	Competitive Pricing w/WLS				
	Overdue Fines	Books, Magazines, CD's, CD Audiobooks, Playaways	Maximum of \$5.00		
		DVD's/Blu-Rays	Maximum of \$10.00		
		14 day books	0.20/day		
		21 day items	0.10/day		
		DVD's/Blu-Rays	1.00/day		
	Lost Items (minimums)	Book	catalog price		
		Magazine	5		
		DVD/Blu-Ray	catalog price		
		CD	catalog price		
		CD Audiobook/Playaway	catalog price		
		Single Audiobook CD	10		
		Lost DVD or CD case	2		
		Lost Library Card	2		
	Other Services	Photocopying (b&w)	0.25/page		
		Photocopying (color)	0.50/page		
		Fax	\$1 for up to 5 pages, 0.50 for each additional		
		Scanning	0.25/page		
		Printing (b&w)	0.15/page		
		Printing (color)	0.25/page		
POLICE DEPARTMENT	Alarm Permits		Annual Fee per Calendar Year		
		Permit	75		6/1/2008
		Renewal	40		6/1/2013
		1-2 False Alarms per year	0		4/15/2003
		3 False Alarms per year	50		6/1/2013
		4 False Alarms per year	100		6/1/2013
		5 False Alarms per year	150		4/15/2003
		6 False Alarms per year and each subsequent	250		4/15/2003
	Fingerprinting	Civil fingerprinting (per card)	20		6/1/2008
	Off-Duty Police Officer 1 Overtime (4 hour minimum)	Hourly Rate (plus \$100 flat fee for car usage per shift)	200.00		6/1/2013
	Photos	Compact Disc containing photos (per CD)	35		6/1/2008
		Paper Photos (per photo)	10		6/1/2008

DEPARTMENT	TYPE OF APPLICATION LICENSE OR PERMIT	DESCRIPTION	EXISTING	PROPOSED	DATE AMENDED	
VILLAGE CLERK	Amusement Device	Annual Fee	140		6/1/2008	
		Class A	120		6/1/2008	
		Class B	170		6/1/2008	
		Class C	220		6/1/2008	
		Class D	270		6/1/2008	
		Class E	120		6/1/2008	
			For each decal issued	5		
	Cabaret	Annual fee - Class A	100			
		Annual fee - Class B	150			
		Annual fee - Class C	200			
		Annual fee - Class D	250			
		Annual fee - Class E	100			
	Court Room Rental	Rental Fee	100			6/1/2013
	Death Certificate		10			
	Dog Licenses	Spayed or neutered	15			1/1/2011
		Unspayed or unneutered	20			1/1/2011
		Spayed or neutered (Senior Rate)	5			1/1/2011
		Unspayed or unneutered (Senior Rate)	10			1/1/2011
		Redemption Fee			10 first offense 20 second offense 30 third offense and up	
	Film Permit	Per Day	1000			
	Fireworks		500			6/1/2013
	Master Plan		25		DELETE	6/1/2008
	Notary Fee	Residents	N/C			
		Non-Residents	2			
	Parking Permit (RR Station)	Resident Annual	675			6/1/2013
		Non-Resident Annual	1200			6/1/2013
		Resident Quarterly	210			6/1/2013
		Resident Monthly	95			6/1/2013
		Replacement - Lost Permit	35			6/1/2013
		Replacement - Sale of Automobile/New Plates	10			6/1/2013

DEPARTMENT	TYPE OF APPLICATION LICENSE OR PERMIT	DESCRIPTION	EXISTING	PROPOSED	DATE AMENDED
	Photocopying Fees				
		All Departments except for Justice Court	\$.25/page		
		Justice Court	\$.50/page (min fee \$1)		
		DVD Copy	25		
				Any fee associated with the publishing of a public notice in any official Village Newspaper shall be the sole responsibility of the property owner or applicant with the exception of the Planning Board and Zoning Board of Appeals applicants where the application fee is inclusive of the public notice.	
	Public Notice	Public Notice Fee			8/1/2012
	Solicitors License		250		
		5K Run/Walks, Parades, Races etc. plus cost of Off Duty			
	Special Event	Police Overtime Rate	500		6/1/2013
			350 not including renewable escrow		
	Special Use Permit Fee	Original			6/1/2013
			150 not including renewable escrow		
	Special Use Permit Fee	Renewal			6/1/2013
	Subdivision Regulations		20	DELETE	
	Zoning Board of Appeals	Application Fee	500		6/1/2008
		Zoning Code	25	DELETE	6/1/2008
		Zoning Map	5	DELETE	
VILLAGE TREASURER					
		Dishonored Check (Amended 5/16/02)	20		5/16/2002
		Credit Card Transactions (Village Hall)	2.5% of fee		11/16/2011
	Tax Receiver Fees				
		Tax Roll Data on Disc (Retroactive 6/1/04)	25		6/1/2004
		Delinquent Tax Letter (9/23/04)	2		9/23/2004
		Index Number & List of Delinquent Taxes	210/# of parcels		
		Request of Judicial Intervention	95		
		Certificate of Redemption	5		
		Title Search	350		

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
MARCH 16, 2016

**3. SCHEDULING OF ANNUAL ORGANIZATIONAL MEETING AND
TENTATIVE BUDGET PUBLIC HEARING**

A. ANNUAL ORGANIZATIONAL MEETING

BE IT RESOLVED, that the Annual Organizational Meeting of the Board of Trustees is hereby scheduled for Wednesday, April 6, 2016 at 7:30 pm.

B. 2016-2017 TENTATIVE BUDGET PUBLIC HEARING

BE IT RESOLVED, that a Public Hearing for the 2016-2017 Tentative Budget is hereby scheduled for Wednesday, April 6, 2016 at 8:00 pm.

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
MARCH 16, 2016

4. FIRE DEPARTMENT MEMBERSHIP

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the membership of **Jane Hennessy** to the Briarcliff Fire Company.

Briarcliff Manor Fire Department

1111 Pleasantville Road
Briarcliff Manor, NY 10510

Office of the Chief



DENNIS L. REILLY, CHIEF
ROBERT M. GARCIA, 1st Asst. Chief
PETER J. FULFREE, 2nd Asst. Chief

Emergency 911
Chief's Office (914) 941-0879
Fax (914) 944-2758

E-mail: fdchief@briarcliffmanor.org

DATE: December 14, 2015

TO: Christine Dennett, Village Clerk
Briarcliff Manor Board of Trustee's

FROM: Chief Dennis Reilly – Briarcliff Manor Fire Department

SUBJECT: NEW MEMBER – Request for Village Approval

Honorable Mayor and Trustees;

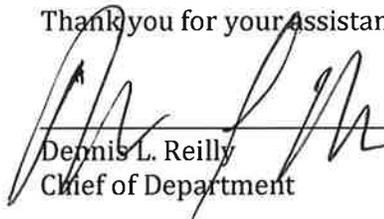
Jane Hennessy, born June 27, 1964] and residing at 8 Sleepy Hollow Road, Briarcliff Manor, NY, has applied for membership in the Briarcliff Manor Fire Department.

The applicant listed above, has been vetted by the Briarcliff Fire Company Membership Committee and determined to meet the criteria set forth by the Briarcliff Manor Fire Department.

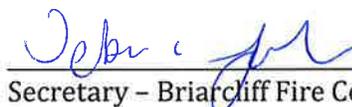
FURTHERMORE, the Chief of Department has performed an Arson Background Check on said member who has been found to have NO record of Arson Conviction.

The Chief of Department Requests that the Village of Briarcliff Board of Trustee's approve the application set before you and send such confirmation to **Chief's Office** at your earliest convenience.

Thank you for your assistance.


Dennis L. Reilly
Chief of Department

JAN 5, 2016
Dated: ~~December 14, 2015~~


Secretary – Briarcliff Fire Company

3-3-16
Dated


Village Clerk - Christine Dennett

3-2-16
Dated